



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
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**Minutes of the meeting of the Attleborough Town Council
Held on Monday, 10th January 2022 at 7.00 pm
Held at the Town Hall, Queens Square.**

Present:

Cllr P Leslie - presiding

Cllr J Ellis	Cllr A Westby	Cllr V Dale	Cllr D Lane
Cllr T Taylor	Cllr K Montague	Cllr A Busk	Cllr A Smith
Cllr P Wenham	Cllr E Tyrer		

In attendance – Michelle Barron – Town Clerk
In attendance – Anne Willett – Clerks Assistant (minute taker)
Public x 2

122.21) Mayors Welcome – Cllr Leslie welcomed everyone and informed the agenda had been minimised to limit length of meeting due to Covid restrictions

123.21) Apologies for absence –

Cllr A Roberts – prior commitment
Cllr S Mackinnon – prior commitment

Cllr Leslie informed members as of 6th January 2022 Cllr Crouch had not attended a meeting for six months and under Local Government Act 1972 when any Cllr fails to attend a meeting for six consecutive months from the date of the last attendance they cease to be a member of the authority. It had been beyond six months and as such ATC would notify Breckland Council Tony Crouch is no longer a member of this Council.

124.21) Councillor Vacancy

The existing vacancy is being advertised and on receiving confirmation from Breckland Council that we can advertise the vacancy for Cllr Crouch we will do so with an extended deadline until the end of March for both vacancies.

ACTION: TOWN CLERK

125.21) Declarations of Interest

- a) To receive and consider declarations of interest in items below – None received
b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received

126.21) Public Participation - Resident's Questions –

RESOLVED that the meeting be adjourned to allow the Public to speak – None

Email received regarding Cllr Crouch already dealt with.

Email received regarding Primary School pick up time parking, Cllr Smith to contact school to enquire if they have a travel plan and Town Clerk to contact school and N.C.C. Highways.

ACTION: CLLR AS/TOWN CLERK

127.21) Minutes of the Town Council meeting held on 6th December 2021

On the motion of Cllr Dale, seconded by Cllr Taylor, it was

RESOLVED - to accept the minutes of the Town Council meeting held on 6th December 2021

ACTION: TOWN CLERK

128.21) Planning Matters

Planning Applications –

On the motion of Cllr Leslie, seconded by Cllr Tyrer, it was

RESOLVED to approve and accept the following recommendations already agreed and submitted prior to meeting.

a) Planning Applications (Not due yet)

3PL/2021/1651/HOU – ATTLEBOROUGH: 19 Norwich Road – Single storey rear extension & loft conversion- No objections

3PL/2021/1652/HOU – ATTLEBOROUGH: 1 Ellingham Road – Proposed single storey rear extension – No objections.

3PL/2021/1202/VAR – ATTLEBOROUGH: Phase A Land north of Norwich Road Attleborough – Variation of Condition No 2 (Phase A only) on 3PL/2017/1615/D – Erection of 327 residential dwellings, with associated attenuation areas, open space & infrastructure works. Revised layout & design – No objections but it was discussed that benefits could be gained from this to help the community, in particular providing a grassed area and paving link from Site A. Mill Lane to Decoy Common.

ACTION: TOWN CLERK

129.21) Councillor Reports

- Cllr Dale had attended a few meetings but none relevant to Attleborough
- Cllr Tyrer had met with John Long but for transparency no decisions or recommendations had been made.
- Cllr Taylor had been invited by PC Andy London to attend their informal meeting with safe guarding group regarding Youths at Recreation Ground.
- Cllr Westby, Chair of Personnel informed members a new member of Grounds staff had been appointed and advertising continued for additional Caretaker.
- Cllr Lane stated the walkabout in December engaging with the community and shopkeepers had been worthwhile and would be worth repeating in the future.

130.21) Financial Matters

a) To authorise payments –

On the motion of Cllr Lane, seconded by Cllr Montague, it was

RESOLVED to accept and approve the following payment list dated 19th January 2022

Total £6,091.32

b) To agree direct debits –

On the motion of Cllr Lane, seconded by Cllr Westby, it was

RESOLVED to approve and accept the direct debit list dated January 2022

Total £27,188.84

c) To receive Income –

On the motion of Cllr Montague, seconded by Cllr Busk, it was

RESOLVED to approve and accept the income list for December 2021

Total £18,919.30

d) Petty Cash payments – Noted for information

e) Income & Expenditure November 2021 – Noted for information

ACTION: TOWN CLERK

131.21) Correspondence

a) Issue with parking outside Vancraft Ltd, Norwich Road, Besthorpe

On the motion of Cllr Taylor, seconded by Cl Tyrer, it was **RESOLVED** to contact resident and Besthorpe Parish Council and request they contact N.C.C. Highways, as area not within our parish, but ATC understood the concerns and would offer their support.

ACTION: TOWN CLERK

132.21) London Road Play Area Consultation Date

On the motion of Cllr Leslie, seconded by Cllr Lane, it was **RESOLVED** to write a scope and a brief and email to Cllrs for their comments. To contact three companies to receive proposals at no cost from them. Consultation sometime in March 2022 to be advertised in the next Events Committee newsletter.

ACTION: TOWN CLERK

133.21) New Website

Due to Cllr Leslie contracting Covid this would be produced for the next meeting

ACTION: CLLR PL

134.21) Public Participation (10 Minutes)–

RESOLVED that the meeting be adjourned to allow the Public to speak – None

135.21) Any other items which the Chairman decides are urgent

The Project and Attleborough.

- 27 January - 'Meet the Team' at Attleborough Market: Come and meet consultants at We Made That and tell them about your town - what you love and where you want to see changes.
- 3 February - Online 'Tell Us About Your Town' Workshop at 18:00: giving local residents, businesses and communities a chance to collectively give their say on the consultant team's research findings and to discuss priorities for the town. Booking will be available here in the new year.
- 16 March - Future Attleborough: Your Priorities Workshop - 18:00 to 19:30. Members of the public are invited to come along and hear about the project ideas that are emerging for Attleborough and contribute their views. Booking will be available here in the new year.
- Publicise Link

ACTION: TOWN CLERK

- Next SNAP meeting being held 18th January 2022 via Teams.

Meeting closed 8.15pm