



## ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
Tel: 01953 456194 – Email: [enquiries@attleboroughtc.org.uk](mailto:enquiries@attleboroughtc.org.uk)

### You are summoned to the Meeting of Attleborough Town Council To be held on Monday 10<sup>th</sup> January 2022 at 7.00pm

This meeting will be held at the Town Hall and live streamed via YouTube  
(the YouTube link will be posted on [www.attleboroughtc.org.uk](http://www.attleboroughtc.org.uk))  
Due to coronavirus, there will be a limited capacity for public attendance

Michelle Barron  
4th January 2022  
Town Clerk

## AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

### 1 Mayors Welcome

### 2 Apologies for Absence

To receive and accept apologies for absence.

### 3 Councillor Vacancy – for Information

Can now be advertised for Co-Option

### 4 Declarations of Interest

a) To receive and consider declarations of interest in items below:

*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests.*

*Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest.*

*Members may disclose any other interests they may have in the interests of transparency)*

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

### 5 Public Participation (10 Minutes)

### 6 Minutes of the Town Council meeting held on 6<sup>th</sup> December 2021

### 7 Planning Matters

a) **Planning Applications** (Applications agreed and responses made) – for confirmation by members

b) **Planning Applications** (Not due yet)

3PL/2021/1651/HOU – ATTLEBOROUGH: 19 Norwich Road – Single storey rear extension & loft conversion

3PL/2021/1652/HOU – ATTLEBOROUGH: 1 Ellingham Road – Proposed single storey rear extension.

3PL/2021/1202/VAR – ATTLEBOROUGH: Phase A Land north of Norwich Road Attleborough – Variation of Condition No 2 (Phase A only) on 3PL/2017/1615/D – Erection of 327 residential dwellings, with associated attenuation areas, open space & infrastructure works. Revised layout & design.

## **8 Councillor Reports**

Town, District and County Councillors can give a brief report on relevant information.

## **9 Financial Matters**

- a) To authorise payments – for acceptance and approval
- b) To agree direct debits – for acceptance and approval
- c) To receive Income – for acceptance and approval
- d) Petty Cash payments – for information
- e) Income & Expenditure November 2021 – for information

## **10 Correspondence**

- a) Issue with parking outside Vancraft Ltd, Norwich Road, Besthorpe – for consideration

## **11 London Road Play Area Consultation Date** – for resolution

## **12 New Website** - Update

## **13 Public Participation (10 Minutes)**

## **14 Any items which the Chairman decides are urgent**

For discussion only.

Expected Meeting Length is 2 Hours



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**Minutes of the meeting of the Attleborough Town Council  
Held on Monday, 6<sup>th</sup> December 2021 at 7.00 pm  
Held at the Town Hall, Queens Square.**

**Present:**

		Cllr P Leslie - presiding	
Cllr J Ellis	Cllr A Westby	Cllr V Dale	Cllr D Lane
Cllr T Taylor	Cllr K Montague	Cllr A Busk	Cllr A Smith

In attendance – Michelle Barron – Town Clerk  
In attendance – Anne Willett – Clerks Assistant (minute taker)  
Dist. Cllr K Martin, Public x 9

104.21) Mayors Welcome – Cllr Leslie welcomed everyone but stated it had been a very difficult year again due to Coronavirus and thanked the many volunteers who continued to help those who needed assistance.

105.21) Presentation by Lord Lieutenant Ian Lonsdale of the COVID memorial plaque as commissioned by the Office of the Lord-Lieutenant and Deputy Lieutenants of Norfolk.

The Lord Lieutenant's Deputy Ian Lonsdale thanked on behalf of the Lord Lieutenant the work of all the volunteers and presented the Covid memorial plaque to Mayor Cllr Philip Leslie.

106.21) Apologies for absence –

Cllr T Crouch – prior appointment  
Cllr E Tyrer – prior engagement

107.21) Councillor Co-Option Vacancies

Apologies for absence were received from candidate S Smyth but it was noted her application would be considered in her absence.

The three remaining candidates presented their applications for the existing vacancies

On the motion of Cllr Taylor, seconded by Cllr Lane, it was

**RESOLVED** to co-opt Sue Mackinnon as Town Councillor

On the motion of Cllr Taylor, seconded by Cllr Dale, it was

**RESOLVED** to co-opt Andy Roberts as Town Councillor

On the motion of Cllr Lane, seconded by Cllr Ellis, it was

**RESOLVED** to co-opt Peter Wenham as Town Councillor

Declarations of Acceptance Office forms would be emailed for signatures.

**ACTION: TOWN CLERK**

a) Councillor vacancy – to be advertised in due course

108.21) Standing Orders Review Committee

On the motion of Cllr Leslie, seconded by Cllr Taylor, it was

**RESOLVED** to defer to January 2022 meeting and evaluate members for various committees

**109.21) Declarations of Interest**

a) To receive and consider declarations of interest in items below –

Cllr A Smith – Item 13

Cllr J Ellis – Item 11a

Cllr T Taylor – Item 11a

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –

Cllr P Leslie – Item 11a

On the motion of Cllr Taylor, seconded by Cllr Lane, it was

RESOLVED to propose Cllr Dale as Chair for Item 11a

**110.21) Public Participation - Resident's Questions –**

RESOLVED that the meeting be adjourned to allow the Public to speak –

**111.21) Minutes of the Town Council meeting held on 1<sup>st</sup> November 2021**

On the motion of Cllr Westby, seconded by Cllr Lane, it was

RESOLVED - amend Min 094.21 replace "Capita" with "Cabinet" and to accept the minutes of the Town Council meeting held on 1<sup>st</sup> November 2021 with the amendment

**a) Minutes of the Attleborough Neighbourhood Plan Committee 18<sup>th</sup> October 2021)**

On the motion of Cllr Dale, seconded by Cllr Ellis, it was

RESOLVED to accept the minutes of the Attleborough Neighbourhood Plan Committee meeting held 18<sup>th</sup> October 2021

ACTION: TOWN CLERK

Cllr Taylor noted from ANP minutes a report had not been produced.

