

106)

Anne Willett

From: Michelle Barron
Sent: 17 February 2022 09:25
To: Anne Willett
Subject: FW: Planning Consultation PC 3PL/2022/0147/HOU

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 16 February 2022 16:34
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: Planning Consultation PC 3PL/2022/0147/HOU

CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2022/0147/HOU
PROPOSAL: Single storey rear extension (revised design following planning permission 3PL/2021/1458/HOU)
LOCATION: ATTLEBOROUGH: 36 Wayland Close
APPLICANT: Mr N Steggles

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

PLEASE NOTE: During the Covid-19 crisis we will not be able to accept any postal representations on planning applications. All representations must be made either online on the Breckland website at:

<https://www.breckland.gov.uk/planning> or by email to planning@breckland.gov.uk

Any comments that the Town/Parish Council may wish to make should be received by **9th March 2022**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

Anne Willett

From: Michelle Barron
Sent: 24 February 2022 07:22
To: Anne Willett
Subject: FW: DC Consultations for Amendments

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 23 February 2022 18:19
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: DC Consultations for Amendments

002 - CONSULTATION AMENDMENTS - HOUSEHOLDER

REFERENCE: 3PL/2022/0059/HOU
PROPOSAL: Single storey rear/side extension and demolition of dilapidated timber garage.
LOCATION: Acre Lodge, London Road
APPLICANT: Ms Lorna Charlwood
CASE OFFICER: Katie Arnold
AMENDMENT: Revised design to single storey

The Council has received revised details for planning permission as shown above and would be pleased to receive any observations you may wish to make. You can view the application by clicking on the link below and use the 'Comment on this application' button to leave your observations.

[Click here to view the application documents](#)

To help us provide a more efficient service please use the quick consultee response link below

[Quick Consultees Register your comments here](#)

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<https://www.breckland.gov.uk/planning> or by email to planning@breckland.gov.uk

Alternatively please forward your comments in writing by **9th March 2022**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Please note your comments will also be seen on our website, along with your name, signature, address and any contact details you supply e.g. telephone number and/or e-mail address. If you are concerned about your contact details and signature appearing on our website, please print your name instead of

Anne Willett

From: Michelle Barron
Sent: 24 February 2022 08:55
To: Anne Willett
Subject: FW: Planning Consultation PC 3PL/2022/0200/HOU

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 23 February 2022 17:49
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: Planning Consultation PC 3PL/2022/0200/HOU

CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2022/0200/HOU
PROPOSAL: Removal of existing flat roof side extension replace with pitched roof extension and open porch
LOCATION: ATTLEBOROUGH: 24 Croft Green
APPLICANT: Mr Andrew Webb

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

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Any comments that the Town/Parish Council may wish to make should be received by **16th March 2022**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

Anne Willett

From: Michelle Barron
Sent: 24 February 2022 21:26
To: Anne Willett
Subject: FW: Planning Consultation PC 3PL/2022/0194/HOU

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 24 February 2022 15:04
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: Planning Consultation PC 3PL/2022/0194/HOU

CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2022/0194/HOU
PROPOSAL: Double garage and attic home office
LOCATION: ATTLEBOROUGH: The Nurseries, London Road
APPLICANT: Mr Stephen Drewry

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Any comments that the Town/Parish Council may wish to make should be received by **17th March 2022**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

Note: As this is a Householder Application, in the event of an appeal against a refusal of planning permission, which is to be dealt with on the basis of representations in writing, any representations made

Anne Willett

From: Michelle Barron
Sent: 25 February 2022 10:17
To: Anne Willett
Subject: FW: Planning Consultation PC 3PL/2022/0167/F

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 24 February 2022 13:04
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: Planning Consultation PC 3PL/2022/0167/F

CONSULTATION - FULL

REFERENCE: 3PL/2022/0167/F
PROPOSAL: Siting of a mobile home
LOCATION: ATTLEBOROUGH: 2nd field north of Wroo Farm
APPLICANT: Mr Richard Drew

