



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 – Email: enquiries@attleboroughtc.org.uk

You are summoned to the Meeting of Attleborough Town Council To be held on Monday 7th February 2022 at 7.00pm

This meeting will be held at the Town Hall and live streamed via YouTube
(the YouTube link will be posted on www.attleboroughtc.org.uk)
Due to coronavirus, there will be a limited capacity for public attendance

Michelle Barron
1st February 2022
Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Mayors Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) To receive and consider declarations of interest in items below:

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

4 MPC to give an update on the SUE

5 Public Participation (10 Minutes)

6 Minutes of the Town Council meeting held on 10th January 2022

7 Planning Matters

a) Planning Applications (Applications agreed and responses made) – for confirmation by members

- b) **Planning Applications (Not due yet)**
 3PL/2022/0048/HOU – ATTLEBOROUGH: 111 Besthorpe Road – Rear flat roof extension with skylight
 3PL/2022/0070/F – ATTLEBOROUGH: Crosslands, Deopham Road – Change of use of land from equestrian to agricultural & erection of new agricultural building
- c) **Removal of storage container from car park at rear of Town Hall – for consideration**

8 Councillor Reports

Town, District and County Councillors can give a brief report on relevant information.

9 Financial Matters

- a) **To authorise payments – for acceptance and approval**
- b) **To agree direct debits – for acceptance and approval**
- c) **To receive Income – for acceptance and approval**
- d) **Petty Cash payments – for information**
- e) **Income & Expenditure December 2021 – for information**
- f) **Appointment of Internal Auditor – for consideration**
- g) **Quotations for tree work Cemetery – acceptance and resolution**
- h) **Quotations for Notice Boards - acceptance and resolution**

10 Correspondence

- a) **Resident request for tree work to rear of their property – for consideration**
- b) **Tracy Turner request to use Town Hall free of charge – for acceptance and resolution**
- c) **Resident concern speed limit on Buckenham Road – for consideration**
- d) **Connaught Bowls Club concerns for state of repair of driveway to Recreation Ground – for consideration**
- e) **Resident concern for safe footpath over A11 at Besthorpe and new bus stop at junction of Norwich Road, Morley Road – for consideration**
- f) **High Sheriff Visit 18th March 2022.**

11 Committee membership - for acceptance and resolution

Nominate and elect members to sub committees

12 Christmas Lights – for review

13 New Website - Update

14 Public Participation (10 Minutes)

15 Any items which the Chairman decides are urgent

For discussion only.

16 Exclusion of Press & Public

To pass a resolution excluding the press and public from the meeting given the sensitive nature of the Business to be discussed.

17 Newly appointed staff Completion of probation periods - for consideration

18 Tenancy Review Initial Report/Actions

19 Employment Tribunal Legal Advice/Actions

Expected Meeting Length is 2 Hours

4)

Anne Willett

From: Nikki Davies <nikkidavies@mpc.email>
Sent: 27 January 2022 07:07
To: edward@edwardtyrer.co.uk; Phil Leslie
Cc: Attleborough Enquiries; Chris Criscione; Joel Fayers
Subject: Attleborough - Notification of on-site survey work commencing on 31 January 2022

Hi Phil and Ed

Hope you are both well?

As you are aware, outline planning permission for the Attleborough Sustainable Urban Extension (SUE) was granted in March 2020 and Homes England, the UK Government's housing accelerator, has purchased the first parcel of land. Homes England's role is to kick start the development by putting in infrastructure up-front to aid the delivery of a new community that complements the historic market town. We held public consultation events and a webinar in November 2021 to introduce ourselves to the local community, explain more about our plans and get feedback.

To assist the future submission of the first infrastructure application ("reserved matters"), detailed survey work will shortly begin on site. The works are expected to start on 31 January 2022 and last for eight weeks. It will require 15 people on site every weekday during that time. We have written to residents and businesses who live near to the part of the site that will be the subject of the survey work. This included just over 400 address and the letters should be delivered tomorrow.

We do not expect these works to be disruptive to residents however as detailed on the letter, should anyone need to contact us, they can do so via any of the details listed below.

- Freephone – 0800 148 8911 (staffed weekdays from 9am – 5pm)
- Email – info@attleboroughsue.co.uk
- Website – www.attleboroughsue.co.uk

Construction of the SUE will take place in phases over several years. We will keep our web portal updated as the works on the site progress.

Lastly, please do feel free to contact me if you would like more information at any stage of the development process.

Kind regards
Nikki

Nikki Davies (She/Her)
Managing Director

0117 428 6873 | 07883 504 644 | www.mpc.agency | [@MeetingPlaceC](https://www.linkedin.com/company/meetingplacec) | [LinkedIn](https://www.linkedin.com/company/meetingplacec)

6)



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

**Minutes of the meeting of the Attleborough Town Council
Held on Monday, 10th January 2022 at 7.00 pm
Held at the Town Hall, Queens Square.**

Present:

		Cllr P Leslie - presiding	
Cllr J Ellis	Cllr A Westby	Cllr V Dale	Cllr D Lane
Cllr T Taylor	Cllr K Montague	Cllr A Busk	Cllr A Smith
Cllr P Wenham			

In attendance – Michelle Barron – Town Clerk
In attendance – Anne Willett – Clerks Assistant (minute taker)
Public x 2

122.21) Mayors Welcome – Cllr Leslie welcomed everyone and informed the agenda had been minimised to limit length of meeting due to Covid restrictions

123.21) Apologies for absence –

Cllr A Roberts – prior commitment
Cllr S Mackinnon – prior commitment

Cllr Leslie informed members as of 6th January 2022 Cllr Crouch had not attended a meeting for six months and under Local Government Act 1972 when any Cllr fails to attend a meeting for six consecutive months from the date of the last attendance they cease to be a member of the authority. It had been beyond six months and as such ATC would notify Breckland Council Tony Crouch is no longer a member of this Council.

124.21) Councillor Vacancy

The existing vacancy is being advertised and on receiving confirmation from Breckland Council that we can advertise the vacancy for Cllr Crouch we will do so with an extended deadline until the end of March for both vacancies.

ACTION: TOWN CLERK

125.21) Declarations of Interest

- a) To receive and consider declarations of interest in items below – None received
- b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received

126.21) Public Participation - Resident's Questions –

RESOLVED that the meeting be adjourned to allow the Public to speak – None
Email received regarding Cllr Crouch already dealt with.

Email received regarding Primary School pick up time parking, Cllr Smith to contact school to enquire if they have a travel plan and Town Clerk to contact school and N.C.C. Highways.

ACTION: CLLR AS/TOWN CLERK

127.21) Minutes of the Town Council meeting held on 6th December 2021

On the motion of Cllr Dale, seconded by Cllr Taylor, it was

RESOLVED - to accept the minutes of the Town Council meeting held on 6th December 2021

ACTION: TOWN CLERK

128.21) Planning Matters

Planning Applications –

On the motion of Cllr Leslie, seconded by Cllr Tyrer, it was

RESOLVED to approve and accept the following recommendations already agreed and submitted prior to meeting.

a) Planning Applications (Not due yet)

3PL/2021/1651/HOU – ATTLEBOROUGH: 19 Norwich Road – Single storey rear extension & loft conversion- No objections

3PL/2021/1652/HOU – ATTLEBOROUGH: 1 Ellingham Road – Proposed single storey rear extension – No objections.

3PL/2021/1202/VAR – ATTLEBOROUGH: Phase A Land north of Norwich Road Attleborough – Variation of Condition No 2 (Phase A only) on 3PL/2017/1615/D – Erection of 327 residential dwellings, with associated attenuation areas, open space & infrastructure works. Revised layout & design – No objections but it was discussed that benefits could be gained from this to help the community, in particular providing a grassed area and paving link from Site A. Mill Lane to Decoy Common.

ACTION: TOWN CLERK

129.21) Councillor Reports

- Cllr Dale had attended a few meetings but none relevant to Attleborough
- Cllr Tyrer had met with John Long but for transparency no decisions or recommendations had been made.
- Cllr Taylor had been invited by PC Andy London to attend their informal meeting with safe guarding group regarding Youths at Recreation Ground.
- Cllr Westby, Chair of Personnel informed members a new member of Grounds staff had been appointed and advertising continued for additional Caretaker.
- Cllr Lane stated the walkabout in December engaging with the community and shopkeepers had been worthwhile and would be worth repeating in the future.

