



TENDER NOTICE

Survey and Valuation

For more information, please contact Michelle Barron, Town Clerk, Telephone 01953 456194

Introduction

Attleborough town Council is looking to appoint a Chartered Surveyor to produce a Valuation Report for a series of council owned properties. These properties generally comprise of non-specialised office, nurse, leisure and amenity premises held on a freehold basis. This report should be produced in accordance with RICS Valuation – Global Standards 2020 – UK National Supplement.

The timetable for this procurement is:

Issue of Invitation to Tender, 21 October 2021

Submission of Bids, 12pm Wednesday 27 October 2021

Tenders will be submitted to councillors on Friday 27th October 2021, for consideration at the Full Council Meeting on Monday 1st November 2021

Anticipated date of award of Contract, 1st November 2021

Contract commencement, November 2021 (preferred)

Your bid must be returned no later than the date and time stated in this timetable.

Further information on the how to submit bids is set out further in this document. Bids received after this date will not be considered.

Specification

The appointed person/company will need to conduct site visits at the following premises in the company of the Clerk or Clerks Assistant.

- 1st floor vacant office/storage space at the Town Hall
- Pavilion Nursery – Thieves Lane
- Gaymers Bowls Club – Thieves Lane
- Attleborough Football Club social club – Station Road
- Attleborough Football Pitches, Station Road
- Scout Hall and Land – Station Road
- Connaught Bowls Club – Station Road
- Attleborough Football Club – Gaymers Meadow
- Attleborough Football Club pitches – Gaymers Meadow
- Land off Dairy Farm Court – High Street

To produce a full Valuation Report stating the leasehold interest of the above properties. Further information is included in the attached Tenancy Report.

Please submit applications to the following address:

enquiries@attleboroughtc.org.uk

or buy post to: Michelle Barron
Town Hall
Queens Square
Attleborough
NR172AF