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

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DD MAR 2022

Name	Description	Service	Bill Freq	Net	Vat	Total
Siemens	Photocopy service	Admin	Annual			
	mobiles	Admin	Monthly	£ 207.35	£ 25.68	£233.03
Vodafone	Barclays	TH	Monthly	£ 6.40	£ -	£6.40
Bank Charges	Lloyds	TH	Monthly		£ -	
Bank Charges	Waste collection	Rec	Nov/Dec/Jan	£ 200.80	£ 40.16	£240.96
Biffa	Waste collection	TH	Nov/Dec/Jan	£ 353.52	£ 70.70	£424.22
Biffa	Water	Gaymers Bowl	Quarterly	£ 21.72	£ 4.34	£26.06
Anglian Water	Water	Pavilion	Quarterly	£ 68.09	£ 13.62	£81.71
Anglian Water	Telephone	TH	Quarterly			
BT	Water	Chapel Rd	Quarterly	£ 34.90	£ -	£34.90
Anglian Water	Water	TH	Quarterly		£ -	
Anglian Water	Rates	TH	Monthly		£ -	
Breckland Council	Rates	Cemetery	Monthly		£ -	
Breckland Council	Rates	Public Toilets	Quarterly			
Total Gas & Power	Electricity	OS	Quarterly			
Total Gas & Power	Elect Skate Park	OS	Quarterly			
Total Gas & Power	Gas	TH	Quarterly	£ 762.97	£ 38.15	£801.12
Total Gas & Power	Electricity	TH	Quarterly			
Phs Group	waste collection	TH	Annual			
Fuel Genie	Fuel Feb/March	OS	Monthly			
						£1,848.40
HMRC Tax/Nic	BACS	HMRC Tax & N	Monthly	£ 4,773.17	£ -	£4,773.17
Norfolk Pension	BACS	Pension	Monthly	£ 4,569.23	£ -	£ 4,569.23
Staff Salary	BACS	Salaries	Monthly	£ 13,662.87	£ -	£ 13,662.87
						£23,005.27
TOTAL						£24,853.67

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INCOME FEB 22	
Banked Monies	
Car Scheme Fund Breckland Jan	£ 330.00
Hall Bookings	£ 1,025.90
Allotment rent	£ 548.00
Allotment Ruffundable deposit	£ 300.00
Payment plan church wall	£ 100.00
Total	£ 2,303.90

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DATE	DETAILS	REC'D	OUT	BALANCE	MISC.	POSTAGE	TOWN HALL
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4-23-05	4-23-05	4-23-05	4-23-05	4-23-05	4-23-05	4-23-05	4-23-05	4-23-05	4-23-05
ARCHIVE	OPEN SPACES	STATIONERY	MEETING REFRESHMENTS	TRAVEL	MARKET	ADMIIN	TIC	VAT	

1.2.22	BEND.	1226	03	46	92	353	08	189	64	-	232	43	59	00	51	65	-	47	64	89	90	-	180	00	-	-	22	69
7.2.22	PETTY CASH 000089	46	92			400	00																					
2.2.22	B.S.MARKT MILEAGE WARRIOR			98	10	301	90														98	10						
	TRUCK TAKEN INTO REPAIR																											
7.2.22	R. ROBBINS HALL HIRE DEPOSIT FOR DAMAGE REFUNDED.			75	00	226	90	75	00																			
7.2.22	LAUREL BUSHES FOR GARDEN OF FREEMEN BRANCH			200	00	26	90																					
16.2.22	Lidl Sweets & Squash Film Encas.			9	74	17	16																					
				382	84	17	16	75	00	-	-	-	-	-	200	00	-	8	12	98	10	-	-	-	-	-	1	62
		1272	95	382	84	17	16	264	64	-	232	43	59	00	251	65	-	55	76	188	00	-	180	00	-	-	24	31

