



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
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Minutes of the meeting of the Attleborough Town Council Events & Communications Committee Held on Tuesday 15th February 2022 at 7.00 pm Held at the Town Hall, Queens Square.

Present:

Cllr J Ellis Cllr T Taylor Cllr D Lane Cllr V Dale Cllr A Smith
Cllr E Tyrer Cllr P Wenham
In attendance – Anne Willett – Clerks' Assistant

49.21) Apologies for absence - None received

50.21) Declarations of interest

- a) To receive and consider declarations of interest in items below – None received
b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received

51.21) Minutes to accept and approve the minutes of the meeting held 20th January 2022

On the motion of Cllr Taylor, seconded by Cllr Dale, it was
RESOLVED to approve the minutes of 20th January 2022

ACTION: TOWN CLERK

52.21) Matters Arising

- Advertising campaign started for the next Book Sale
- Book Sale funds, market stalls and newsletter to be discussed shortly
- Emblem Competition closing date 28 February 2022.

53.21) Public Participation

None present

54.21) Jubilee Celebrations to discuss ideas and suggestions from Thursdays informal public meeting.

A meeting had been held which was well attended and provided lots of suggestions but we would have to be mindful of a Budget and present it to Full Council. Cllr Lane outlined what would take place over the 4 days Jubilee celebrations i.e. Trooping the Colour, Lighting of the Beacon, Epsom Derby and Party at the Palace. ATC celebrations for the Thursday included having a Town Crier, Piper and Beacon, Michelle, Town Clerk would approach the Scouts to see if they would light the beacon. Hoping for a Bugler and Cllr Ellis would investigate providing lights around Queens Square. As well as having the Church choir we could look into providing refreshments. For the Friday a potential Jubilee Disco held at the Town Hall for Reception to Year 9.

On the motion of Cllr Lane, seconded by Cllr Dale, it was

RESOLVED to offer The Dell on the Friday of the Jubilee as an open space area for an event to be held by Christ Community Church.

ACTION: TOWN CLERK

For the Saturday it was suggested a parade starting at Queens Square with fancy dress for children and finishing at the Recreation Ground for a village fete possibly an afternoon event rather than an evening. It was discussed as the Recreation Ground is a large open space it would be advisable to make a designated area for the event which could include, decorating with hay bales and have Egg & Spoon Race, Stocks, Coconut Shy, Tractor Rally and Vintage Car etc. AHG holding a film show and possibly a Tea Dance.

On the Sunday after the Church service St Marys will be hosting a picnic in their grounds, we have received an offer to provide free picnic food for children which could be incorporated into that event.

Discussions took place regarding where bunting would go, who would provide it and what cost would be. Also would ATC present something to children to commemorate the Queens Jubilee. On the motion of Cllr Taylor, seconded by Cllr Dale, it was

RESOLVED We further investigate providing something commemorative to celebrate the Queens Jubilee to all children under 18 years' old who either live in Attleborough or attend an Attleborough school.

ACTION: TOWN CLERK

Cllr Lane will put together a report with Michelle, Town Clerk making proposals to cover each of the days together with costings to take to next ATC meeting for approval.

ACTION: CLLR DL/TOWN CLERK

Cllr Tyrer left Town Hall 8.10pm to attend another meeting.

55.21) Attleborough Matters and Community Newsletter –

An appeal was put out to the community and two people came forward, Cllr Lane will meet with them and report back at next meeting.

ACTION: CLLR DL

56.21) Funds from last Community Book Sale

On the motion of Cllr Lane, seconded by Cllr Dale, it was

RESOLVED to transfer funds from previous book sale and forthcoming book sale into Jubilee funds.

ACTION: TOWN CLERK

57:21) Pancake Race

On the motion of Cllr Lane, seconded by Cllr Wenham, it was

RESOLVED to move the pancake race on 1st March 2022 from Recreation Ground to Queens Square area.

Cllr Lane will speak to Michelle, Town Clerk regarding organising and advertising it.

ACTION: CLLR DL/TOWN CLERK

58.21) Market Stalls

On the motion of Cllr Taylor, seconded by Cllr Lane, it was

RESOLVED to offer a free market stall for local businesses, to include current stall holders commencing Thursday 21st April 2022 as a 6-month trial.

On the motion of Cllr Taylor, seconded by Cllr Lane, it was

RESOLVED to offer local businesses a gift voucher stall that Cllrs will man on a voluntary basis starting Thursday 21st April 2022, selling a selection of vouchers.

ACTION: TOWN CLERK

53.21) Public Participation

None present

54.21 Correspondence

None received

55.21) Date and time of next meeting.

Monday 14th March 2022 7pm

Meeting closed 8.30pm