130.21) Financial Matters

a) To authorise payments –

On the motion of Cllr Lane, seconded by Cllr Montague, it was

RESOLVED to accept and approve the following payment list dated 19th January 2022

Total £6,091.32

b) To agree direct debits –

On the motion of Cllr Lane, seconded by Cllr Westby, it was

RESOLVED to approve and accept the direct debit list dated January 2022

Total £27,188.84

c) To receive Income –

On the motion of Cllr Montague, seconded by Cllr Busk, it was

RESOLVED to approve and accept the income list for December 2021

Total £18,919.30

d) Petty Cash payments – Noted for information

e) Income & Expenditure November 2021 – Noted for information

ACTION: TOWN CLERK

131.21) Correspondence

a) Issue with parking outside Vancraft Ltd, Norwich Road, Besthorpe

On the motion of Cllr Taylor, seconded by Cl Tyrer, it was
RESOLVED to contact resident and Besthorpe Parish Council and request they contact N.C.C.
Highways, as area not within our parish, but ATC understood the concerns and would offer their
support.

ACTION: TOWN CLERK

132.21) London Road Play Area Consultation Date

On the motion of Cllr Leslie, seconded by Cllr Lane, it was
RESOLVED to write a scope and a brief and email to Cllrs for their comments. To contact three
companies to receive proposals at no cost from them. Consultation sometime in March 2022 to be
advertised in the next Events Committee newsletter.

ACTION: TOWN CLERK

133.21) New Website

Due to Cllr Leslie contracting Covid this would be produced for the next meeting

ACTION: CLLR PL

134.21) Public Participation (10 Minutes) –

RESOLVED that the meeting be adjourned to allow the Public to speak – None

135.21) Any other items which the Chairman decides are urgent

The Project and Attleborough.

- 27 January - 'Meet the Team' at Attleborough Market: Come and meet consultants at We Made That and tell them about your town - what you love and where you want to see changes.
- 3 February - Online 'Tell Us About Your Town' Workshop at 18:00: giving local residents, businesses and communities a chance to collectively give their say on the consultant team's research findings and to discuss priorities for the town. Booking will be available here in the new year.
- 16 March - Future Attleborough: Your Priorities Workshop - 18:00 to 19:30. Members of the public are invited to come along and hear about the project ideas that are emerging for Attleborough and contribute their views. Booking will be available here in the new year.
- Publicise Link

ACTION: TOWN CLERK

- Next SNAP meeting being held 18th January 2022 via Teams.

Meeting closed 8.15pm

7b)

Anne Willett

From: Michelle Barron
Sent: 25 January 2022 12:18
To: Anne Willett
Subject: FW: Planning Consultation PC 3PL/2022/0048/HOU

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 25 January 2022 12:04
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: Planning Consultation PC 3PL/2022/0048/HOU

CONSULTATION - HOUSEHOLDER

REFERENCE: 3PL/2022/0048/HOU
PROPOSAL: Rear flat roof extension with skylight
LOCATION: ATTLEBOROUGH: 111 Besthorpe Road
APPLICANT: Mr & Mrs Kate Watson

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

PLEASE NOTE: During the Covid-19 crisis we will not be able to accept any postal representations on planning applications. All representations must be made either online on the Breckland website at:

<https://www.breckland.gov.uk/planning> or by email to planning@breckland.gov.uk

Any comments that the Town/Parish Council may wish to make should be received by **15th February 2022**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

Note: As this is a Householder Application, in the event of an appeal against a refusal of planning permission, which is to be dealt with on the basis of representations in writing, any representations made

Anne Willett

From: Michelle Barron
Sent: 27 January 2022 14:37
To: Anne Willett
Subject: FW: Planning Consultation PC 3PL/2022/0070/F

From: planning@breckland.gov.uk <planning@breckland.gov.uk>
Sent: 27 January 2022 14:34
To: Michelle Barron <townclerk@attleboroughtc.org.uk>
Subject: Planning Consultation PC 3PL/2022/0070/F

CONSULTATION - FULL

REFERENCE: 3PL/2022/0070/F

PROPOSAL: Change of use of land from equestrian to agricultural and erection of new agricultural building

LOCATION: ATTLEBOROUGH: Crosslands, Deopham Road

APPLICANT: Mrs Suzanne Gray

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

PLEASE NOTE: During the Covid-19 crisis we will not be able to accept any postal representations on planning applications. All representations must be made either online on the Breckland website at:

<https://www.breckland.gov.uk/planning> or by email to planning@breckland.gov.uk

Any comments that the Town/Parish Council may wish to make should be received by **17th February 2022**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

7c)



Reference Number:

3PL/2021/0263/F

APPROVAL OF FULL PLANNING PERMISSION

TOWN AND COUNTRY PLANNING ACT 1990 (or Any Order or Statutory Instrument revoking or re-enacting that order)

Edward Tyrer Consultancy
4 The Old Orchard
Attleborough
Norfolk
NR17 2AX

Date of Decision: 26th May 2021

Applicant: Attleborough Town Council
Location: ATTLEBOROUGH Town Hall Queens Square
Reference: 3PL/2021/0263/F
Proposal: Continued temporary use of a storage container

The Council in pursuance of powers under this Act **GRANTS FULL PLANNING PERMISSION** for the development referred to above in accordance with the details on the application form and subject to the following **CONDITION(S)**:-

1. Unless permission is granted beforehand for its retention, the building hereby permitted shall be removed and the land reinstated to its former condition on or before 12 months from the date of this decision notice.
Reason for condition:-
In order that the Local Planning Authority may retain control over development which could become detrimental to the amenities of the locality, in accordance with Policy COM 03 of the Breckland Local Plan (adopted 2019).
2. The development must be carried out in strict accordance with the application form, and approved documents and drawings as set out in the table at the end of this notice.
Reason for condition:-
To ensure the satisfactory development of the site, in accordance with Policy COM 01 of the Breckland Local Plan (adopted 2019).

List of plans and documents referred to in this Notice

Title/Number	Document/Drawing Date
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planning@breckland.gov.uk

Elizabeth House, Walpole Loke, Dereham, Norfolk, NR19 1EE
Telephone 01362 656870 www.breckland.gov.uk

DD FEB 2022

Name	Description	Service	Bill Freq	Net	Vat	Total
Siemens	Photocopy service	Admin	Annual	£ 60.00	£ 12.00	£ 72.00
Vodafone	mobiles	Admin	Monthly	£ 128.37	£ 25.68	£154.05
Bank Charges	Barclays	TH	Monthly	£ 6.40	£ -	£6.40
Bank Charges	Lloyds	TH	Monthly	£ 22.31	£ -	£22.31
Biffa	Waste collection	Rec	Nov & Dec	£ 1,146.62	£ 229.32	£1,375.94
Biffa	Waste collection	TH	Nov & Dec	£ 376.71	£ 75.34	£452.05
Anglian Water	Water	Chapel Road	Quarterly		£ -	
Anglian Water	Water	Cemetery	Quarterly		£ -	
BT	Telephone	TH	Quarterly	£ 652.11	£ 130.42	£782.53
Anglian Water	Water	Public Toilets	Quarterly		£ -	
Anglian Water	Water	TH	Quarterly		£ -	
Breckland Council	Rates	TH	Monthly		£ -	
Breckland Council	Rates	Cemetery	Monthly		£ -	
Total Gas & Power	Electricity	Public Toilets	Quarterly	£ 408.51	£ 20.42	£428.93
Total Gas & Power	Elect Skate Park	OS	Quarterly	£ 381.79	£ 19.09	£400.88
Total Gas & Power	Gas	TH	Quarterly			
Total Gas & Power	Electricity	TH	Quarterly	£ 1,129.91	£ 56.50	£1,186.41
Phs Group	waste collection	TH	Annual	£ 1,600.00	£ 320.00	£1,920.00
Fuel Genie	Fuel Feb/March	OS	Monthly	£ 184.62	£ 36.92	£221.54
						£7,023.04
HMRC Tax/Nic	BACS	HMRC Tax & N	Monthly	£ 4,927.40	£ -	£4,927.40
Norfolk Pension	BACS	Pension	Monthly	£ 4,066.21	£ -	£ 4,066.21
Staff Salary	BACS	Salaries	Monthly	£ 13,992.30	£ -	£ 13,992.30
						£22,985.91
TOTAL						£30,008.95