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Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration							
1376 Precept	581,199	581,199	0			100.0%	
1378 Grant payment Community Cars	1,980	0	(1,980)			0.0%	
1390 Interest Received (Bond)	0	100	100			0.0%	
1391 interest received on saving ac	27	250	223			10.6%	
Administration :- Income	583,206	581,549	(1,657)			100.3%	0
4000 Staff Costs	187,459	300,000	112,541		112,541	62.5%	
4001 Other Employment Costs	180	5,000	4,820		4,820	3.6%	
4002 website	600	5,000	4,400		4,400	12.0%	
4004 Health & Safety	3,889	2,000	(1,889)		(1,889)	194.5%	
4005 Training	1,425	5,000	3,575		3,575	28.5%	
4010 Travelling Expenses	90	750	660		660	12.0%	
4020 Miscellaneous Expenses	878	2,000	1,122		1,122	43.9%	
4023 Subscriptions	1,709	2,500	791		791	68.4%	
4025 Insurances	9,339	9,000	(339)		(339)	103.8%	
4027 Bookkeeping	1,955	1,250	(705)		(705)	156.4%	
4028 Office Internet	0	250	250		250	0.0%	
4029 Photocopier Usage Fee	317	2,500	2,183		2,183	12.7%	
4031 Computer	5,708	5,000	(708)		(708)	114.2%	
4040 Community Car Scheme	1,908	6,000	4,092		4,092	31.8%	
4041 Grants S137	0	1,000	1,000		1,000	0.0%	
4042 Local Grants	10,623	3,000	(7,623)		(7,623)	354.1%	
4044 Highway Improvements	0	1,000	1,000		1,000	0.0%	
4051 Bank Charges	200	500	300		300	40.1%	
4055 Judicial Review Claim	64,456	45,000	(19,456)		(19,456)	143.2%	
4056 Consultancy	375	3,000	2,625		2,625	12.5%	
4057 Audit Fees	335	2,500	2,165		2,165	13.4%	
4058 Legal Fees	2,489	10,000	7,511		7,511	24.9%	
4059 Civic Reception	0	1,000	1,000		1,000	0.0%	
4060 Civic Allowances	0	1,000	1,000		1,000	0.0%	
4061 Elections	3,036	0	(3,036)		(3,036)	0.0%	
4099 Contingency	0	1,000	1,000		1,000	0.0%	
4121 Telephone	2,971	2,500	(471)		(471)	118.8%	
4122 Postages	0	500	500		500	0.0%	
4123 Stationery	139	2,000	1,861		1,861	6.9%	
4140 Fuel	287	0	(287)		(287)	0.0%	
4147 Photocopier Lease payments	1,345	1,500	155		155	89.7%	
4190 Equipment Purchase	539	2,000	1,461		1,461	26.9%	
4230 Supplies	284	250	(34)		(34)	113.7%	
4231 Advertising	210	1,000	790		790	21.0%	

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4298 Covid General Expenses	740	500	(240)		(240)	148.0%	
4300 Premises Licence	541	500	(41)		(41)	108.2%	
Administration :- Indirect Expenditure	304,027	426,000	121,973	0	121,973	71.4%	0
Net Income over Expenditure	279,179	155,549	(123,630)				
112 Street Lights							
4400 Events & Communication	0	25,000	25,000		25,000	0.0%	
4402 Public Lighting	13,455	5,000	(8,455)		(8,455)	269.1%	
Street Lights :- Indirect Expenditure	13,455	30,000	16,545	0	16,545	44.8%	0
Net Expenditure	(13,455)	(30,000)	(16,545)				
113 Toilets							
1050 Income	2,306	0	(2,306)			0.0%	
Toilets :- Income	2,306	0	(2,306)				0
4001 Other Employment Costs	192	0	(192)		(192)	0.0%	
4110 Rates	193	1,750	1,557		1,557	11.0%	
4112 Water	610	750	140		140	81.3%	
4113 Electricity	1,121	750	(371)		(371)	149.4%	
4145 Maintenance/Repairs	130	500	370		370	26.0%	
4190 Equipment Purchase	0	100	100		100	0.0%	
4220 Cleaning	0	100	100		100	0.0%	
4230 Supplies	36	500	464		464	7.2%	
4255 Safety Checks	0	200	200		200	0.0%	
Toilets :- Indirect Expenditure	2,281	4,650	2,369	0	2,369	49.1%	0
Net Income over Expenditure	25	(4,650)	(4,675)				
114 Christmas Lights							
1050 Income	0	1,000	1,000			0.0%	
Christmas Lights :- Income	0	1,000	1,000			0.0%	0
4230 Supplies	0	500	500		500	0.0%	
4255 Safety Checks	0	500	500		500	0.0%	
4400 Events & Communication	6,080	10,000	3,920		3,920	60.8%	
Christmas Lights :- Indirect Expenditure	6,080	11,000	4,920	0	4,920	55.3%	0
Net Income over Expenditure	(6,080)	(10,000)	(3,920)				