**112.21) Planning Matters**

Planning Applications –

On the motion of Cllr Montague, seconded by Cllr Lane, it was

RESOLVED to approve and accept the following recommendations already agreed and submitted prior to meeting.

a) Planning Applications (Not due yet)

3PL/2021/1514/F – ATTLEBOROUGH: Land North of A11 – Proposed solar panels – No objections

3PL/2021/1543/VAR – ATTLEBOROUGH: Land to the South West of Ellingham Road – Variation of

Condition No 16 on 3PL/2021/0536/VAR – rewording of condition to prior to occupation of development regarding off site highway works. – No objections

3PL/2021/1549/HOU – ATTLEBOROUGH: 5 Blenheim Drive – Erection of granny annex – No objections

On the motion of Cllr Leslie, seconded by Cllr Taylor, it was

RESOLVED - we have no objections to their comments

ACTION: TOWN CLERK

**113.21) Councillor Reports**

- Cllr Lane gave an update from the Events Committee, a notice had been posted asking for local groups to put in their requests for donations from the proceeds of the Book Sale, deadline 14<sup>th</sup> January 2022. Next Book Sale 11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup> March 2022. Hoping to have a Community newsletter ready for next Spring. Forward planning, looking at an in depth plan for next year to be discussed at the next meeting being held on Monday 13<sup>th</sup> December 2021.
- Cllr Westby informed members interviews for Grounds person had taken place and a candidate would be chosen at next Personnel meeting. No suitable candidates had been received for Cleaner/Caretaker, will continue to advertise.
- Dist. Cllr Martin had met with Homes England and had useful discussions. Application for Hamilton Acorn has not gone to Committee yet but Edenside had been approved.
- Cllr Dale reported Breckland looking at members' development and suggested ATC should do the same.

Cllr Leslie left the meeting for Item 11a

**114.21) Financial Matters**

**a) To authorise payments –**

On the motion of Cllr Lane, seconded by Cllr Westby, it was  
RESOLVED to accept and approve the following payment list dated 6<sup>th</sup> December 2021  
Total £36,405.78.

Cllr Leslie returned to the meeting.

**b) To agree direct debits –**

On the motion of Cllr Montague, seconded by Cllr Lane, it was  
RESOLVED to approve and accept the direct debit list dated December 2021  
Total £22,922.05

**c) To receive Income –**

On the motion of Cllr Dale, seconded by Cllr Montague, it was  
RESOLVED to approve and accept the income list for November 2021  
Total £4,798.77

**d) Petty Cash payments – Noted for information**

**e) Income & Expenditure October 2021 – Noted for information**

**ACTION: TOWN CLERK**

**115.21) Draft Budget and Precept Request for 2022/23**

On the motion of Cllr Lane, seconded by Cllr Westby, it was  
RESOLVED to approve and accept the budget as is with the increased Precept to accommodate  
the communications budget for 2022/23 £611,286  
**ACTION: TOWN CLERK**

Cllr Dale thanked the Clerk for presenting the Budget and explaining it clearly

**116.21) Correspondence**

**a) Donation Request from The Fire Fighters Charity**

On the motion of Cllr Montague, seconded by Cllr Lane, it was  
RESOLVED to accept and approve a donation for £250  
**ACTION: TOWN CLERK**

**117.21) Replacement Van and Tractor**

Insurance settlement for Transit van substantial and replacement vehicle purchased.  
On the motion of Cllr Lane, seconded by Cllr Dale, it was  
RESOLVED to accept the quotation from Ernest Doe for new tractor  
**ACTION: TOWN CLERK**

**118.21) New Website**

No update at present – defer to next meeting

**119.21) Parish Partnership Scheme 2022/23 -**

Breckland have electrical charging points in hand. A bus stop and or bus shelter for the New Road end of Hargham Road was discussed, as was the need for hard standing at the bus stop along London Road, near Dodds Road, as grass wet and muddy, these two points would be discussed at next Environment meeting.

It was decided no projects would be put forward at this time due to deadline.

120.21) Public Participation (10 Minutes) –

RESOLVED that the meeting be adjourned to allow the Public to speak –

121.21) Any other items which the Chairman decides are urgent

No other items

Meeting closed 8.50pm

DRAFT

Public Participation 1<sup>st</sup> Section

- Resident commented Christmas lights looked good this year
- Resident queried when his hedge would be cut
- It was commented Grounds staff were doing good work hedge cutting in the cemetery.