9b)

9c)

	INCOME JAN 22	
Banked Monies		
Funerals	£	415.00
Insurance Refund Trade in Tractor	£	124.05
VAT Repayment	£	11,462.82
Car Scheme Fund Breckland Jan	£	330.00
Hall Bookings	£	234.00
Allotment rent		£2,002
Allotment Rfundable deposit		£150
Gaymers Bowls Water	£	34.41
Payment plan church wall	£	100.00
Total	£	14,852.28

25

10

[illegible]

1.1. 22	BFWND	1071	63	154	40	245	60	155	83	—	232	43	59	00	51	65	—	35	27	89	90	—	180	00	—	21	95	23	
10.1. 22	Petty Cash 000088	154	40			400	00																						
1.1. 22	LIDL MILK			4	66	395	34											4	66										
20.1. 22	LIDL MILK + BISCUITS			8	45	386	89											7	71									74	
26.1. 22	AMAZON PHONE CASE,			33	81	353	08	33	81																				
	" RUBBER STAMPS x 3																												
				46	92	353	08	33	81	—								12	37									74	
		1734	23	116	92	353	08	189	64	—	232	43	59	00	51	65	—	47	64	89	90	—	180	00	—	22	69		

[illegible]

10:19

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration							
1376 Precept	581,199	581,199	0			100.0%	
1378 Grant payment Community Cars	1,650	0	(1,650)			0.0%	
1390 Interest Received (Bond)	0	100	100			0.0%	
1391 interest received on saving ac	26	250	224			10.3%	
Administration :- Income	582,875	581,549	(1,326)			100.2%	0
4000 Staff Costs	164,255	300,000	135,745		135,745	54.8%	
4001 Other Employment Costs	180	5,000	4,820		4,820	3.6%	
4002 website	540	5,000	4,460		4,460	10.8%	
4004 Health & Safety	3,889	2,000	(1,889)		(1,889)	194.5%	
4005 Training	860	5,000	4,140		4,140	17.2%	
4010 Travelling Expenses	90	750	660		660	12.0%	
4020 Miscellaneous Expenses	844	2,000	1,156		1,156	42.2%	
4023 Subscriptions	1,322	2,500	1,178		1,178	52.9%	
4025 Insurances	9,339	9,000	(339)		(339)	103.8%	
4027 Bookkeeping	1,955	1,250	(705)		(705)	156.4%	
4028 Office Internet	0	250	250		250	0.0%	
4029 Photocopier Usage Fee	194	2,500	2,306		2,306	7.8%	
4031 Computer	5,020	5,000	(20)		(20)	100.4%	
4040 Community Car Scheme	1,269	6,000	4,731		4,731	21.2%	
4041 Grants S137	0	1,000	1,000		1,000	0.0%	
4042 Local Grants	10,373	3,000	(7,373)		(7,373)	345.8%	
4044 Highway Improvements	0	1,000	1,000		1,000	0.0%	
4051 Bank Charges	172	500	328		328	34.3%	
4055 Judicial Review Claim	64,456	45,000	(19,456)		(19,456)	143.2%	
4056 Consultancy	375	3,000	2,625		2,625	12.5%	
4057 Audit Fees	335	2,500	2,165		2,165	13.4%	
4058 Legal Fees	2,489	10,000	7,511		7,511	24.9%	
4059 Civic Reception	0	1,000	1,000		1,000	0.0%	
4060 Civic Allowances	0	1,000	1,000		1,000	0.0%	
4061 Elections	3,036	0	(3,036)		(3,036)	0.0%	
4099 Contingency	0	1,000	1,000		1,000	0.0%	
4121 Telephone	2,843	2,500	(343)		(343)	113.7%	
4122 Postages	0	500	500		500	0.0%	
4123 Stationery	139	2,000	1,861		1,861	6.9%	
4140 Fuel	287	0	(287)		(287)	0.0%	
4147 Photocopier Lease payments	990	1,500	510		510	66.0%	
4190 Equipment Purchase	0	2,000	2,000		2,000	0.0%	
4230 Supplies	137	250	113		113	54.6%	
4231 Advertising	98	1,000	902		902	9.8%	

Continued over page

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4298 Covid General Expenses	740	500	(240)		(240)	148.0%	
4300 Premises Licence	0	500	500		500	0.0%	
Administration :- Indirect Expenditure	276,226	426,000	149,774	0	149,774	64.8%	0
Net Income over Expenditure	306,649	155,549	(151,100)				
<u>112 Street Lights</u>							
4400 Events & Communication	0	25,000	25,000		25,000	0.0%	
4402 Public Lighting	13,455	5,000	(8,455)		(8,455)	269.1%	
Street Lights :- Indirect Expenditure	13,455	30,000	16,545	0	16,545	44.8%	0
Net Expenditure	(13,455)	(30,000)	(16,545)				
<u>113 Toilets</u>							
1050 Income	2,306	0	(2,306)			0.0%	
Toilets :- Income	2,306	0	(2,306)				0
4001 Other Employment Costs	192	0	(192)		(192)	0.0%	
4110 Rates	193	1,750	1,557		1,557	11.0%	
4112 Water	610	750	140		140	81.3%	
4113 Electricity	712	750	38		38	95.0%	
4145 Maintenance/Repairs	130	500	370		370	26.0%	
4190 Equipment Purchase	0	100	100		100	0.0%	
4220 Cleaning	0	100	100		100	0.0%	
4230 Supplies	36	500	464		464	7.2%	
4255 Safety Checks	0	200	200		200	0.0%	
Toilets :- Indirect Expenditure	1,873	4,650	2,777	0	2,777	40.3%	0
Net Income over Expenditure	433	(4,650)	(5,083)				
<u>114 Christmas Lights</u>							
1050 Income	0	1,000	1,000			0.0%	
Christmas Lights :- Income	0	1,000	1,000			0.0%	0
4230 Supplies	0	500	500		500	0.0%	
4255 Safety Checks	0	500	500		500	0.0%	
4400 Events & Communication	6,080	10,000	3,920		3,920	60.8%	
Christmas Lights :- Indirect Expenditure	6,080	11,000	4,920	0	4,920	55.3%	0
Net Income over Expenditure	(6,080)	(10,000)	(3,920)				

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
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115 Archive

4010 Travelling Expenses	0	100	100		100	0.0%	
4023 Subscriptions	0	25	25		25	0.0%	
4121 Telephone	0	100	100		100	0.0%	
4122 Postages	0	25	25		25	0.0%	
4123 Stationery	0	100	100		100	0.0%	
4145 Maintenance/Repairs	180	0	(180)		(180)	0.0%	
4230 Supplies	59	100	41		41	59.0%	
Archive :- Indirect Expenditure	239	450	211	0	211	53.1%	0

Net Expenditure

(239)	(450)	(211)
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116 Attleborough Neighbourhood Pla

4400 Events & Communication	0	5,000	5,000		5,000	0.0%	
Attleborough Neighbourhood Pla :- Indirect Expenditure	0	5,000	5,000	0	5,000	0.0%	0

Net Expenditure

0	(5,000)	(5,000)
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118 Events

1393 Income Events	703	0	(703)			0.0%	
Events :- Income	703	0	(703)				0

Net Income

703	0	(703)
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201 Open Spaces

1000 Booking Fees	290	500	210			58.0%	
1050 Income	15,727	2,000	(13,727)			786.4%	
1100 Allotment Income	7,986	1,300	(6,686)			614.3%	
1105 Burial Fees	10,204	15,000	4,796			68.0%	
1106 Sports Letting	1,930	1,000	(930)			193.0%	
1107 Wayleaves	62	0	(62)			0.0%	
1150 Re-imbursement of Utilities	156	0	(156)			0.0%	
1152 Repayment church wall damage	400	0	(400)			0.0%	
Open Spaces :- Income	36,756	19,800	(16,956)			185.6%	0

4020 Miscellaneous Expenses

4020 Miscellaneous Expenses	545	500	(45)		(45)	109.0%	
4022 Cemetery Refunds	80	0	(80)		(80)	0.0%	
4110 Rates	781	700	(81)		(81)	111.5%	
4112 Water	1,219	1,000	(219)		(219)	121.9%	
4113 Electricity	669	500	(169)		(169)	133.7%	