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
115 Archive							
4010 Travelling Expenses	0	100	100		100	0.0%	
4023 Subscriptions	0	25	25		25	0.0%	
4121 Telephone	0	100	100		100	0.0%	
4122 Postages	0	25	25		25	0.0%	
4123 Stationery	0	100	100		100	0.0%	
4145 Maintenance/Repairs	180	0	(180)		(180)	0.0%	
4230 Supplies	59	100	41		41	59.0%	
Archive :- Indirect Expenditure	<u>239</u>	<u>450</u>	<u>211</u>	<u>0</u>	<u>211</u>	<u>53.1%</u>	<u>0</u>
Net Expenditure	<u>(239)</u>	<u>(450)</u>	<u>(211)</u>				
116 Attleborough Neighbourhood Pla							
4400 Events & Communication	0	5,000	5,000		5,000	0.0%	
Attleborough Neighbourhood Pla :- Indirect Expenditure	<u>0</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(5,000)</u>	<u>(5,000)</u>				
118 Events							
1393 Income Events	703	0	(703)			0.0%	
Events :- Income	<u>703</u>	<u>0</u>	<u>(703)</u>				<u>0</u>
Net Income	<u>703</u>	<u>0</u>	<u>(703)</u>				
201 Open Spaces							
1000 Booking Fees	290	500	210			58.0%	
1050 Income	15,851	2,000	(13,851)			792.6%	
1100 Allotment Income	10,157	1,300	(8,857)			781.3%	
1105 Burial Fees	10,799	15,000	4,201			72.0%	
1106 Sports Letting	1,930	1,000	(930)			193.0%	
1107 Wayleaves	62	0	(62)			0.0%	
1150 Re-imburement of Utilities	190	0	(190)			0.0%	
1152 Repayment church wall damage	500	0	(500)			0.0%	
Open Spaces :- Income	<u>39,780</u>	<u>19,800</u>	<u>(19,980)</u>			<u>200.9%</u>	<u>0</u>
4020 Miscellaneous Expenses	545	500	(45)		(45)	109.0%	
4022 Cemetery Refunds	80	0	(80)		(80)	0.0%	
4110 Rates	868	700	(168)		(168)	124.0%	
4112 Water	1,219	1,000	(219)		(219)	121.9%	
4113 Electricity	1,050	500	(550)		(550)	210.1%	

04/02/2022

Attleborough Town Council Current Year

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Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4123 Stationery	0	50	50		50	0.0%	
4140 Fuel	2,405	2,000	(405)		(405)	120.2%	
4143 Equipment Hire	0	750	750		750	0.0%	
4144 Tree Work	0	2,000	2,000		2,000	0.0%	
4145 Maintenance/Repairs	10,455	25,000	14,545		14,545	41.8%	
4146 Play Equipment	0	5,000	5,000		5,000	0.0%	
4190 Equipment Purchase	4,876	3,000	(1,876)		(1,876)	162.5%	
4225 Refuse Collections	3,265	1,750	(1,515)		(1,515)	186.6%	
4230 Supplies	6,752	7,500	748		748	90.0%	
4255 Safety Checks	515	1,000	486		486	51.5%	
4295 Cemetery expenses	0	1,000	1,000		1,000	0.0%	
4296 Company Vehicle	21,225	1,500	(19,725)		(19,725)	1415.0%	
4298 Covid General Expenses	70	1,000	930		930	7.0%	
4300 Premises Licence	0	200	200		200	0.0%	
4400 Events & Communication	0	1,000	1,000		1,000	0.0%	
4501 Play Areas Consultancy	0	1,000	1,000		1,000	0.0%	
Open Spaces :- Indirect Expenditure	53,325	56,450	3,125	0	3,125	94.5%	0
Net Income over Expenditure	(13,545)	(36,650)	(23,105)				
210 Attleborough in Bloom							
1050 Income	0	750	750			0.0%	
Attleborough in Bloom :- Income	0	750	750			0.0%	0
4230 Supplies	0	250	250		250	0.0%	
4400 Events & Communication	49	500	451		451	9.8%	
Attleborough in Bloom :- Indirect Expenditure	49	750	701	0	701	6.6%	0
Net Income over Expenditure	(49)	0	49				
211 Markets							
1050 Income	340	1,000	660			34.0%	
Markets :- Income	340	1,000	660			34.0%	0
4001 Other Employment Costs	0	500	500		500	0.0%	
4123 Stationery	0	50	50		50	0.0%	
4230 Supplies	0	50	50		50	0.0%	
4298 Covid General Expenses	0	200	200		200	0.0%	
4400 Events & Communication	0	500	500		500	0.0%	
Markets :- Indirect Expenditure	0	1,300	1,300	0	1,300	0.0%	0
Net Income over Expenditure	340	(300)	(640)				

