



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 – Email: enquiries@attleboroughtc.org.uk

**You are summoned to the Meeting of Attleborough Town Council
To be held on Monday 4th October 2021 at 7.00pm**

This meeting will be held at the Town Hall and live streamed via YouTube
(the YouTube link will be posted on www.attleboroughtc.org.uk)
Due to coronavirus, there will be a limited capacity for public attendance

Michelle Barron
29th September 2021
Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Mayors Welcome

2 Apologies for Absence

To receive and accept apologies for absence.

3 Councillor Vacancies

Review current Councillor vacancies and consider appropriate action to fill them

4 Declarations of Interest

a) To receive and consider declarations of interest in items below:

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

5 Public Participation (10 Minutes)

6 Minutes of the Town Council meeting held on 6th September 2021

For acceptance and approval.

7 Planning Matters

- a) **Planning Applications** (Applications agreed and responses made) – for confirmation by members
- b) **Planning Applications** (Not due yet)
 - 3PL/202/1246/F – ATTLEBOROUGH: Land opposite Oaktree West Carr Road**- Development of 3 new build dwellings.
 - 3PL/2021/1317/HOU – ATTLEBOROUGH: 4 Arlington Close** – Single Storey Front & Rear Extension & Two Storey Front Extension
 - 3PL/2021/ 1325/F – ATTLEBOROUGH: Land north of Unit 1 Focus Business Park** – Erection of two new industrial buildings comprising Class B2, B8 & E with ancillary plant, external lighting, car parking, cycle parking & associated infrastructure.

8 Councillor Reports

Town, District and County Councillors can give a brief report on relevant information.

9 Financial Matters

- a) **To authorise payments** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Petty Cash payments** – for information
- e) **Income & Expenditure August 2021** – for information
- f) **Completion of Audit 2020-21 and External Auditors Report** – for acceptance and approval
- g) **Precept 2nd Instalment** – For information

10 Correspondence

- a) **Climate & Ecological Emergency (CEE) Bill** – for consideration
- b) **Proposed Plan for a Murder Mystery Trail around Attleborough** – for acceptance and approval
- c) **Application for a licence for the removal of buried human remains** – for acceptance and approval

11 Tenancy Report

Report on the Town Council leased properties for consideration

12 Any Other Items which the Chairman decides are urgent

Items for discussion only

13 Councillor Email Accounts

Microsoft 365 email accounts for Councillors – for consideration

14 Public Participation (10 Minutes)

15 Exclusion of Press and Public

To pass a resolution excluding the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed

16 Councillor Standards Complaint

To consider making a Standards complaint against 3 Councillors in relation to the Judicial Review Report

Expected Meeting Length is 2 Hours