Detailed Income & Expenditure by Budget Heading 31/12/2021

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4123 Stationery	0	50	50		50	0.0%	
4140 Fuel	2,220	2,000	(220)		(220)	111.0%	
4143 Equipment Hire	0	750	750		750	0.0%	
4144 Tree Work	0	2,000	2,000		2,000	0.0%	
4145 Maintenance/Repairs	10,435	25,000	14,565		14,565	41.7%	
4146 Play Equipment	0	5,000	5,000		5,000	0.0%	
4190 Equipment Purchase	4,876	3,000	(1,876)		(1,876)	162.5%	
4225 Refuse Collections	2,002	1,750	(252)		(252)	114.4%	
4230 Supplies	6,018	7,500	1,482		1,482	80.2%	
4255 Safety Checks	515	1,000	486		486	51.5%	
4295 Cemetery expenses	0	1,000	1,000		1,000	0.0%	
4296 Company Vehicle	21,225	1,500	(19,725)		(19,725)	1415.0%	
4298 Covid General Expenses	70	1,000	930		930	7.0%	
4300 Premises Licence	0	200	200		200	0.0%	
4400 Events & Communication	0	1,000	1,000		1,000	0.0%	
4501 Play Areas Consultancy	0	1,000	1,000		1,000	0.0%	
Open Spaces :- Indirect Expenditure	50,653	56,450	5,797	0	5,797	89.7%	0
Net Income over Expenditure	(13,898)	(36,650)	(22,752)				
210 Attleborough in Bloom							
1050 Income	0	750	750			0.0%	
Attleborough in Bloom :- Income	0	750	750			0.0%	0
4230 Supplies	0	250	250		250	0.0%	
4400 Events & Communication	49	500	451		451	9.8%	
Attleborough in Bloom :- Indirect Expenditure	49	750	701	0	701	6.6%	0
Net Income over Expenditure	(49)	0	49				
211 Markets							
1050 Income	340	1,000	660			34.0%	
Markets :- Income	340	1,000	660			34.0%	0
4001 Other Employment Costs	0	500	500		500	0.0%	
4123 Stationery	0	50	50		50	0.0%	
4230 Supplies	0	50	50		50	0.0%	
4298 Covid General Expenses	0	200	200		200	0.0%	
4400 Events & Communication	0	500	500		500	0.0%	
Markets :- Indirect Expenditure	0	1,300	1,300	0	1,300	0.0%	0
Net Income over Expenditure	340	(300)	(640)				

Detailed Income & Expenditure by Budget Heading 31/12/2021

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
290 Open Spaces Capital Exps.							
4190 Equipment Purchase	0	40,000	40,000		40,000	0.0%	
4194 Litter bins	2,842	1,500	(1,342)		(1,342)	189.5%	
Open Spaces Capital Exps. :- Indirect Expenditure	2,842	41,500	38,658	0	38,658	6.8%	0
Net Expenditure	(2,842)	(41,500)	(38,658)				
301 Town Hall							
1000 Booking Fees	8,072	5,000	(3,072)			161.4%	
1005 Office Rents	0	3,000	3,000			0.0%	
1007 Bar Rent	0	500	500			0.0%	
Town Hall :- Income	8,072	8,500	428			95.0%	0
4020 Miscellaneous Expenses	75	0	(75)		(75)	0.0%	
4110 Rates	11,115	12,500	1,385		1,385	88.9%	
4111 Gas	1,862	1,500	(362)		(362)	124.2%	
4112 Water	781	1,000	219		219	78.1%	
4113 Electricity	1,078	3,000	1,922		1,922	35.9%	
4145 Maintenance/Repairs	1,296	3,500	2,204		2,204	37.0%	
4190 Equipment Purchase	998	2,000	1,002		1,002	49.9%	
4220 Cleaning	360	1,500	1,140		1,140	24.0%	
4225 Refuse Collections	3,501	2,000	(1,501)		(1,501)	175.0%	
4230 Supplies	1,353	1,500	147		147	90.2%	
4231 Advertising	0	100	100		100	0.0%	
4255 Safety Checks	180	600	420		420	30.0%	
4257 Major Repairs	0	1,000	1,000		1,000	0.0%	
4298 Covid General Expenses	0	500	500		500	0.0%	
4300 Premises Licence	180	250	70		70	72.0%	
Town Hall :- Indirect Expenditure	22,779	30,950	8,171	0	8,171	73.6%	0
Net Income over Expenditure	(14,707)	(22,450)	(7,743)				
311 TIC							
1050 Income	8	0	(8)			0.0%	
TIC :- Income	8	0	(8)				0
4122 Postages	0	10	10		10	0.0%	
4123 Stationery	0	50	50		50	0.0%	
4127 Gifts	0	20	20		20	0.0%	
4230 Supplies	0	100	100		100	0.0%	
TIC :- Indirect Expenditure	0	180	180	0	180		0
Net Income over Expenditure	8	(180)	(188)				

10/01/2022

Attleborough Town Council Current Year

Page 6

10:19

Detailed Income & Expenditure by Budget Heading 31/12/2021

Month No: 9

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>501 Contingency</u>							
4400 Events & Communication	0	25,000	25,000		25,000	0.0%	
Contingency :- Indirect Expenditure	0	25,000	25,000	0	25,000		0
Net Expenditure	0	(25,000)	(25,000)				
Grand Totals:- Income	631,060	612,599	(18,461)			103.0%	
Expenditure	374,195	633,230	259,035	0	259,035	59.1%	
Net Income over Expenditure	256,865	(20,631)	(277,496)				
Movement to/(from) Gen Reserve	256,865						



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk NR17 2AF

Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

19th April 2021



Internal Audit 2020/21

Dear 

The Council has resolved that you will carry out the internal audit this year.

As per your email 16th April the audit will be carried out from your offices week beginning 10th May 2021. I look forward to working with you remotely and will do my best to assist you with the information you need.

Yours sincerely

Anne

Anne Willett
CEO's Assistant to Attleborough Town Council



BH Trees and Woodland

Paula
Attleborough TC
Town Hall
Queens Square
Attleborough
Norfolk
NR17 2AF

99)

*B.C.R. Hogben
299 Wroxham Road
Norwich
Norfolk
NR7 8RN
Tel: (01603) 405100 (eve)
(07710) 494546 (mob)
Benhogben@aol.com*

29th September 2021

Dear Paula,

Tree work – Attleborough Cemetery.

Thank you for inviting me to quote for the tree management work at Attleborough Cemetery. Please find attached my proposal for the work that I discussed with Barry on site.

I have scheduled to carry out this work during the week beginning 11th October 2021 if that suits but will liaise with yourselves over access to avoid inconveniencing any events taking place.

I look forward to hearing from you in confirmation of your instruction but please do not hesitate to contact me if you have any queries.