Continued over page

Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
290 Open Spaces Capital Exps.							
4190 Equipment Purchase	0	40,000	40,000		40,000	0.0%	
4194 Litter bins	2,842	1,500	(1,342)		(1,342)	189.5%	
Open Spaces Capital Exps. :- Indirect Expenditure	<u>2,842</u>	<u>41,500</u>	<u>38,658</u>	<u>0</u>	<u>38,658</u>	<u>6.8%</u>	<u>0</u>
Net Expenditure	<u>(2,842)</u>	<u>(41,500)</u>	<u>(38,658)</u>				
301 Town Hall							
1000 Booking Fees	8,306	5,000	(3,306)			166.1%	
1005 Office Rents	0	3,000	3,000			0.0%	
1007 Bar Rent	0	500	500			0.0%	
Town Hall :- Income	<u>8,306</u>	<u>8,500</u>	<u>194</u>			<u>97.7%</u>	<u>0</u>
4020 Miscellaneous Expenses	75	0	(75)		(75)	0.0%	
4110 Rates	12,350	12,500	150		150	98.8%	
4111 Gas	1,862	1,500	(362)		(362)	124.2%	
4112 Water	781	1,000	219		219	78.1%	
4113 Electricity	2,208	3,000	792		792	73.6%	
4145 Maintenance/Repairs	1,296	3,500	2,204		2,204	37.0%	
4190 Equipment Purchase	998	2,000	1,002		1,002	49.9%	
4220 Cleaning	450	1,500	1,050		1,050	30.0%	
4225 Refuse Collections	3,877	2,000	(1,877)		(1,877)	193.9%	
4230 Supplies	1,514	1,500	(14)		(14)	101.0%	
4231 Advertising	0	100	100		100	0.0%	
4255 Safety Checks	180	600	420		420	30.0%	
4257 Major Repairs	0	1,000	1,000		1,000	0.0%	
4298 Covid General Expenses	0	500	500		500	0.0%	
4300 Premises Licence	180	250	70		70	72.0%	
Town Hall :- Indirect Expenditure	<u>25,772</u>	<u>30,950</u>	<u>5,178</u>	<u>0</u>	<u>5,178</u>	<u>83.3%</u>	<u>0</u>
Net Income over Expenditure	<u>(17,466)</u>	<u>(22,450)</u>	<u>(4,984)</u>				
311 TIC							
1050 Income	8	0	(8)			0.0%	
TIC :- Income	<u>8</u>	<u>0</u>	<u>(8)</u>				<u>0</u>
4122 Postages	0	10	10		10	0.0%	
4123 Stationery	0	50	50		50	0.0%	
4127 Gifts	0	20	20		20	0.0%	
4230 Supplies	0	100	100		100	0.0%	
TIC :- Indirect Expenditure	<u>0</u>	<u>180</u>	<u>180</u>	<u>0</u>	<u>180</u>		<u>0</u>
Net Income over Expenditure	<u>8</u>	<u>(180)</u>	<u>(188)</u>				

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>501 Contingency</u>							
4400 Events & Communication	0	25,000	25,000		25,000	0.0%	
Contingency :- Indirect Expenditure	<u>0</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>	<u>25,000</u>		<u>0</u>
Net Expenditure	<u>0</u>	<u>(25,000)</u>	<u>(25,000)</u>				
Grand Totals:- Income	634,649	612,599	(22,050)			103.6%	
Expenditure	408,070	633,230	225,160	0	225,160	64.4%	
Net Income over Expenditure	<u>226,579</u>	<u>(20,631)</u>	<u>(247,210)</u>				
Movement to/(from) Gen Reserve	<u>226,579</u>						

12f)



OAKFIELD
ARBORICULTURAL SERVICES

Fee Quotation

Contact: Attleborough Town Council	Our Ref: OAS/SM/22-056
Client: Attleborough Town Council	Job No: OAS/22056
Site: Attleborough Town Council Sites	Date: 09.02.22

<u>Item</u>	<u>Total</u>
1. Walk by health & safety tree survey of various town council owned sites (price based on previous survey numbers approx 400 trees)	£900.00
2. Tree survey schedule and location plans	£425.00
3. Provisional allowance for purchasing digital OS map of sites (maps will be charged at cost. If maps are provided cost will be omitted from final invoice)	£180.00

Sub Total £1,505.00

Mileage Included	0 miles	£0.50 /mile	£0.00
	TOTAL Exc VAT		<u>£1,505.00</u>

Client: Attleborough Town Council
 Site: Attleborough Town Council Sites

Job No: OAS/20-227
 TII Exc VAT £1250.00

Client Authority

I hereby authorise the aforementioned work to be carried out by Oakfield Arboricultural Services and accept the fees proposed. No additional work to that set out above or previously agreed will be implied or instructed by this authority.

Signed: _____	Print Name: _____
On behalf of: _____	Dated: _____

Please enter details where invoice to be sent:

Purchase Order Number (if applicable): _____

Your authorisation is required before we can proceed
PLEASE COMPLETE AND RETURN BY
 email: info@oakfieldarb.co.uk or by post to Kiln House, Hunts Corner, Banham, Norfolk, NR16 2HL



Standard Terms & Conditions

Layout changes

All layout changes, amendments, error or omission from all other consultants parties, client and or LPA will incur additional fees of £150 + Vat minimum. Any changes required due to omission by Oakfield will be free of charge.