Public Participation 2<sup>nd</sup> Section

- Resident asked for clarification regarding percentage for budget increase and whether provision had been made for rental increases.
- Cliff Amos AHG had been in discussion with Homes England regarding Anglian Water diverting storm water which included raw sewage into the river that flows through the SUE. Also Leys Lane in the 50's had a redundant sand/gravel works which over the years got filled in by local builder's rubbish. Ptarmigan decided not to build houses on the land but turn into a green space, would this present any risk to children who may play there. Homes England have re-routed the Link Road that is going through and could interfere with the plans they are doing. Homes England have my details to discuss these problems further.
- Resident advised when hedge cutting could use a mulching head which would give tidier results.
- Resident queried agenda being visually displayed. There had been technical issues with a lap top, a new one was being purchased to allow this.

7a)

**Planning Applications received to-date**

**3PL/2021/1573/F - ATTLEBOROUGH: Land off Long Street – Proposed new Dwelling – No objections**

**3PL/2021/1583/HOU – ATTLEBOROUGH: Hill Common Farm Edwards Hill Common – Two storey front/side extension & renovation of farm house – No objections**

**3PL/2021/1609/HOU - ATTLEBOROUGH: Elfin Dale 29 Connaught Road - Erection of conservatory to rear – No objections**



7b)

Anne Willett

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**From:** Michelle Barron  
**Sent:** 17 December 2021 11:39  
**To:** Anne Willett  
**Subject:** FW: Planning Consultation PC 3PL/2021/1651/HOU

**From:** planning@breckland.gov.uk <planning@breckland.gov.uk>  
**Sent:** 17 December 2021 11:19  
**To:** Michelle Barron <townclerk@attleboroughtc.org.uk>  
**Subject:** Planning Consultation PC 3PL/2021/1651/HOU

**CONSULTATION - HOUSEHOLDER**

**REFERENCE:** 3PL/2021/1651/HOU  
**PROPOSAL:** Single Storey Rear Extension & Loft Conversion.  
**LOCATION:** ATTLEBOROUGH: 19 Norwich Road  
**APPLICANT:** Mr Gabriel Gora

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

**PLEASE NOTE: During the Covid-19 crisis we will not be able to accept any postal representations on planning applications. All representations must be made either online on the Breckland website at:**

<https://www.breckland.gov.uk/planning> or by email to [planning@breckland.gov.uk](mailto:planning@breckland.gov.uk)

Any comments that the Town/Parish Council may wish to make should be received by **10th January 2022**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

Note: As this is a Householder Application, in the event of an appeal against a refusal of planning permission, which is to be dealt with on the basis of representations in writing, any representations made

**Anne Willett**

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**From:** Michelle Barron  
**Sent:** 20 December 2021 10:10  
**To:** Anne Willett  
**Subject:** FW: Planning Consultation PC 3PL/2021/1652/HOU

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**From:** [planning@breckland.gov.uk](mailto:planning@breckland.gov.uk) <[planning@breckland.gov.uk](mailto:planning@breckland.gov.uk)>  
**Sent:** 20 December 2021 10:04  
**To:** Michelle Barron <[townclerk@attleboroughtc.org.uk](mailto:townclerk@attleboroughtc.org.uk)>  
**Subject:** Planning Consultation PC 3PL/2021/1652/HOU

### CONSULTATION - HOUSEHOLDER

**REFERENCE:** 3PL/2021/1652/HOU  
**PROPOSAL:** Proposed Single Storey Rear Extension.  
**LOCATION:** ATTLEBOROUGH: 1 Ellingham Road  
**APPLICANT:** Mr Karl Newton

I am writing to advise you that I have received an application for the above proposal and would welcome any observations you may wish to make. [Click here to view the application documents](#)

To help us provide a more efficient service, please [Register your comments here](#)

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<https://www.breckland.gov.uk/planning> or by email to [planning@breckland.gov.uk](mailto:planning@breckland.gov.uk)

Any comments that the Town/Parish Council may wish to make should be received by **13th January 2022**. If you require any further assistance, please contact the Technical Support Team on 01362 656870.

Should the application require determination by the Planning Committee, a representative of the Town/Parish Council may speak at the meeting if your members consider it necessary.

Note: As this is a Householder Application, in the event of an appeal against a refusal of planning permission, which is to be dealt with on the basis of representations in writing, any representations made

**Anne Willett**

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**From:** planning@breckland.gov.uk  
**Sent:** 22 December 2021 08:19  
**To:** Attleborough Enquiries  
**Subject:** DC Consultations for Amendments

**002 - CONSULTATION AMENDMENTS - VARIATION OF COND'S**

**REFERENCE:** 3PL/2021/1202/VAR

**PROPOSAL:** Variation of Condition No 2 (Phase A only) on 3PL/2017/1615/D - Erection of 327 residential dwellings, with associated attenuation areas, open space and infrastructure works.  
Revised layout and design

**LOCATION:** Phase A Land north of Norwich Road Attleborough

**APPLICANT:** Latimer Developments Limited

**CASE OFFICER:** Rebecca Collins

**AMENDMENT:** Amended plans received 21/12/21

The Council has received revised details for planning permission as shown above and would be pleased to receive any observations you may wish to make. You can view the application by clicking on the link below and use the 'Comment on this application' button to leave your observations.

[Click here to view the application documents](#)

To help us provide a more efficient service please use the quick consultee response link below

[Quick Consultees Register your comments here](#)

**PLEASE NOTE: During the Covid-19 crisis we will not be able to accept any postal representations on planning applications. All representations must be made either online on the Breckland website at:**

**<https://www.breckland.gov.uk/planning> or by email to [planning@breckland.gov.uk](mailto:planning@breckland.gov.uk)**

Alternatively please forward your comments in writing by **15th January 2022**, quoting the above reference number. Representations submitted in relation to planning applications will be available for public inspection.