Yours sincerely

Ben Hogben MICFor
Director

Tree Location Plan – Attleborough Cemetery

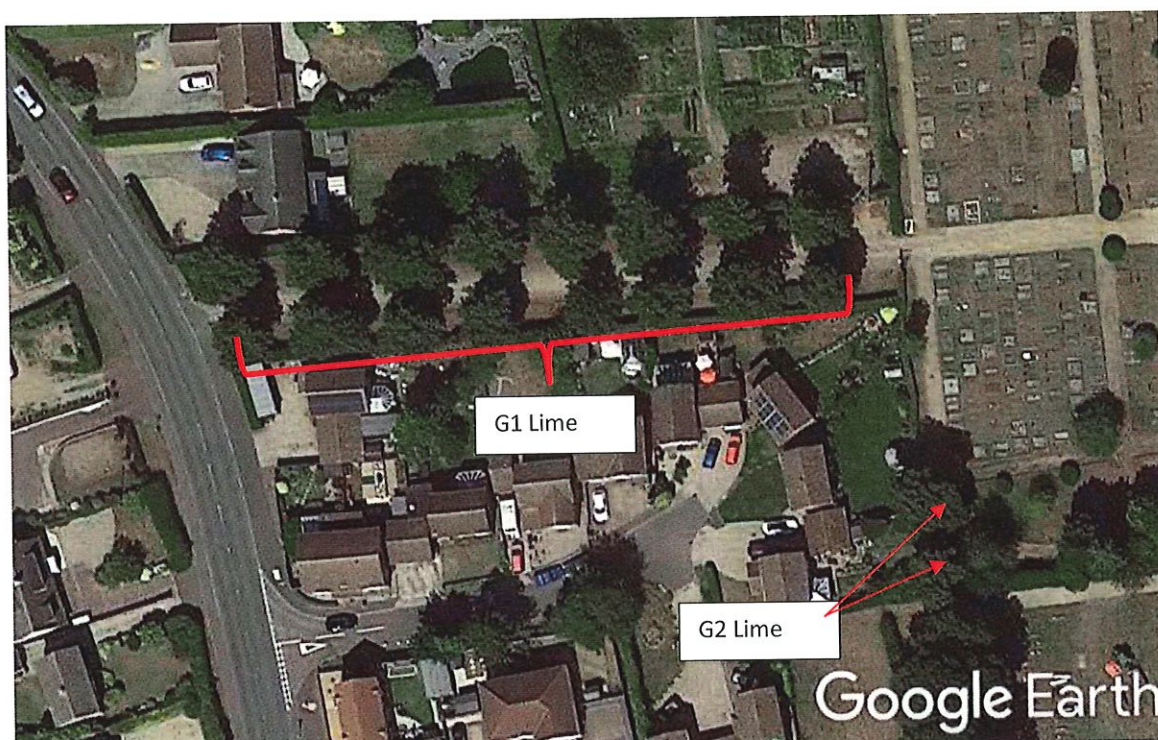


Image courtesy of Google Earth Pro

Tree management work at Attleborough Cemetery

Ref	Species	Prescription	Cost
G1	Lime	To remove all dead, diseased or damaged branches, lift crowns by removing lower stem epicormic growth, and reduce crown spread causing nuisance to adjacent properties as required to avenue of 16 No. lime trees along approach to cemetery.	£2080.00
G2	Lime	To remove all dead, diseased or damaged branches, lift crowns by removing lower stem epicormic growth, and reduce crown spread causing nuisance to adjacent properties as required to 2 No. lime trees in south west corner of cemetery	£260.00
	Dealing with arisings	Any log wood over 100mm in diameter to be cut into 300mm lengths and stacked on site, all other brushwood arisings are to be collected, removed from site and disposed of correctly.	£100.00
		Total cost	£2440 + vat

All prices are subject to VAT at the current rate

Continued overleaf...

The above proposal is subject to the following terms and conditions

1. Confirmation from the landowner that all statutory consultations, consents, fees and licences that may be required have been paid or granted. This may include;
 - a. Local Planning Authority notified and consented to works within Conservation Area or to TPO trees
 - b. English Heritage notified and agreed to works and method statement if a scheduled monument.
 - c. Natural England notified and agreed to works that may affect protected species.
 - d. Environment Agency notified and agreed works affecting or adjacent to water courses or waterbodies.
 - e. Defra notified and agreed to works proposed under a CSS or designated area.
 - f. County Council where a road closure is proposed.BH Trees can confirm these consents for you if required although a fee will be charged.
2. Where work is to trees on neighbouring land, or may affect neighbouring property, that neighbours have been contacted and consented to the works.
3. All unrecoverable costs incurred in the event of work being unable to proceed on the dates agreed, owing to the non-resolution of any of the above or for any other foreseeable reason will be recharged to the owners e.g. plant hire charges, etc.
4. All work and definitions are as prescribed in BS3998. All or part of this work may be sub-contracted to a fully competent third party at the discretion of BH Trees.
5. Dead wood:

"Minor dead wood" refers to small branches less than 50mm in diameter, usually deemed to arise as a natural process during crown growth representing a negligible hazard and deemed unnecessary to be removed, unless otherwise stated.

"Major dead wood" refers to dead branches over 50mm in diameter and at least 300mm in length deemed to represent a hazard.
6. Risk Assessments will be undertaken before the work and will be available for inspection by the owner on request.
7. Access will be available to the site at all times during the contract period.
8. This quotation is valid for 3 months from the date of the accompanying letter.
9. Whilst every effort will be made to complete the works in the shortest possible time, there will be no time constraints on completing the job and work will not proceed if weather conditions are unsuitable or may entail excessive site damage.
10. BH Trees is registered for VAT. Payment terms are 14 days from invoice. We prefer payment by bank transfer or cash but cheques made payable to B H Trees and Woodland Consultancy Ltd will also be accepted.



M. J. Tree Services Ltd

Arboricultural Contractors
Precision Dismantling, Felling and Remedial Tree Works

Rose Farm, Mill Road, Banningham, Norfolk, NR11 7DT
www.mjtreeservices.com

Telephone/Fax: 01263 734661 Mobile: 07775 510420
Email: mjtree@btconnect.com



By Appointment to
Her Majesty The Queen
Tree Surgeons
M.J. Tree Services Ltd
Norwich

Paula Witham,
Attleborough Town Council,
Town Hall,
Queens Square,
Attleborough,
NR17 2AF.

11.01.2022

QUOTATION

Dear Paula

Further to your request we have pleasure in providing you with the quotation for carrying out the following tree works at the cemetery and driveway.

1. To remove the major deadwood of 17no Lime trees.
2. To prune back the overhanging canopy of lime no T147 which is encroaching on the neighbours.

All debris to be cleared from site in the approved manner.

Quoted Price £1,895+vat@20%

All works to be carried out to BS 3998-2010 and will be carried out by staff suitably qualified to carry out the tasks above.

Should you require anything further please don't hesitate in contacting us.

Many Thanks
Martin J Platton
On behalf of MJ Tree Services Ltd

- All works shall be completed in line with BS3998 (2010) "Recommendations for Tree Works" where appropriate unless instructed otherwise by the customer.
- All arising waste material shall be taken from site and returned to our premises for storage and subsequent use in the power generation industry.
- Upon acceptance of our quotation, we shall check for the presence of legislative protection (Tree Preservation Orders etc.). We would be happy to make an application on your behalf but would advise that a charge may be made for this service.

Reg Office: C/o C Sands & Associates 46 Holway Road, Sheringham,
Norfolk, NR26 8HR
Registered in England, No: 5054938
Director: M J Platton
Vat Reg No: 665 6690 90



Anne Willett

From: Andrew | AT Coombes <andrew@atcoombes.com>
Sent: 15 September 2021 08:38
To: Anne Willett
Cc: Gavin | AT coombes
Subject: Tree Work Quote Cemetery

Anne

Further to my meeting w1ith Barry we are pleased to quote for removing dead wood from the crowns seventeen lime trees along the access drive, raising the crowns over the drive and reducing the crowns on the neighbours side of two trees on the boundary in the Cemetery. Our fixed price to complete the work is **£ 1940.00 Plus VAT**. This includes removing all arisings from site,

If our price is acceptable we would need to fix a date without any funerals as we will need to block the drive with the MEWP.

I look forward to hearing from you.

Kind Regards

Andrew

Andrew Coombes NDF, MSc (Arb and Urban For), PDArb, FICFor, MArborA

Managing Director

A T Coombes Associates Ltd
Chartered Foresters & Consulting Arboriculturists
6 Chapel Street
Barford
Norwich NR9 4AB
Tel. 01603 759618 Mobile. 07885 796463



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Attleborough Town Council

Approval for the Purchase and Installation of New Notice Boards at Sites identified by the Environment Committee.

1 Introduction

It has been identified that the Town is lacking in the provision of suitable boards to display public notices, and as part of improving communication with residents, the Environment Committee has identified locations for the installation of new boards.

2 Proposal

Following discussion between Councillors, it was resolved at the 15th November 2021 Environment meeting, that this proposal would be submitted to erect noticeboards in the following locations.

- Cemetery – Small Notice Board
- Allotment Sites – Small Notice Boards
- London Road Park – Small Notice Board
- Gaymers Meadow – Large Notice Board
- Recreation Ground – Large Notice Board

Quotes from 3 companies have been obtained for suitable outdoor boards.