Services not included

The fee quote does not include, unless stated, services such as meetings and in particular quantity of meetings and or other services that may be required such as additional surveys and or site monitoring that are not foreseeable at the time of quoting. All fees will be agreed in advance.

Meeting rates

Site meetings are charged at £225 + Vat inclusive of travel time and mileage of 100 miles round trip; over 100 miles will incur mileage @ £0.45 p/mile. Zoom/ teams meetings are charged at £75 p/hr with a minimum 1 hr charge and then £18.75 p/ 15 mins (charged to the nearest 15min period)

On site health and safety

Clients/ land owners are responsible for advance notification of any known hazards which may have an impact upon the health and safety of Oakfield personnel and should be recorded on a site visit risk assessment. Failure to do so may result in an abortive visit which shall be charged at our normal hourly rate plus mileage costs. Hazards might include overgrown sites, security guard dogs, locked gates, herd animals, aggressive neighbours etc.

Mileage

Mileage is included unless stated. Mileage charges if incurred will be taken from the shortest route off well known route finders and charged to a maximum of 200 miles round trip @ £0.45 p/ mile.

Disbursements

All non-standard expenses such as couriers, overnight accommodation/subsistence and other third party charges will be passed onto the client at cost. Hard copies of plans and reports are not supplied email copies only are sent for printing at your own expense.

Monthly Billing

Interim invoices will be issued to the client on a monthly basis for work which, by necessity, carries over to the following month. Only completed items will be invoiced.

Standard hourly rate £75 p/ hr

Overtime rates after 6pm/ less than 24hrs notice 1.5 x standard rate. Weekend work 2 x standard rate

All prices subject to Vat @ 20%

Good morning Anne,

Thank you for your email regarding a tree Health and Safety Survey at Attleborough Town Council.

We are pleased confirm our fixed fee quotation is as follows:

Main tree stock (all sites) **£680 plus VAT**

Decoy Common **£350 plus VAT**

This quote is for a ground-based survey and will include any recommendations for further investigation and work that may be required.

Payment will be due on completion of the survey. Please note our terms and conditions attached

We look forward to hearing from you.

Kind regards,

Kerry Buckenham
Office Manager

A T Coombes Associates Ltd
Chartered Foresters & Consulting Arboriculturists
6 Chapel Street
Barford
Norwich NR9 4AB
Tel. 01603 759618

www.atcoombes.com





M. J. Tree Services Ltd

Arboricultural Contractors
Precision Dismantling, Felling and Remedial Tree Works

Rose Farm, Mill Road, Banningham, Norfolk, NR11 7DT
www.mjtreeservices.com

Telephone/Fax: 01263 734661 Mobile: 07775 510420
Email: mjtree@btconnect.com



By Appointment to
Her Majesty The Queen
Tree Surgeons
M.J. Tree Services Ltd
Norwich

QUOTATION

28.02.2022

Dear Anne

Please see below

Re: Tree inspection, Attleborough Town Council.

Areas of survey, of previous survey map supplied.

Gaymers Park.
Connaught Hall Park.
Chapel road Allotments.
Cygnate Park.
Lomond Road Park.
Queens square.
St Mary's Church.
Cedar Drive Park.
Cemetery and Allotments.
Besthorpe road x2 trees.
A11/Norwich Road junction area (lease confirm area size)

I enclose a summary of what a tree inspection would involve. The tree inspection would be a basic inspection from the ground level in the form of a visual inspection, unless a different type of inspection is requested (Climbing or decay detection) at extra cost.

The report will be based on the condition of the trees/areas of trees on the day of the survey and any recommendations will be made as a result if necessary. This will be in written form with site plan, identifying only the trees/areas of trees that require work/recommendations.

- All works shall be completed in line with BS3998 (2010) "Recommendations for Tree Works" where appropriate unless instructed otherwise by the customer.
- All arising waste material shall be taken from site and returned to our premises for storage and subsequent use in the power generation industry.
- Upon acceptance of our quotation, we shall check for the presence of legislative protection (Tree Preservation Orders etc.). We would be happy to make an application on your behalf but would advise that a charge may be made for this service.