Please note your comments will also be seen on our website, along with your name, signature, address and any contact details you supply e.g. telephone number and/or e-mail address. If you are concerned about your contact details and signature appearing on our website, please print your name instead of adding your signature and initial this or send your e-mailed comments as an attachment so that only the attachment can be published. Any comments made should be relevant and not defamatory or offensive, as you remain personally and legally responsible for them.

**Email disclaimer:**





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INCOME DEC 21	
Banked Monies	
Zurich Insurance van claim	£ 14,649.00
Funerals	£ 1,055.00
Market	£ 60.00
Car Scheme Fund Breckland	£ 330.00
Hall Bookings	£ 2,079.50
Mellor Metals recyle skate park	£ 745.80
<b>Total</b>	<b>£ 18,919.30</b>



## Detailed Income &amp; Expenditure by Budget Heading 30/11/2021

## Cost Centre Report

Month No: 8

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>101 Administration</u>						100.0%	
1376 Precept	581,199	581,199	0			0.0%	
1378 Grant payment Community Cars	1,320	0	(1,320)			0.0%	
1390 Interest Received (Bond)	0	100	100			6.7%	
1391 interest received on saving ac	17	250	233				
	<u>582,536</u>	<u>581,549</u>	<u>(987)</u>			<u>100.2%</u>	<u>0</u>
Administration :- Income							
	143,865	300,000	156,135		156,135	48.0%	
4000 Staff Costs	180	5,000	4,820		4,820	3.6%	
4001 Other Employment Costs	480	5,000	4,520		4,520	9.6%	
4002 website	3,303	2,000	(1,303)		(1,303)	165.1%	
4004 Health & Safety	860	5,000	4,140		4,140	17.2%	
4005 Training	86	750	664		664	11.5%	
4010 Travelling Expenses	657	2,000	1,343		1,343	32.8%	
4020 Miscellaneous Expenses	1,045	2,500	1,455		1,455	41.8%	
4023 Subscriptions	9,339	9,000	(339)		(339)	103.8%	
4025 Insurances	1,700	1,250	(450)		(450)	136.0%	
4027 Bookkeeping	0	250	250		250	0.0%	
4028 Office Internet	162	2,500	2,338		2,338	6.5%	
4029 Photocopier Usage Fee	4,261	5,000	739		739	85.2%	
4031 Computer	1,269	6,000	4,731		4,731	21.2%	
4040 Community Car Scheme	0	1,000	1,000		1,000	0.0%	
4041 Grants S137	10,373	3,000	(7,373)		(7,373)	345.8%	
4042 Local Grants	0	1,000	1,000		1,000	0.0%	
4044 Highway Improvements	149	500	351		351	29.8%	
4051 Bank Charges	63,700	45,000	(18,700)		(18,700)	141.6%	
4055 Judicial Review Claim	0	3,000	3,000		3,000	0.0%	
4056 Consultancy	335	2,500	2,165		2,165	13.4%	
4057 Audit Fees	2,489	10,000	7,511		7,511	24.9%	
4058 Legal Fees	0	1,000	1,000		1,000	0.0%	
4059 Civic Reception	0	1,000	1,000		1,000	0.0%	
4060 Civic Allowances	3,036	0	(3,036)		(3,036)	0.0%	
4061 Elections	0	1,000	1,000		1,000	0.0%	
4099 Contingency	2,714	2,500	(214)		(214)	108.6%	
4121 Telephone	0	500	500		500	0.0%	
4122 Postages	139	2,000	1,861		1,861	6.9%	
4123 Stationery	990	1,500	510		510	66.0%	
4147 Photocopier Lease payments	0	2,000	2,000		2,000	0.0%	
4190 Equipment Purchase	83	250	167		167	33.0%	
4230 Supplies	98	1,000	902		902	9.8%	
4231 Advertising	740	500	(240)		(240)	148.0%	
4298 Covid General Expenses							



