



## ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
Tel: 01953 456194 – Email: [enquiries@attleboroughtc.org.uk](mailto:enquiries@attleboroughtc.org.uk)

### You are summoned to the Meeting of Attleborough Town Council To be held on Monday 7<sup>th</sup> March 2022 at 7.00pm

This meeting will be held at the Town Hall and live streamed via YouTube  
(the YouTube link will be posted on [www.attleboroughtc.org.uk](http://www.attleboroughtc.org.uk))  
Due to coronavirus, there will be a limited capacity for public attendance

Michelle Barron  
1<sup>st</sup> March 2022  
Town Clerk

## AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

### 1 Mayors Welcome

### 2 Apologies for Absence

To receive and accept apologies for absence.

### 3 Declarations of Interest

a) **To receive and consider declarations of interest in items below:**

*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*

b) **To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

### 4 Councillor Co-Option Vacancies – for consideration and resolution

### 5 Public Participation (10 Minutes)

### 6 Minutes of the Extraordinary Town Council meeting held on 20<sup>th</sup> January 2022

a) Minutes of the Town Council meeting held on 7<sup>th</sup> February 2022

For acceptance and approval.

## **7 Events Committee**

- a) Nominate and elect members – for consideration and approval
- b) Jubilee Budget – for consideration and approval
- c) Gazebo purchase – for consideration and approval
- d) Banner Quotes – for consideration and approval

## **8 Policies – for acceptance and approval**

- a) Document Retention & Disposal
- b) Code of Conduct
- c) Member Officer Protocol
- d) Communications & Media

## **9 Wheel Park Quotations – for consideration and approval**

## **10 Planning Matters**

- a) **Planning Applications** (Applications agreed and responses made) – for confirmation by members
- b) **Planning Applications** (Not due yet)
  - 3PL/2022/0147/HOU – ATTLEBOROUGH: 36 Wayland Close** – Single storey rear extension (revised design following planning permission 3PL/2021/1458/HOU)
  - 3PL/2022/0059/HOU – Acre Lodge, London Road** – Single storey rear/side extension & demolition of dilapidated timber garage
  - 3PL/2022/0200/HOU – ATTLEBOROUGH: 24 Croft Green** – Removal of existing flat roof side extension replace with pitched roof extension & open porch.
  - 3PL/2022/0194/HOU – ATTLEBOROUGH: The Nurseries, London Road** – Double garage & attic home office
  - 3PL/2022/0167/F – ATTLEBOROUGH: 2<sup>nd</sup> field north of Wroo Farm** – Siting of a mobile home

## **11 Councillor Reports**

Town, District and County Councillors can give a brief report on relevant information.

## **12 Financial Matters**

- a) **To authorise payments** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive income** – for acceptance and approval
- d) **Petty Cash payments** – for information
- e) **Income & Expenditure January 2022** – for information
- f) **Quotations for tree survey** – for acceptance and resolution
- g) **Notice Board price increase notification** - for consideration

## **13 Correspondence**

- a) **Development at Hargham Road, street lighting** – for consideration
- b) **Pedestrian Crossing request Rosecroft School**– for acceptance and resolution
- c) **Request for ATC to participate in World Parkinson’s Day 11<sup>th</sup> April** – for consideration
- d) **Resident request for a sign to stop parking outside & blocking exit to their property in Thieves Lane** - for consideration.

## **14 Queens Square Car Park - for discussion**

## **15 Request to install Long Jump Pit at Gaymers Meadow - for acceptance and resolution**

- 16 Picnic benches. For consideration
- 17 New Website – for acceptance and resolution
- 18 Public Participation (10 Minutes)
- 19 Any items which the Chairman decides are urgent  
For discussion only.
- 20 Exclusion of Press & Public  
To pass a resolution excluding the press and public from the meeting given the sensitive nature of the Business to be discussed.
- 21 Ongoing Legal Advice/Actions - Settlement Agreement– for consideration.

Expected Meeting Length is 2 Hours