



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 – Email: enquiries@attleboroughtc.org.uk

You are summoned to the Meeting of Attleborough Town Council To be held on Monday 6th June 2022 at 7.00pm

This meeting will be held at the Town Hall and live streamed via YouTube
(the YouTube link will be posted on www.attleboroughtc.org.uk)
Due to coronavirus, there will be a limited capacity for public attendance

Michelle Barron
30th May 2022
Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Mayors Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) **To receive and consider declarations of interest in items below:**

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) **To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

4 Public Participation (10 Minutes)

5 Minutes of the Annual Town Council meeting held on 9th May 2022

For acceptance and approval.

6 Planning Matters

a) **Planning Applications** (Applications agreed and responses made) – for confirmation by members

b) **Planning Applications** (Not due yet)

3PL/2022/0531/HOU – ATTLEBOROUGH: Sandown, West Carr Road – single story front & rear extensions include new roof with first floor accommodation & change external finish from face brick to painted render

3PL/2022/0547/F – ATTLEBOROUGH: The Lighthouse Centre- Alterations to the external elevations of the existing two storey office unit and rear workshop

3PL/2022/0556/VAR – ATTLEBOROUGH: West Carr Road – Removal of Condition No 8 on 3PL/2021/1246/F- As agreed with highways, the works relating to this condition are no longer required.

3PL/2022/0554/HOU – ATTLEBOROUGH: Rosen House, Fiddlers Green – Erection of timber cart sheds.

3PL/2022/0558/HOU – ATTLEBOROUGH: Hill Common Farm Edwards Hill Common – Proposed single story side extension & double cart shed with tractor port (revision to planning ref 3PL/2021/1583/HOU which is currently under construction)

3OB/2022/0026/OB – Land North of Norwich Road- Application to discharge the planning obligation on 3PL/2013/1161/O – Fourth Schedule of the agreement: request that the council confirms the identity of the Community Land Nominated Body.

3PL/2022/0591/F – ATTLEBOROUGH: MBW Contractors Ellingham Road – Erection of 4 no. 4-bed houses with garages & gardens off private drive

3DC/2022/0128/DOC- ATTLEBOROUGH: Attleborough Sustainable Urban Development Land South of Attleborough – Discharge of Condition 5 on 3PL/2017/0996/O requiring the submission & approval of a design code

3DC/2022/0129/DOC - Attleborough Sustainable Urban Extension Land South of Attleborough - – Discharge of Condition 4 on 3PL/2017/0996/O requiring the submission & approval of a structure plan

3PL/2021/1668/VAR – ATTLEBOROUGH: OLD BUCKENHAM & BESTHORPE Attleborough Sustainable Urban Extension Land South of Attleborough - Variation of Condition No's 3,4,5,8 & 25 on 3PL/2017/0996/O for 4,000 houses & associated infrastructures.

7 Financial Matters

- a) **To authorise payments** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Petty Cash payments** – for information
- e) **Income & Expenditure April 2022** – for information

8 Conclusion of Financial Year 2021-22

- a) **Internal Audit Report for the year ended 31 March 2022** – for acceptance and approval
- b) **End of year financial reports 31 March 2022** – for acceptance and approval
- c) **Completion of Annual Return 31 March 2022** – for resolution
 - **Section 1 – Annual Governance Statement for Attleborough Town Council**
 - **Section 2 – Accounting Statements for Attleborough Town Council**

9 Grounds Staff Equipment Requirement – for acceptance and approval

10 Councillors Report

11 Correspondence

- a) **Hedgehogs R Us Highway Project** – for acceptance and approval
- b) **Attleborough Players Grant Application** – for acceptance and approval
- c) **Request from Attcare for Town Council website to promote findings of research** – for acceptance and approval
- d) **NARS Request for lifesaving donation** – for acceptance and approval
- e) **Request from AHG for £100 grant to cover costs for display items for Jubilee** - for acceptance and approval
- f) **Request for Attleborough Pride to use Queens Square for event on Saturday 6 August 2022** – for acceptance and approval

- g) Attleborough, Hargham Road: Extension of 30mph speed limit – for consideration
- h) Former Grampian Food Site, Attleborough - 3OB/2022/0009/OB - Discharge of Planning Obligations in relation to Open Space – for consideration
- i) NCC Warren’s Lane & Ellingham Rd/Queens Rd 20 MPH Speed Limit Zone & 30mph speed Limit Amendment order 2022 – for consideration

12 Representatives on outside bodies Municipal Year 2022-2023

To nominate members for outside bodies:

- Attleborough Charities
- Attleborough Health Care and Well Being Trust (ATTCARE)
- Banham Poultry
- East Harling Drainage Board
- SNAP Police Liaison
- Education & Youth (Local Schools/ Pre Schools / YAB)
- Attleborough Community and Enterprise Centre (including the Library)

- Parish councils that boarder Attleborough Town Council:
 - Besthorpe
 - Deopham
 - Great Ellingham
 - Morley
 - Old Buckingham
 - Rocklands
 - Shropham
 - Snetterton
 - Quidenham

13 Public Participation (10 Minutes)

14 Any items which the Chairman decides are urgent

For discussion only.

15 Exclusion of Press & Public

To pass a resolution excluding the press and public from the meeting given the sensitive nature of the Business to be discussed.

16 Future Attleborough Partnership Board Terms of Reference - for acceptance and approval

Expected Meeting Length is 2 Hours