06/12/2021

## Attleborough Town Council Current Year

14:12 Detailed Income &amp; Expenditure by Budget Heading 30/11/2021

Month No: 8

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4300 Premises Licence	0	500	500		500	0.0%	
Administration :- Indirect Expenditure	<u>252,051</u>	<u>426,000</u>	<u>173,949</u>	<u>0</u>	<u>173,949</u>	<u>59.2%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>330,485</u>	<u>155,549</u>	<u>(174,936)</u>				
<u>112 Street Lights</u>							
4400 Expenditure Events	0	25,000	25,000		25,000	0.0%	
4402 Public Lighting	13,455	5,000	(8,455)		(8,455)	269.1%	
Street Lights :- Indirect Expenditure	<u>13,455</u>	<u>30,000</u>	<u>16,545</u>	<u>0</u>	<u>16,545</u>	<u>44.8%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>(13,455)</u>	<u>(30,000)</u>	<u>(16,545)</u>				
<u>113 Toilets</u>							
1050 Income	2,306	0	(2,306)			0.0%	
Toilets :- Income	<u>2,306</u>	<u>0</u>	<u>(2,306)</u>				<u>0</u>
4001 Other Employment Costs	192	0	(192)		(192)	0.0%	
4110 Rates	193	1,750	1,557		1,557	11.0%	
4112 Water	354	750	396		396	47.3%	
4113 Electricity	712	750	38		38	95.0%	
4145 Maintenance/Repairs	130	500	370		370	26.0%	
4190 Equipment Purchase	0	100	100		100	0.0%	
4220 Cleaning	0	100	100		100	0.0%	
4230 Supplies	36	500	464		464	7.2%	
4255 Safety Checks	0	200	200		200	0.0%	
Toilets :- Indirect Expenditure	<u>1,618</u>	<u>4,650</u>	<u>3,032</u>	<u>0</u>	<u>3,032</u>	<u>34.8%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>689</u>	<u>(4,650)</u>	<u>(5,339)</u>				
<u>114 Christmas Lights</u>							
1050 Income	0	1,000	1,000			0.0%	
Christmas Lights :- Income	<u>0</u>	<u>1,000</u>	<u>1,000</u>			<u>0.0%</u>	<u>0</u>
4230 Supplies	0	500	500		500	0.0%	
4255 Safety Checks	0	500	500		500	0.0%	
4400 Expenditure Events	2,830	10,000	7,170		7,170	28.3%	
Christmas Lights :- Indirect Expenditure	<u>2,830</u>	<u>11,000</u>	<u>8,170</u>	<u>0</u>	<u>8,170</u>	<u>25.7%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>(2,830)</u>	<u>(10,000)</u>	<u>(7,170)</u>				

Continued over page

06/12/2021

## Attleborough Town Council Current Year

14:12

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2021

Month No: 8

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>115 Archive</b>					100	0.0%	
4010 Travelling Expenses	0	100	100		25	0.0%	
4023 Subscriptions	0	25	25		100	0.0%	
4121 Telephone	0	100	100		25	0.0%	
4122 Postages	0	25	25		100	0.0%	
4123 Stationery	0	100	100		(180)	0.0%	
4145 Maintenance/Repairs	180	0	(180)		41	59.0%	
4230 Supplies	59	100	41				
	<u>239</u>	<u>450</u>	<u>211</u>	<u>0</u>	<u>211</u>	<u>53.1%</u>	<u>0</u>
Archive :- Indirect Expenditure							
<b>Net Expenditure</b>	<u>(239)</u>	<u>(450)</u>	<u>(211)</u>				
<b>116 Attleborough Neighbourhood Pla</b>					5,000	0.0%	
4400 Expenditure Events	0	5,000	5,000		5,000	0.0%	
	<u>0</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>	<u>0.0%</u>	<u>0</u>
Attleborough Neighbourhood Pla :- Indirect Expenditure							
<b>Net Expenditure</b>	<u>0</u>	<u>(5,000)</u>	<u>(5,000)</u>				
<b>118 Events</b>						0.0%	
1393 Income Events	703	0	(703)				
	<u>703</u>	<u>0</u>	<u>(703)</u>				<u>0</u>
Events :- Income							
<b>Net Income</b>	<u>703</u>	<u>0</u>	<u>(703)</u>				
<b>201 Open Spaces</b>						58.0%	
1000 Booking Fees	290	500	210			53.9%	
1050 Income	1,078	2,000	922			614.3%	
1100 Allotment Income	7,986	1,300	(6,686)			61.0%	
1105 Burial Fees	9,149	15,000	5,851			193.0%	
1106 Sports Letting	1,930	1,000	(930)			0.0%	
1107 Wayleaves	62	0	(62)			0.0%	
1150 Re-imburement of Utilities	156	0	(156)			0.0%	
1152 Repayment church wall damage	400	0	(400)			0.0%	
	<u>21,052</u>	<u>19,800</u>	<u>(1,252)</u>			<u>106.3%</u>	<u>0</u>
Open Spaces :- Income							
4020 Miscellaneous Expenses	545	500	(45)		(45)	109.0%	
4022 Cemetery Refunds	80	0	(80)		(80)	0.0%	
4110 Rates	694	700	6		6	99.1%	
4112 Water	1,029	1,000	(29)		(29)	102.9%	
4113 Electricity	669	500	(169)		(169)	133.7%	

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## Attleborough Town Council Current Year