Supplier A Oak Post mounted notice boards in selection of sizes.
 SMALL 4 X A4 - £723
 LARGE 12 x A4 FULLY LOCKABLE £1411
 TOTAL COST 3 SMALL & 2 LARGE = £4991 + vat
 (LARGE 12 X A4 DOES HAVE AN OPEN BAY OPTION AT £1486)

Supplier B Aluminium post mounted with a choice of colour finishes
 Lockable Post Mounted External Notice Board SMALL 4 x A4 £475
 Colourway Post mounted External Notice Board LARGE 12 x A4 £609
 TOTAL COST 3 SMALL 2 LARGE = £2643 + vat

Supplier C Aluminium Pole mounted outdoor schools showcase
 SMALL 9 x A4 is the smallest available - £525 + vat
 LARGE 12 x A4 £565 excluding vat - £565 + vat
 TOTAL COST 3 SMALL 2 LARGE = £2705 + vat

Recommendation

My recommendation would be to proceed with supplier B or C. Supplier A provides a high quality product that is aesthetically very pleasing, but will also require maintenance over time and is at a far higher price point. I feel this is a rather extensive cost to the taxpayer, especially to be used at all sites. The Council may wish to consider different standards of boards for different sites. Supplier C I have had no experience with, but the Trustpilot reviews are excellent. These appear to be a chunkier design/style than Supplier B. I think the council may need to consider the specifications which I have included as Appendix A before making a decision.

Michelle Barron

Town Clerk

6th January 2022

Appendix A



Supplier A

Example of product. Please note that the personalised inscriptions, which can be carved or added in plastic are not included in the base price. Vinyl in standard header is included

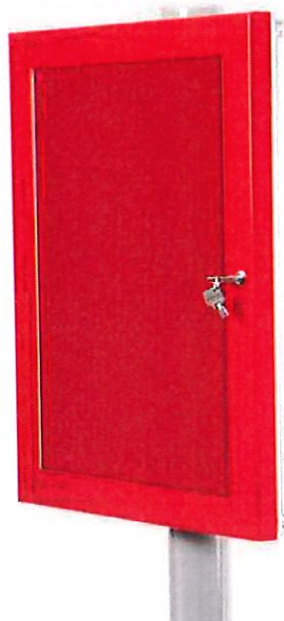
We like our notice boards to look beautiful as well as serving a practical purpose and a lasting solution. We take time to source the vast majority of oak, used in our notice boards, locally. It is a natural, durable and aesthetically pleasing material.

As standard, your oak notice board has a self-healing rubberised cork back board fitted and when combined with the toughened glass doors, which are weather sealed and lockable, your notices will be kept safe and secure. Please enquire about our alternative back board material, if required we can provide a magnetic or aluminium composite instead. These can be supplied in various colours on request.

A header board and high quality vinyl lettering is included at no extra cost, but hand carved lettering (£4.75 per letter) adds to the high-quality product and gives a classic touch.

Our oak notice boards can be wall mounted or supported by single or double posts. When oak posts are required these are supplied with a unique 'stepped' design. This provides the cabinet back with complete support and takes the full weight of the notice board. Heavy duty stove enamelled sockets are supplied to ensure the posts have a longer life.

Black Vinyl lettering is supplied free of charge. Drip groove on the underside of cap on all notice boards. Round wooden buttons conceal a captive nut and bolt which gives the notice board extra strength and durability. Insect proof vents. Brass retaining chain for extra safety on windy days. Solid drawn brass hinge. Integral weather strip. Our unique stepped post provides not only complete support to the back of the cabinet but it also takes the full weight of the notice board. This is a much stronger method than the board just hanging from its fixings. Black, stove enamelled, heavy duty metal box section sockets that are concreted into the ground which means that the post cannot rot.



Supplier B

Example of products. The small and Large are a slightly different style. Range of colours available.

The Colourway post mounted external notice board has a heavy duty aluminium frame with a single top hinged door and double lock located underneath the board. The board is supplied with a set of graphite grey powder coated posts 2.5m high (500mm to be embedded into the ground) The door is glazed with 3mm PET shatterproof glazing. The case has an IP55 rating against water and dust ingress, Certified to EN 60529. It come in a choice 18 loop nylon fabric colours for use with pins or velcro and also the option of a natural cork for use with pins.

Additional cases can be purchased to create a double sided version.

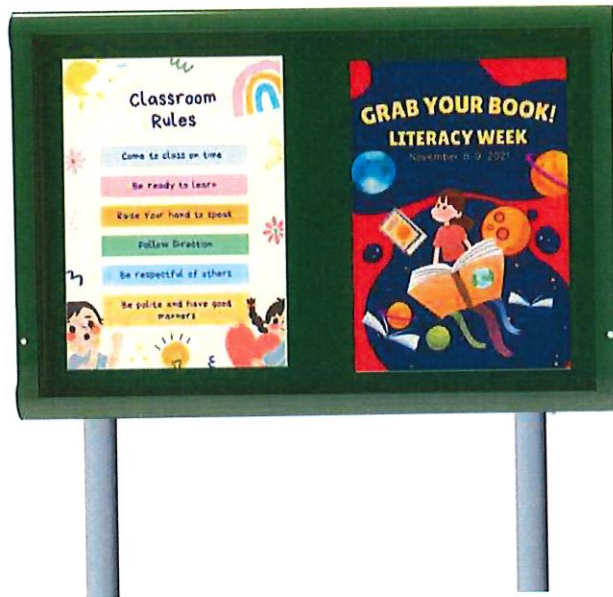
Post Mounting

Supplied with a set of graphite grey posts 2.5m high (500mm to be embedded) Post are attached to the back of the display case with bolts supplied. Posts can be supplied with a base plate at additional cost. Post supplied with a base plate are suitable for mounting directly onto a solid concrete surface only.

Colours shown on this web site are a digital representation only.

Secure External Post Mounted Notice Board has a 55mm wide x 43mm deep aluminium frame in a choice of powder coated colours. It has a single door hinged on the long side with 2mm acrylic glazing, lock and is fitted with door stays and rubber seal. Inside the case there is a felt pinboard backing for use with drawing pins. The board can be hung in both portrait and landscape position. Boards A2 - A1 portrait are supplied with a single post, boards A1 landscape and above are supplied with two grey circular posts.

Please note that due to the internal depth of the case drawing pins are needed to hold the poster in place



Supplier C

Example of products. Range of colours available. Smallest size available is 9 x 4A4

This stunning showcase consists of durable posts that can be sunken or surface mounted system. The premium system has safe and secure locking doors that are all made from virtually shatterproof PETG glazing which are gas strut for easy usage. It also comes in a choice of 5 case colour options and 4 fabric colours so you can personalise the display to suit you.

Key Features:

Pole mounted outdoor schools showcase

Weatherproof display suitable for showing information outdoors

Can be installed with sunken or surface mounted posts

IP55 certified showcase to safeguard against dust and water

Made from Near-shatterproof PETG glazing

Gas strut assisted doors for easy use

Durable Grey Powder coated aluminium legs

5 frame colour options and 4 fabric options

Technical Specification

- Frame Material: Aluminium
- Core Material: 9mm Correx
- Door Material: 3mm PETG
- Post Length: 2.5m
- Post Fitment: Sunken posts should be installed in a 600mm deep hole and filled with postcrete
- Standards: IP55 against dust and water ingress (BS EN 60529: 1992+A2: 2013)
- British Made: Yes

Recycled Board Core

10 a)

Residents request for tree work to rear of their property

Good afternoon,

Mr XXXXX of X Kent Close, Attleborough has called to Breckland Council today asking for works to be carried out on a large oak tree to the rear of the customer's property boundary that is on the local playing field area.

I have checked to see if we are responsible for this area and we are not and I have checked with Norfolk County Council Highways and they have confirmed this is an area that they are not responsible for either, hence my email to yourselves.

Please can this be looked into and for contact to be made to XXXXXX to confirm who is responsible for the tree and when the appropriate works would be carried out on the large oak tree.

Best contact for XXXXXX is mobile - XXXXXXXXXXXXX

Kind Regards

Chris

The Customer Services Team

Breckland Council

Web: www.breckland.gov.uk

Email: contactus@breckland.gov.uk

Tel: 01362 656870

106)

Request to use Town Hall free of charge

Good morning

I have decided to end Kaleidoscope meetings which the Town has very kindly provided the Hall for on alternate weeks – the last one being 21.1.22. This is for a number of reasons and mainly due to I do not feel it is being used to its full potential or what it was intended for

I would still like to support Attleborough people and therefore suggest that I offer mental health awareness training – MHFA England every 6 weeks (approx.) for up to 16 people

I will provide the manuals and certificates and our time – free

I would like to know if the Town would be able to provide the hall from 9.30 to 2.30 free of charge to help support this.

Kind regards

Tracy

Tracy Turner
Director
Specialist Occupational Health Nurse
RGN SCPHN BSc(OH)

100)

Dear Sir/Madam.