Reg Office: C/o C Sands & Associates 46 Holway Road, Sheringham,
Norfolk, NR26 8HR
Registered in England, No: 5054938
Director: M J Platton
Vat Reg No: 665 6690 90





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Email: mjtree@btconnect.com



By Appointment to
Her Majesty The Queen
Tree Surgeons
M.J. Tree Services Ltd
Norwich

The cost of this is £2,865+vat@20%

As with any tree inspection, zero risk cannot be guaranteed, as trees are dynamic structures that are growing and living and they are subject to various factors and conditions. A visual inspection will assist in reducing the risk, once the recommended work is carried out. An annual tree inspection is recommended in areas of high risks and targets, An additional inspection should be carried out after abnormal weather conditions, such as strong winds.

It is not possible to visually assess trees with ivy growth, epicormic growths (small growth shoots on the tree), and undergrowth around the bases, as this only allows limited visual access. It is recommended to remove the growth or cut back, to allow it to die back, before the visit.

If you have any questions or require any further information, please do not hesitate to contact me on the above number. Price valid for 3 months from letter date.

Many Thanks

Martin J Platton
On behalf of MJ Tree Services Ltd

- All works shall be completed in line with BS3998 (2010) "Recommendations for Tree Works" where appropriate unless instructed otherwise by the customer.
- All arising waste material shall be taken from site and returned to our premises for storage and subsequent use in the power generation industry.
- Upon acceptance of our quotation, we shall check for the presence of legislative protection (Tree Preservation Orders etc.). We would be happy to make an application on your behalf but would advise that a charge may be made for this service.

Reg Office: C/o C Sands & Associates 46 Holway Road, Sheringham,
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Registered in England, No: 5054938
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Vat Reg No: 665 6690 90



129)

NOTICE BOARD PRICE INCREASE NOTIFICATION

Dear Michelle

I don't know if you've placed your order with anyone else yet, but Jon has been giving it some thought and as you are local to us, he would like to make you an offer.

The difference between the 2021 and 2022 price was £1543, he is willing to half that to £771.50, making the new price £5912.50 + carving + VAT. As a gesture of goodwill, he would also decrease the hand carved lettering from £4.75 to £2.38 per letter + VAT. This price also includes delivery.

If you're still comparing prices, here are some specifications that we feel enhance our good quality products, that are built to order and made to last, rather than massed produced.

Our **unique stepped** oak post provides not only complete support to the back of the cabinet, but it also takes the *full* weight of the notice board. This is a **much stronger** method than the notice board just hanging from its fixings, totally unsupported. Our posts are also much chunkier, as they are either 80mm, 90mm, 100mm or 120mm, where other suppliers only supply 60 or 75mm posts. **Another great asset** that we supply as standard, is black painted, stove enamelled, **heavy duty, metal box section socket** (not a Met post!!), which means that the post doesn't come into contact with the ground and **cannot rot off, adding longevity to the product.**

We also only offer hand carved lettering rather than machine engraved, as hand carved letters *cannot* hold water because they have tapered v-shaped sides with a crisp serif and an overall sharper look. Secondly, the cost of our hand carved letters, compares very favourably with many of our competitors who can only offer machine engraved letters. Also our self-healing rubberised cork backboard and our standard header board comes included in the price.

I hope this is of interest to you. If I can be of any further assistance, please do not hesitate to contact me.

Kind regards
June



Tel: 01953 665 003

www.harrystebbing.com

13a)

Anne Willett

From: Streetlighting <streetlighting.pt@norfolk.gov.uk>
Sent: 02 February 2022 10:36
To: Attleborough Enquiries
Cc: Larter, Jonathan
Subject: Hargham Road, Attleborough (9/3/21/0165) - Letter C2
Attachments: 191520 C-150 A [General Arrangement & External Works S38 Plan].pdf; Hargham Road, Attleborough - Letter C2.pdf

Good morning Philip,

Norfolk County Council have been approached to define the street lighting requirements for the above development in Attleborough, I have attached the S38 layout to this email.

Following a review of the highway safety requirements on this site, I can confirm that Norfolk County Council does not require any street lighting on the estate.

I am now writing to you to confirm whether or not street lighting will be required by Attleborough Town Council. Please could I ask that you review the attached and return the complete C2 letter, I can then inform the developer of any lighting requirements.

If you have any questions, please feel free to get in touch.