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2021

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Month No: 8

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4123 Stationery	0	50	50		50	0.0%	
4140 Fuel	2,091	2,000	(91)		(91)	104.6%	
4143 Equipment Hire	0	750	750		750	0.0%	
4144 Tree Work	0	2,000	2,000		2,000	0.0%	
4145 Maintenance/Repairs	9,332	25,000	15,668		15,668	37.3%	
4146 Play Equipment	0	5,000	5,000		5,000	0.0%	
4190 Equipment Purchase	2,907	3,000	93		93	96.9%	
4225 Refuse Collections	1,882	1,750	(132)		(132)	107.6%	
4230 Supplies	5,736	7,500	1,764		1,764	76.5%	
4255 Safety Checks	515	1,000	486		486	51.5%	
4295 Cemetery expenses	0	1,000	1,000		1,000	0.0%	
4296 Van	20,950	1,500	(19,450)		(19,450)	1396.7%	
4298 Covid General Expenses	70	1,000	930		930	7.0%	
4300 Premises Licence	0	200	200		200	0.0%	
4400 Expenditure Events	0	1,000	1,000		1,000	0.0%	
4501 Play Areas Consultancy	0	1,000	1,000		1,000	0.0%	
<b>Open Spaces :- Indirect Expenditure</b>	<b>46,500</b>	<b>56,450</b>	<b>9,950</b>	<b>0</b>	<b>9,950</b>	<b>82.4%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(25,448)</b>	<b>(36,650)</b>	<b>(11,202)</b>				
<b>210 Attleborough in Bloom</b>							
1050 Income	0	750	750			0.0%	
<b>Attleborough in Bloom :- Income</b>	<b>0</b>	<b>750</b>	<b>750</b>			<b>0.0%</b>	<b>0</b>
4230 Supplies	0	250	250		250	0.0%	
4400 Expenditure Events	49	500	451		451	9.8%	
<b>Attleborough in Bloom :- Indirect Expenditure</b>	<b>49</b>	<b>750</b>	<b>701</b>	<b>0</b>	<b>701</b>	<b>6.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(49)</b>	<b>0</b>	<b>49</b>				
<b>211 Markets</b>							
1050 Income	280	1,000	720			28.0%	
<b>Markets :- Income</b>	<b>280</b>	<b>1,000</b>	<b>720</b>			<b>28.0%</b>	<b>0</b>
4001 Other Employment Costs	0	500	500		500	0.0%	
4123 Stationery	0	50	50		50	0.0%	
4230 Supplies	0	50	50		50	0.0%	
4298 Covid General Expenses	0	200	200		200	0.0%	
4400 Expenditure Events	0	500	500		500	0.0%	
<b>Markets :- Indirect Expenditure</b>	<b>0</b>	<b>1,300</b>	<b>1,300</b>	<b>0</b>	<b>1,300</b>	<b>0.0%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>280</b>	<b>(300)</b>	<b>(580)</b>				

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## Attleborough Town Council Current Year

## Detailed Income &amp; Expenditure by Budget Heading 30/11/2021

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Month No: 8

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>290 Open Spaces Capital Exps.</u>							
4190 Equipment Purchase	0	40,000	40,000		40,000	0.0%	
4194 Litter bins	2,842	1,500	(1,342)		(1,342)	189.5%	
<b>Open Spaces Capital Exps. :- Indirect Expenditure</b>	<b>2,842</b>	<b>41,500</b>	<b>38,658</b>	<b>0</b>	<b>38,658</b>	<b>6.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(2,842)</b>	<b>(41,500)</b>	<b>(38,658)</b>				
<u>301 Town Hall</u>							
1000 Booking Fees	5,993	5,000	(993)			119.8%	
1005 Office Rents	0	3,000	3,000			0.0%	
1007 Bar Rent	0	500	500			0.0%	
<b>Town Hall :- Income</b>	<b>5,993</b>	<b>8,500</b>	<b>2,508</b>			<b>70.5%</b>	<b>0</b>
4020 Miscellaneous Expenses	75	0	(75)		(75)	0.0%	
4110 Rates	9,880	12,500	2,620		2,620	79.0%	
4111 Gas	1,862	1,500	(362)		(362)	124.2%	
4112 Water	391	1,000	609		609	39.1%	
4113 Electricity	1,078	3,000	1,922		1,922	35.9%	
4145 Maintenance/Repairs	686	3,500	2,814		2,814	19.6%	
4190 Equipment Purchase	998	2,000	1,002		1,002	49.9%	
4220 Cleaning	315	1,500	1,185		1,185	21.0%	
4225 Refuse Collections	3,349	2,000	(1,349)		(1,349)	167.4%	
4230 Supplies	1,230	1,500	270		270	82.0%	
4231 Advertising	0	100	100		100	0.0%	
4255 Safety Checks	180	600	420		420	30.0%	
4257 Major Repairs	0	1,000	1,000		1,000	0.0%	
4298 Covid General Expenses	0	500	500		500	0.0%	
4300 Premises Licence	180	250	70		70	72.0%	
<b>Town Hall :- Indirect Expenditure</b>	<b>20,224</b>	<b>30,950</b>	<b>10,726</b>	<b>0</b>	<b>10,726</b>	<b>65.3%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(14,232)</b>	<b>(22,450)</b>	<b>(8,218)</b>				
<u>311 TIC</u>							
1050 Income	8	0	(8)			0.0%	
<b>TIC :- Income</b>	<b>8</b>	<b>0</b>	<b>(8)</b>				<b>0</b>
4122 Postages	0	10	10		10	0.0%	
4123 Stationery	0	50	50		50	0.0%	
4127 Gifts	0	20	20		20	0.0%	
4230 Supplies	0	100	100		100	0.0%	
<b>TIC :- Indirect Expenditure</b>	<b>0</b>	<b>180</b>	<b>180</b>	<b>0</b>	<b>180</b>		<b>0</b>
<b>Net Income over Expenditure</b>	<b>8</b>	<b>(180)</b>	<b>(188)</b>				

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## Attleborough Town Council Current Year

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## Detailed Income &amp; Expenditure by Budget Heading 30/11/2021

Month No: 8

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>501 Contingency</u>							
4400 Expenditure Events	0	25,000	25,000		25,000	0.0%	
Contingency :- Indirect Expenditure	<u>0</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>	<u>25,000</u>		<u>0</u>
Net Expenditure	<u>0</u>	<u>(25,000)</u>	<u>(25,000)</u>				
Grand Totals:- Income	612,877	612,599	(278)			100.0%	
Expenditure	339,807	633,230	293,423	0	293,423	53.7%	
Net Income over Expenditure	<u>273,070</u>	<u>(20,631)</u>	<u>(293,701)</u>				
Movement to/(from) Gen Reserve	<u>273,070</u>						

10a)

Good afternoon,

I originally sent this issue to parking-operation@west-norfolk and was advised that this is not something that they can deal with.

