

#### ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF Tel: 01953 456194 – Email: enquiries@attleboroughtc.org.uk

## You are summoned to the Meeting of Attleborough Town Council Environment Committee To be held on Monday 16<sup>th</sup> May 2022 at 7.00pm

This meeting will be held at the Town Hall and live streamed via YouTube (the YouTube link will be posted on <a href="www.attleboroughtc.org.uk">www.attleboroughtc.org.uk</a>)
Due to coronavirus, there will be a limited capacity for public attendance

Cllr P Leslie, Cllr R Redfern, Cllr V Dale, Cllr P Wenham, Cllr S Mackinnon Cllr A Smith, Cllr A Busk, Cllr D Lane, Cllr T Taylor, Cllr J Ellis, Cllr A Westby, Cllr R Bond,

Michelle Barron 11.05.2022 Town Clerk

### **AGENDA**

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

#### 1 Election of Committee Chairman

To receive nominations and elect the Committee Chairman for the municipal year 2022-23

#### 2 Election of Committee Vice-Chairman

To receive nominations and elect the Committee Vice-Chairman for the municipal year 2022-23

#### 3 Apologies for Absence

To receive and accept apologies for absence.

#### 4 Declarations of Interest

- a) To receive and consider declarations of interest in items below:
  - (Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

- 5 Public Participation (10 Minutes)
- 6 Minutes of the Environment Committee 19th April 2022 for acceptance and approval
- 7 Matters Arising
- 8 <u>Jubilee Memorial</u> for consideration and approval
- 9 Watering Schedule for consideration
- **10 Grass Cutting Schedule** for consideration
- 11 Councillor Walkabout for consideration
- 12 Correspondence
- 13 Public Participation (10 Minutes)
- 14 Items for inclusion on the next agenda
- 15 Date and time of next meeting

Expected Meeting Length is 1 Hour





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# Minutes of the meeting of the Attleborough Town Council Environment Committee Held on Tuesday 19st April 2022 at 7.00 pm Held at the Town Hall, Queens Square.

#### Present:

Cllr T Taylor - presiding
Cllr P Leslie, Cllr A Westby, Cllr V Dale, Cllr J Ellis, Cllr D Lane, Cllr E Tyrer
Cllr P Wenham, Cllr S MacKinnon (non-voting)
In attendance – Michelle Barron – Clerk

<u>060.21) Welcome</u> – Cllr Taylor opened the meeting.

<u>061.21) Apologies for absence</u> – Cllr Smith, Cllr Roberts, Cllr Bond.

#### 062.21) Declarations of Interest

- a) To receive and consider declarations of interest in items below None received
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests None received

#### 063.21) Public Participation

None

#### 064.21 a) Minutes of the Environment Committee 21st March 2022

On the motion of Cllr Westby, seconded by Cllr Leslie, it was **RESOLVED** to approve the minutes of the meeting on  $21^{st}$  March 2022.

**ACTION: CLERK** 

#### 065.21) Public Toilets

 On the motion of Cllr Leslie, seconded by Cllr Dale it was RESOLVED to gather quotes for CCTV and double lock systems for the public toilets, and that the toilets would close at 4pm in the meantime to allow a solution to be found.

#### 066.21) Correspondence

 Cllr Taylor had received some correspondence regarding the Holly Tree in the Graveyard. The Clerk and Ground staff had inspected the area and concluded that the tree would not be removed and there was very limited action that could be taken in this instance.

#### 067.21) Items for next Agenda

- A permanent memorial to the Jubilee
- Cllr Taylor suggested a Town Walkabout

#### 068.21 Date and time of next meeting

23rd May 2022 7pm

Meeting closed.











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