Kind regards

Daniel Marshall, Electrical Services Technician (Street Lighting)

Community & Environment Services

Tel: 01603 224314 | Dept: 0344 800 8020

County Hall, Martineau Lane, Norwich, NR1 2DH



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To see our email disclaimer click here <http://www.norfolk.gov.uk/emaildisclaimer>

This email has been scanned for spam & viruses. If you believe this email should have been stopped by our filters, [click here](#) to report it.

via e-mail
Philip Leslie
Clerk to Attleborough Town Council
Town Hall, Queens Square
Attleborough
NR17 2AF

NCC contact number: 0344 800 8020
Textphone: 0344 800 8011

cc: J Larter - NCC Developer Services

Your Ref:
Date: 02 February 2022

My Ref: KHU 9/3/21/0165
Tel No.: 01603 224314
Email: streetlighting.pt@norfolk.gov.uk

Dear Philip

**Development at Hargham Road, Attleborough.
By: Lovell.**

The County Council will not accept responsibility for street lighting on this estate as it is considered that there is no highway need.

If your Council requires lighting and wishes to accept its future responsibility then it must be to a footway lighting standard, (Where no street lamp is mounted above 13 feet (3.9 metres) or where no street lamp is mounted more than 20 feet (6 metres) above ground level and there is at least one interval of more than 50 yards (45.75 metres)) between adjacent street lamps in the system) but the actual positions and equipment used is your Council's decision subject to the County Council's approval as Highway Authority.

Would you please complete the attached form and return it to me in order that I may know your Council's requirements.

Yours sincerely



Daniel Marshall
Street Lighting Technician

Encl

Continued.../

To: Highways Maintenance Manager
Community and Environmental Services
County Hall
Martineau Lane
NORWICH
NR1 2SG

For the Attention of the Street Lighting Section

Development at Hargham Road, Attleborough.
By Lovell.

Please select which statement applies to your Council, as the local lighting authority:

(Please tick one statement only)

The local lighting authority does not want street lighting to be installed on the above development.	
The local lighting authority would like street lighting to be provided on the above development and wishes to accept responsibility for it. The lighting will be designed and installed to a footway lighting standard.	

Name (Print): _____ Signed: _____

On behalf of the local lighting authority

You may wish to keep a copy of this for your records.

13b)

Pedestrian crossing request

From

Sent: 09 February 2022 20:51

To: Peter Wenham; Vera Dale; Edward Tyrer; Debbie Lane; Sue Mackinnon; Keith Montague; Taila Taylor; Anthony Busk; Philip Leslie; Joseph Ellis; Andy Roberts; Andrew Westby; Andrew Smith

Subject: Pedestrian crossing request

Good evening

I trust this email finds you well.

I would like to highlight a potential fatality waiting to happen outside Rosecroft school due to inadequate places for children to cross the road.

For example, where the little half crossing point is, it's unsafe if standing there in the middle with traffic passing either side, a pram barely fits! To think of our children having lorries, cars and buses hurtling past them on such an inadequate crossing point is not acceptable.

As you are aware, the Children start to learn to walk to and from school in year 5 & 6. With this in mind I would like to request 2 proper pedestrian crossing to be put in along London Road. It is very dangerous to try and cross the road if you're on the opposite side of the road, particularly at busy school drop off and pick up times. I would recommend a pedestrian crossing to the left hand side on the Rosecroft school and a pedestrian crossing near Dodds road.

You have the ability and power to stop a potential fatality or serious accident happening. Our children are the future of our town and it is our responsibility to protect them.

Kind regards

13c

A Request to Attleborough Town Council

Dear Mr Mayor,

I am sending you this email in the hope that you might consider carefully my request of Attleborough TC.

I am a sufferer of Parkinson's Disease, the most rapidly growing neurodegenerative disorder worldwide, and a member of Parkinson's UK. Within that organisation I am now a member of a National Panel of scientists with responsibility for advising on Awards to Accelerate Drug Discovery, that may lead to a more effective treatment or cure.

WORLD PARKINSON'S DAY is APRIL 11th and it is hoped by the regional organiser for Parkinson's UK that (as with Scotland in the past) prominent public buildings throughout East Anglia can be illuminated with Blue light on that day; sky blue being the 'team' colour adopted by Parkinson's UK. I know this is already being planned for Cambridge, at least.

Can I ask therefore whether ATC might consider doing the same for Attleborough Town Hall, to show support for those in this town and its hinterland that are affected by this debilitating, insidious, disease?

Yours sincerely,

XXXXXXXXXXXX
Attleborough

13d)

2nd Feb 2022

From: [Redacted]
Thieves Lane
Attleborough
[Redacted]

to Attleborough
Council
Queens Square
Attleborough

Dear Attleborough Council,
This note is just to confirm my
telephone call to your office
today 2nd Feb, requesting from you
a sign to help stop people parking
outside my gate blocking my
exit. Thank you for your help.

Yours faithfully

[Redacted] (MRS)

[Redacted]