I am writing to voice my concern about the speed limit on Buckenham Road between Borough Lane and Bunns Bank Rd. It is 30mph coming out of town but increases to 40 MPH just before you get to Foundary Corner. I am struggling to understand why this is the case when it's still residential. Coming from Old Buckenham to Attleborough the Cars do not slowdown in time even now with the 40MPH speed limit starts when the first house (Bethany) starts. Most cars and lorries are still well over 50mph. This is causing huge safety concerns when I am pulling out of my house, number 6, Buckenham Road.

I also have a sunken fire hydrant directly outside my property on the road which is VERY VERY loud THUD THUD when cars and lorries pass over it. It is Bizarrely located right on the line of travel with the passenger side tyres going over it. And when cars and lorries consistently go over it, it is causing me to lose sleep. I am an HGV driver and this is also a big safety concern if I am driving tired due to lack of sleep. I have reported this twice to Anglian water and very little has been done about it.

I believe this road should be reduced to 30MPH on Safety grounds and resident wellbeing with a reduced road noise making a better living environment.

I went on Norfolk county council website to enquire of how to raise my concerns and it said to email the town council the person lives in. I have copied the section below from their website.

Changes to speed limits

If you feel that a speed limit is inappropriate and too high, then you can request a lower limit. Norfolk County Council would encourage any individual to request this via their parish or town council. It should be highlighted that concerns over what is perceived to be an ineffective speed limit will generally not be addressed by requesting a lower one. Minorities of drivers exceed posted speed limits. Reducing a speed limit as a measure to reduce the speeds of this minority will normally be unsuccessful. Norfolk County Council, though flexible in its policy, will try to set an appropriate limit for the majority of drivers which should achieve a good compliance for the local environment. You may object to a speed limit and all written objections are noted in a report to the Cabinet Member responsible for Planning and Transport of Norfolk County Council. A written response will be made to the points raised.

Write to Legal Officer, Chief Executives Office, County Hall, Martineau Lane, Norwich NR1 2DH.

Please could I have a prompt response to my safety concerns.

Regards,

XXXXXXXXXXXX

10e)

Michelle Barron

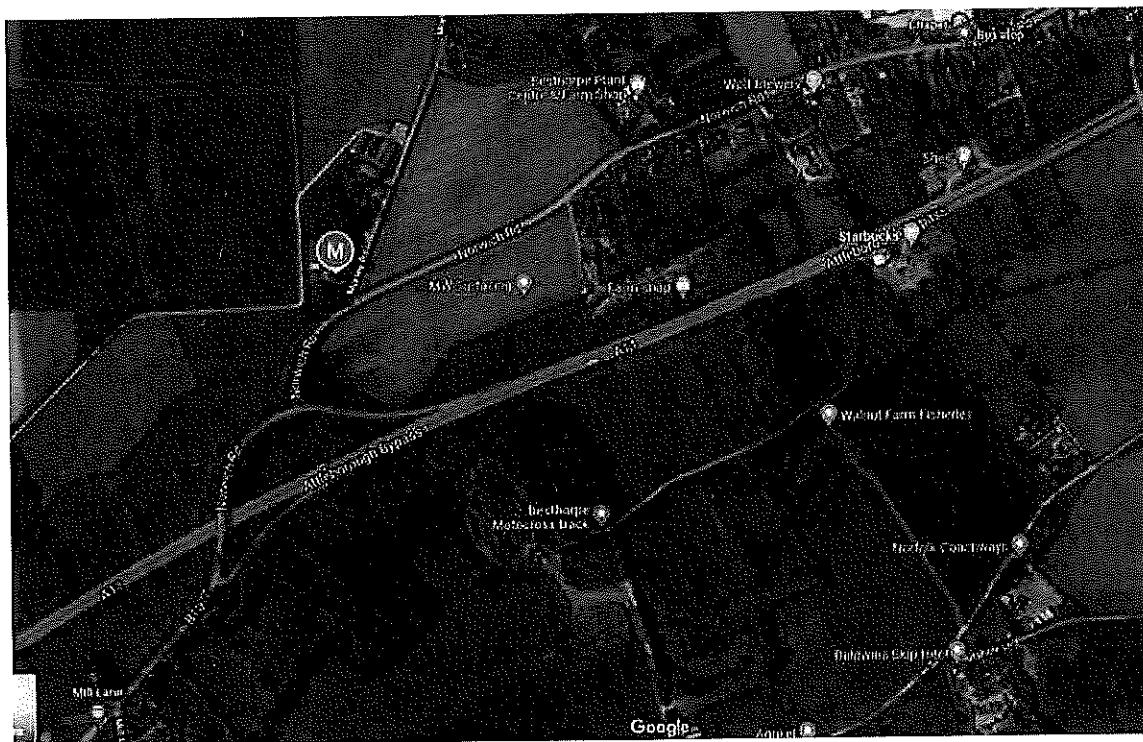
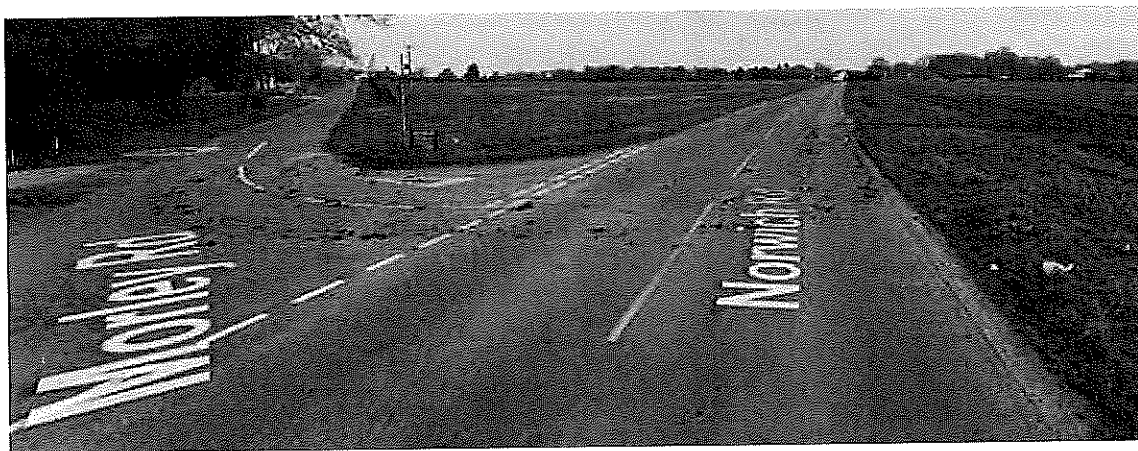
From: [REDACTED]
Sent: 06 January 2022 16:31
To: Attleborough Enquiries
Subject: RE: Footpath over the A11 at Besthorpe

Hello again Michelle,

Please can we also put in a request to have a new bus stop at the Junction of the Norwich Road Morley Road. The bus stop would serve the 20+ houses along Morley Road.

The number 13 bus goes along this route and the stop would give local residents the opportunity to get to Norwich or Attleborough without needing to drive.

There is good visibility and space for buses to stop safely.



Thank you!

[REDACTED]

From: Attleborough Enquiries <enquiries@attleboroughtc.org.uk>

Sent: 06 January 2022 11:10

To: [REDACTED]

Subject: RE: Footpath over the A11 at Besthorpe

Dear [REDACTED]

Thank you for your email. This would indeed come under Highways. We have several other topics that we are hoping to pursue with Highways over the coming weeks, so I can certainly add this to the list. I can also add your correspondence to the Agenda for the February Full Council meeting.

Kind Regards

Michelle Barron
Town Clerk

Attleborough Town Council
Town Hall
Queens Square
Attleborough
Norfolk
NR17 2AF

townclerk@attleboroughtc.org.uk

www.attleboroughtc.org.uk

01953 456194

From: [REDACTED]

Sent: 05 January 2022 23:42

To: Attleborough Enquiries <enquiries@attleboroughtc.org.uk>

Subject: RE: Footpath over the A11 at Besthorpe

Dear Town Council,

Please can you let me know who to contact regarding requesting a safe footpath over the A11 at Besthorpe?

In the last month my daughter was shouted on 2 occasions by car drivers as she walked over the bridge from the bus stop by Mill Lane in Besthorpe to our home on Morley Road and my son was shouted at as he cycled – saying they should not be there.

