



## ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
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### Minutes of the meeting of the Attleborough Town Council Events & Communications Committee Held on Monday 11<sup>th</sup> April 2022 at 7.30 pm Held at the Town Hall, Queens Square.

#### Present:

Cllr T Taylor      Cllr D Lane      Cllr V Dale      Cllr A Smith  
Cllr E Tyrer      Cllr P Wenham      Cllr R Redfern      Cllr S MacKinnon  
In attendance – Michelle Barron - Clerk

#### 56.21) Apologies for absence - Cllr Roberts and Cllr Ellis

#### 57.21) Declarations of interest

- a) To receive and consider declarations of interest in items below – None received  
b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received

#### 58.21) Minutes to accept and approve the minutes of the meeting held 14<sup>th</sup> March 2022

Cllr MacKinnon requested that her name was corrected. On the motion of Cllr MacKinnon, seconded by Cllr Wenham, it was

**RESOLVED** to approve the minutes of 14<sup>th</sup> March 2022

**ACTION: TOWN CLERK**

#### 59.21) Matters Arising

On the motion of Cllr Taylor seconded by Cllr MacKinnon it was **RESOLVED** to suspend standing orders to allow the public to join in discussions about the Jubilee.

- Cllr Taylor will ask her dad to assist with decorating the town.
- Queens Square will be planted up in colour
- Cllr MacKinnon will lead the shop window competition
- Cllr Lane may ask if the schoolchildren would like to get involved with decorating the front of the hall.
- It was agreed that decorations should go up the week before the jubilee.
- Cllr Wenham and Cllr Lane will coordinate the Front Garden competition.
- Cllr Lane will coordinate the sewing
- It was agreed to judge the emblems on 19<sup>th</sup> April 2022
- Cllr Dale and Cllr Lane will lead on the Children's discos.
- The Clerk will supply the tuck shop
- Times are confirmed as 5-6.30 for years 1,2,3 and 7-8.30 for years 4,5,6 – children will need to register to attend.
- Youth Event – Clerk to liaise with Ignite at Christ Community Church. 7.30 – 9.30. Neighbours to be informed and risk assessments completed.

- Saturday Parade - Cllr Lane, Cllr Taylor and the Clerk to discuss.
- On the motion of Cllr Dale, seconded by Cllr Taylor it was **RESOLVED** to cancel the toilets and move the Saturday fete to Queens Square
- On the motion of Cllr Smith seconded by Cllr Tyrer it was **RESOLVED** to hold the Parade from Edenside to Queens Square beginning at 12.30
- Army cadets may be asked to assist
- Ry's Bar and Grill would like to be involved on the Saturday rather than the Sunday if possible as this is the central event.
- Guide to street parties to be shared on Facebook.
- Bookmarks were discussed 6a (1) was chosen. Councillor Smith to confirm numbers. Clerk to check lead time.
- Programme of Events to be launched after Easter.
- Discussion of planting trees. Woodland trust.
- Jubilee Emblems to be discussed after the Environment or instead of if postponed.

On the motion of Council MacKinnon, seconded by Cllr Taylor, it was **RESOLVED** to propose acceptance of the items discussed above.

#### **60.21) Community Forum**

The Clerk will look at dates for this.

ACTION: CLERK

#### **61.21) Town Trails**

Cllr Lane would like to publicise walking route around the town. Cllr Wenham will assist.

#### **62.21) Public Participation**

A member of the Heritage Association would like to discuss opportunities for them to become involved as their original plans may not work as well the Council arrangements.

#### **63.21) Date and time of next meeting.**

To be confirmed.

Meeting closed.