



**ATTLEBOROUGH TOWN COUNCIL**

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
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**Minutes of the meeting of the Attleborough Town Council  
Held on Monday, 4th April 2022 at 7.00 pm  
Held at the Town Hall, Queens Square.**

**Present:**

Cllr P Leslie - presiding

Cllr J Ellis	Cllr A Westby	Cllr T Taylor	Cllr D Lane
Cllr K Montague	Cllr A Busk	Cllr A Smith	Cllr A Roberts
Cllr P Wenham	Cllr E Tyrer	Cllr S Mackinnon	Cllr R Bond

In attendance – Michelle Barron – Town Clerk  
In attendance – Anne Willett – Clerks Assistant (minute taker)  
Public x 2, Joel Fayers, MPC

**175.21) Mayors Welcome** – Cllr Leslie apologised for the meeting not being live streamed due to technical problems and announced the Annual Town Assembly meeting would be held on Monday 25<sup>th</sup> April 7pm at the Town Hall.

**176.21) Apologies for absence** –  
Cllr Dale – Holiday  
Cllr Roberts – leaving early

**177.21) Declarations of Interest**

a) To receive and consider declarations of interest in items below –

Cllr P Wenham – Item 9  
Cllr T Taylor- Item 13a

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received

**178.21) Councillor Co-Option Vacancy**

On the motion of Cllr Lane, seconded by Cllr Busk, it was

**RESOLVED** to co-opt Rhys Redfern as Town Councillor who then took his seat with the members for the remainder of the meeting.

**179.21) Public Participation - Resident's Questions** –

**RESOLVED** that the meeting be adjourned to allow the Public to speak –

- Joel Fayers, MPC informed members work still ongoing with plans being drawn up for the next public engagement, details should be available to update everyone at the next Council meeting being held in May.
- Member of public stated she was shocked at how empty Queens Square car park had been and had spoken to a lady who didn't know how to use the ticket machine. Cllr Leslie replied all feedback would be passed on to Breckland but had noticed the car park 80% full by midday.

**180.21) Minutes of the Town Council meeting held on 7<sup>th</sup> March 2022**

On the motion of Cllr Westby, seconded by Cllr Ellis, it was

**RESOLVED** - to accept the minutes of the Town Council meeting held on 7<sup>th</sup> March 2022.

**ACTION: TOWN CLERK**

**181.21 New Wheelpark**

Some positive feedback had been received but some tweaks needed. A conversation took place with the supplier about re-design and providing a more graphic design.

On the motion of Cllr Bond, seconded by Cllr Taylor, it was

**RESOLVED** to amend and render design for the next Environment meeting.

**ACTION: TOWN CLERK**

**182.21 New Website and Modernised Logo**

On the motion of Cllr Lane, seconded by Cllr Bond, it was

**RESOLVED** to accept the modernised logo

**ACTION: TOWN CLERK/PL**

**183.21) Edging for Queens Square –**

On the motion of Cllr Westby, seconded by Cllr Lane, it was

**RESOLVED** to approve and accept 75mm or 65mm whichever is available

**ACTION: TOWN CLERK**

Cllr Roberts leaves the meeting at 7.45pm

**184.21) UPP Superfast Broadband & Location –**

On the motion of Cllr Lane, seconded by Cllr Mackinnon, it was

**RESOLVED** to accept superfast Broadband project and location.

**185.21) Planning Matters**

**a) Planning Applications –**

On the motion of Cllr Leslie, seconded by Cllr Tyrer, it was

**RESOLVED** to approve and accept the following recommendations already agreed and submitted prior to meeting.

**b) Planning Applications (Not due yet)**

**3PL/2022/0277/VAR – ATTLEBOROUGH: Plot 2 Leys Lane –** Variation of Condition No 2 on

3PL/2021/0660/D – Revised bungalow design

On the motion of Cllr Leslie, seconded by Cllr Bond, it was

**RESOLVED** to accept with no comments

**3PL/2022/0301/VAR – ATTLEBOROUGH: Land off Carvers Lane –** Variation of Condition 3 on

3PL/2014/1264/F – change to materials due to shortage of supplies

On the motion of Cllr Leslie, seconded by Cllr Westby, it was

**RESOLVED** to accept with no comments

**ACTION: TOWN CLERK**

**186.21) Councillor Reports**

- Cllr Lane informed members £807.51 had been raised from the recent Book Sale held at the Town Hall and another book sale being planned for 8<sup>th</sup> and 9<sup>th</sup> October 2022.
- Had also been in discussions about a Community Art Exhibition being held every August Bank Holiday at the Town Hall and Jubilee preparations were underway.
- Cllr Lane & Cllr Taylor had attended a meeting to discuss the “Hut” at the Recreation Ground and will be working closely with School Council and Parents Council.

Cllr Taylor leaves the meeting for Item 13a

**187.21) Financial Matters**

**a) To authorise payments –**

On the motion of Cllr Lane, seconded by Cllr Westby, it was

**RESOLVED** to accept and approve the following payment list dated 4<sup>th</sup> April 2022

Total £17,656.74

Cllr Taylor returns to the meeting

**b) To agree direct debits –**

On the motion of Cllr Westby, seconded by Cllr Wenham, it was

**RESOLVED** to approve and accept the direct debit list dated April 2022

Total £26,136.78

**c) To receive Income –**

On the motion of Cllr Leslie, seconded by Cllr Tyrer, it was

**RESOLVED** to approve and accept the income list for March 2022

Total £2,931.03

**d) Petty Cash payments –** Noted for information

**e) Income & Expenditure February 2022 –** Noted for information

**ACTION: TOWN CLERK**

**188.21) Correspondence**

**a) St Mary's Church request to use Queens Square Good Friday 15th April 2022 –**

On the motion of Cllr Smith, seconded by Cllr Westby, it was

**RESOLVED** to approve St Mary's Church request to use Queens Square

**b) Development at Norwich Road, Attleborough, street lighting**

On the motion of Cllr Leslie, seconded by Cllr Westby, it was

**RESOLVED** the policy of the Council is to decline

**ACTION: TOWN CLERK**

**189.21) Public Participation (10 Minutes) –**

**RESOLVED** that the meeting be adjourned to allow the Public to speak – No public wished to speak

**190.21) Any other items which the Chairman decides are urgent –**

- Mindful there is limited time before the Jubilee, so need to move on with preparations.
- The cigarette bin at the bus shelter need securing and youths are climbing on the roof.
- It was suggested to put a flower bed around the Town sign at Queens Square to stop people climbing on it and the water pump needs a new bolt.
- Tracy Turner Mental Health Awareness Course being held at the Town Hall 25<sup>th</sup> May & 21<sup>st</sup> July 2022, at a reduced cost. Please contact Town Clerk or Tracy Turner if interested.
- Plans to hold a non- scripted forum quarterly at the Town Hall to support what is already happening in the Community.

**191.21) Exclusion of Press & Public**

On the motion of Cllr Leslie, seconded by Cllr Taylor, it was

**RESOLVED** – to exclude the press and public from the meeting given the sensitive nature of the business to be discussed.

Cllr Redfern signed his Declaration of Acceptance

**192.21) Tenancy Agreements**

Cllr Leslie gave an update.

Meeting closed 9pm