I did write to the Highways team back in 2017 to ask if anything could be done to improve the safety of the bridge for pedestrians and cyclists but did not hear back.

Thank you for your help

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

We are on a mission to make Zero Carbon Commuting a reality

From [REDACTED]
Sent: 06 January 2022 12:45
To: Attleborough Enquiries <enquiries@attleboroughtc.org.uk>
Subject: RE: Footpath over the A11 at Besthorpe

Hi Michelle,

Thank you for your reply.

Pedestrians do need safe access over bridges when there are no other options.

For much of the year the verges on the A11 bridge at Besthorpe are overgrown and the only possible way to cross the bridge is by walking in the road facing oncoming traffic coming around a blind corner at 60mph.

Every time we walk across the bridge we fear for our safety. This is not right.

Either the 40mph speed limit should be extended until the Besthorpe turning off the slip road or the bridge should have a pavement all the way down the north bound side of the road between Mill Lane and Morley Lane. There is a pavement on the bridge itself and there is space to put in a footpath.

Thank you to you and the council for giving it your attention.



Michelle Barron

From: [REDACTED]
Sent: 13 January 2022 10:33
To: Michelle Barron
Subject: RE: Footpath over the A11 at Besthorpe

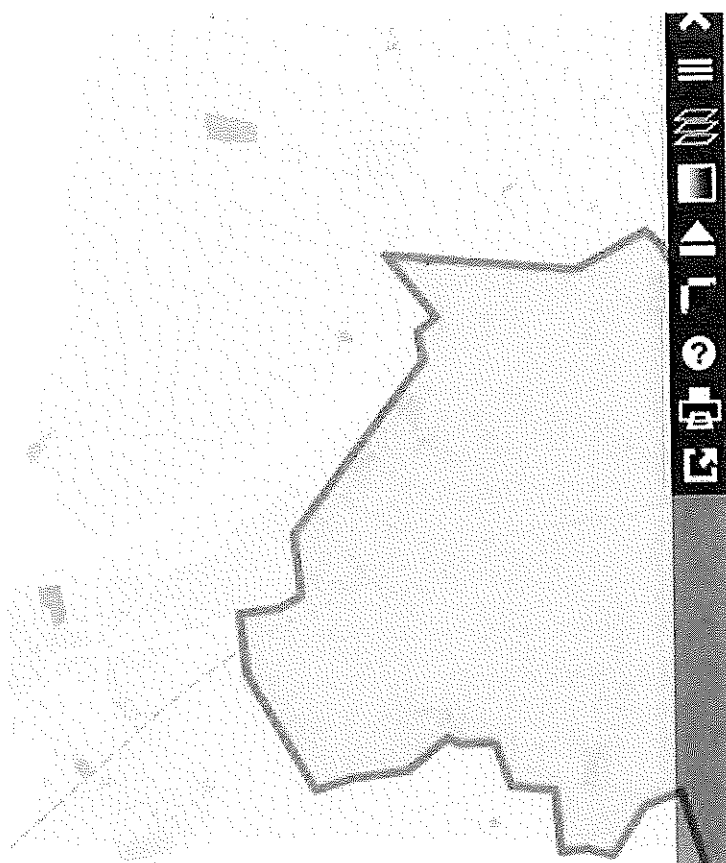
Hi Michelle,

Thank you for your email. Please can you double check the boundary. Before writing to you I checked on https://www.citypopulation.de/en/uk/eastofengland/admin/breckland/E04006085_attleborough/ and it confirmed that the bridge and our house are in Attleborough rather than Besthorpe.

I look forward to hearing from you.

Thank you

[REDACTED]



BESTHORPE

Parish in East of England

Population

The population development of Besthorpe as well as related inf images).

Name	Status	Population Census 2001-04-29	Population Census 2011-03-27	Population Estimate 2020-06-30
Besthorpe	Parish	561	778	1,021

Besthorpe

○ 1,021 Population [2020] - Estimate

◦ 8.870 km² Area

○ 115.1/km² Population Density [2020]

⊗ 3.0% Annual Population Change [2011 → 2020]

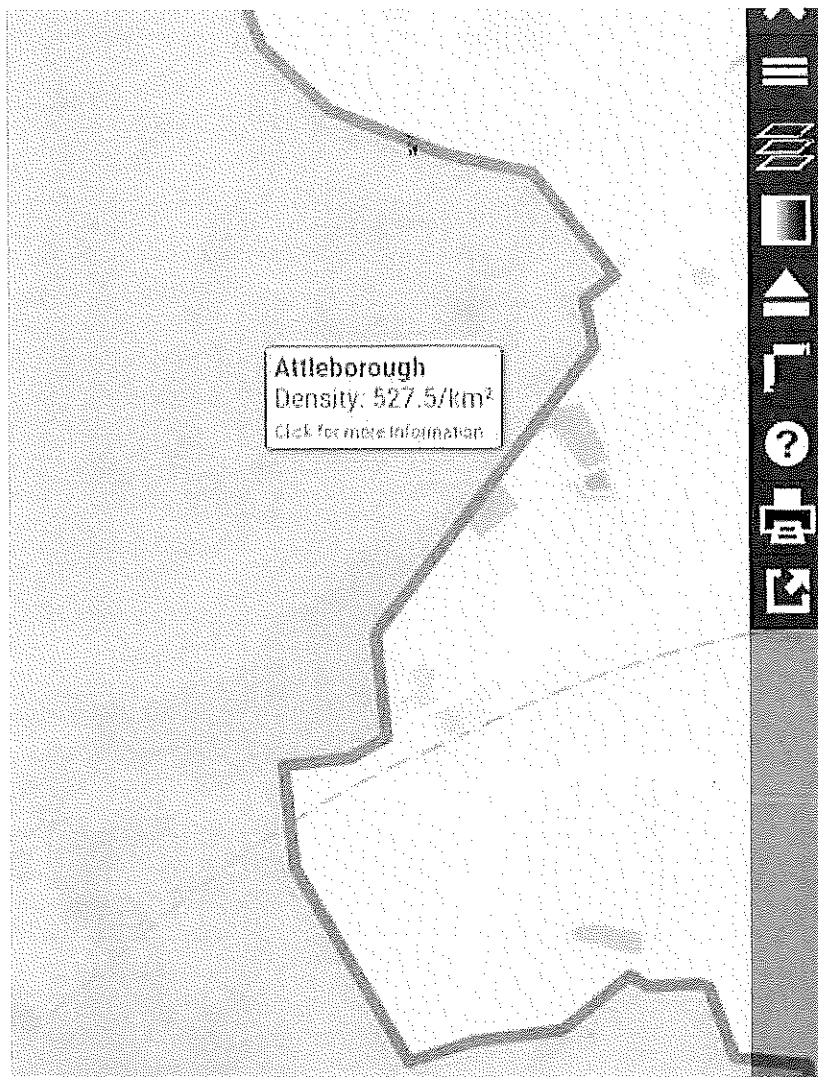
Besthorpe: village and civil parish in Norfolk, UK - Postal code: NR17



East of England	Region	5,388,140	5,846,965	6,269,161
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Source: UK Office for National Statistics (web).

Explanation: Parishes as at December 2020. All population and correspo assiening output areas by using population-weighted centroids. Thus, slig



ATTLEBOROUGH

Parish in East of England

Population

The population development of Attleborough (Google, images).

Name	Status
Attleborough	Parish
Attleborough	
○ 11,552 Population [2020] – Estimate	
◦ 21.90 km² Area	
● 527.5/km² Population Density [2020]	
⌚ 1.1% Annual Population Change [2011 → 2020]	
■■■ Attleborough: town in Breckland District, Norfolk Postal code: NR17	
East of England	Region

Source: UK Office for National Statistics (web).

[REDACTED]

[REDACTED]

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From: Michelle Barron <townclerk@attleboroughtc.org.uk>

Sent: 13 January 2022 10:11

[REDACTED]
Subject: Footpath over the A11 at Besthorpe

Good morning Ali,

I have added your correspondence to our next meeting pack so your concerns will definitely be minuted. However just for your information I have now clarified that this isn't our jurisdiction and would come under Besthorpe Parish Council. We do understand your concerns and I am sure if Besthorpe were to make an approach to Highways on this matter then Attleborough Town Council would be supportive. With your permission, I can forward your correspondence to the Besthorpe Clerk?

Kind Regards

Michelle Barron
Town Clerk