We have a severe issue we are having with cars parking in the lay by outside of our business which is supposed to be for the use of busses.

It is extremely dangerous as it is very difficult when leaving our premises to go on to the main road, as we are unable to see what is coming due to vehicles parking in the lay by which is supposed to be for the use of busses pulling in.

We have large haulage vehicles coming in and out of the premises on a daily basis and this makes it very difficult and extremely dangerous with such obstructions, not to mention that the busses are also used by school children which wait in this area, this is a serious accident waiting to happen and one cannot bear to think of the consequences, when it can clearly be avoided.

We were advised by the above department that as there are no yellow lines they could not assist and advised us to email yourselves.

We are emailing to establish how we go about trying to have yellow lines put down along this area in order to eliminate a serious incident occurring.

I have attached some pictures of the area of concern.

I look forward to hearing from you shortly.

Kind regards  
Vanessa

*Vanessa Staples*

**Vancraft Ltd  
Norwich Road  
Besthorpe  
NR17 2LB  
(T) 01953 457000**





vancra  
Superb Body

vancraft



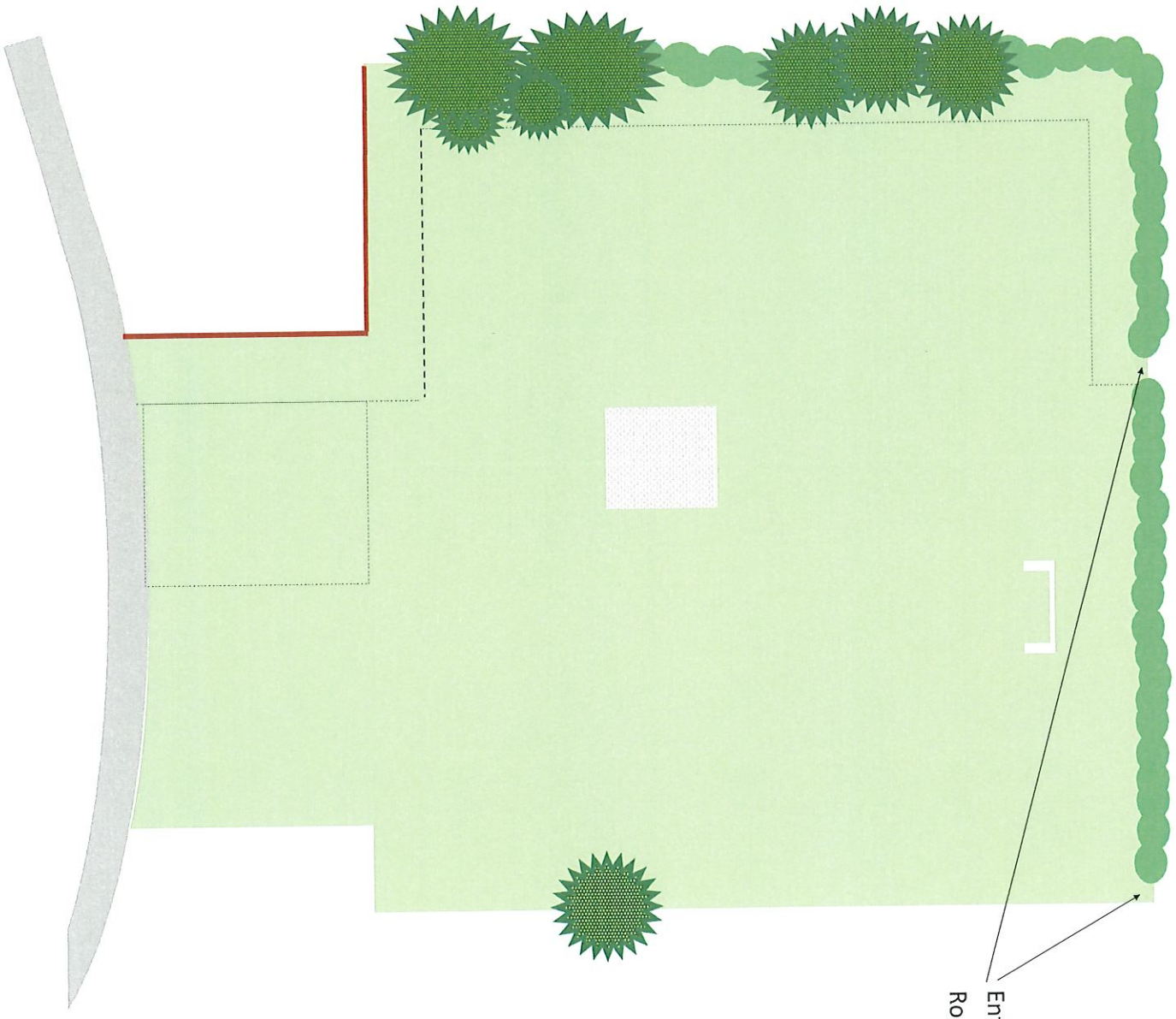




# London Road Park

Existing Site

For illustration purposes—  
not to scale



Entrances from London  
Road

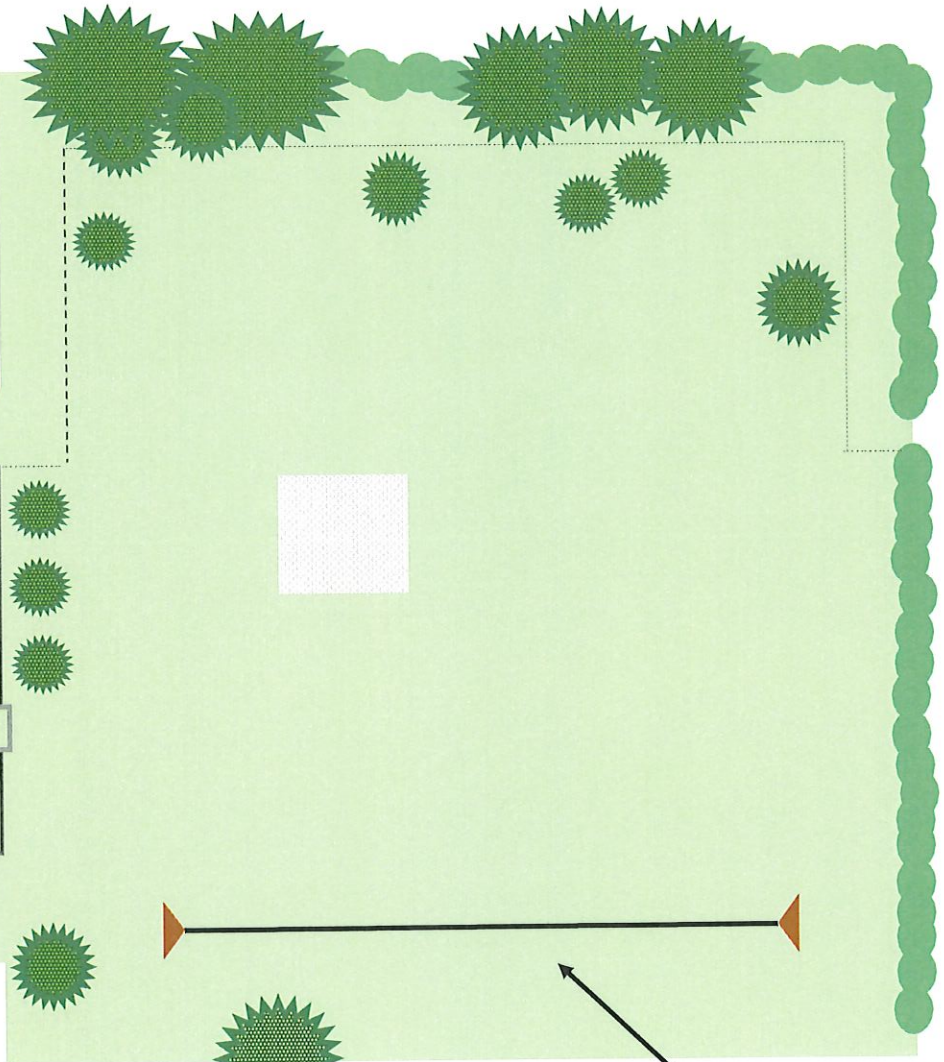
# London Road Park

Proposed Changes

For illustration purposes—  
not to scale

## Dog walk Area

Planting to improve aesthetics, assist with boggy ground and act as a sound barrier between the park and local



## Zip Wire



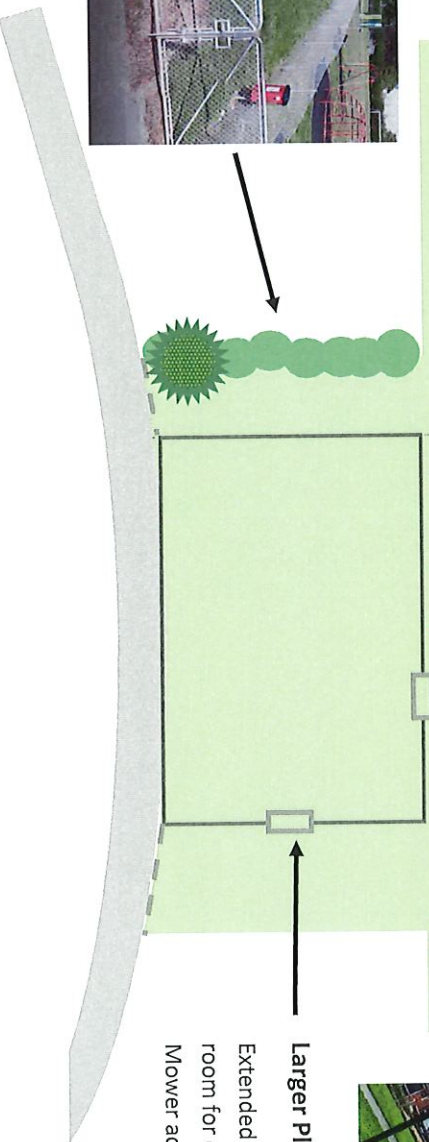
## Improved Fencing

Robust and aesthetically pleasing



## Larger Play Area

Extended play area whilst maintaining room for double gates required for Mower access.



# London Road Park

Proposed Play Area Changes

For illustration purposes—not to scale

