



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

ATTLEBOROUGH NEIGHBOURHOOD PLAN COMMITTEE

Minutes of the Meeting of the

Attleborough Neighbourhood Plan Committee

Held on Monday 16th August 2021 at 7pm in the Town Hall

Present:

Cllr E Tyrer – presiding

Clr P Leslie

Clr V Dale

Cllr A Westby

Cllr J Ellis

Cllr L Grave

Cllr T Taylor

Dist. Cllr Ashby

E Burrows

M Ridgway

Karen McAleese, ATFC Welfare Officer

In attendance - Anne Willett – Clerks Assistant (minute taker)

1 x member of public

073.21) Apologies for absence

Nicola MacKinnon – Prior commitment

074.21) Declarations of Interest

a) Declarations of interest received: - None received

b) To receive any requests for dispensation of Disclosable Pecuniary Interest -

None received.

075.21) Resident's Questions –

1. What is the 'Banham poultry service trench'?

Cllr Tyrer would reply direct via email

2. Are any cycle routes part of the plan?

Cycle routes would be part of transport and communications theme and would fit in with Highway improvements that had been made.

076.21) Minutes of the Attleborough Neighbourhood Plan Committee Meeting held on 19th July 2021 –

On the motion of Cllr Dale, seconded by Cllr Westby it was,

RESOLVED to accept and approve the minutes of the Attleborough Neighbourhood Plan Committee meeting held on 19th July 2021.

077.21) ANP Projects

a) Car Park Strategy

- Cllr Taylor had been contacted by a resident to discuss the use of school land as a commuter car park with a bus stop put in nearby instead of using Queens Square car park.

- The Ramblers walking group no longer use Attleborough as part of their route due to parking issues.
- An Attleborough Transport Study report carried out by Capita had been done in 2013 although now outdated contained a parking strategy which could be used as a foundation. Cllr Tyrer would bring car parking strategy, scope and brief to next ANP meeting and it would include acknowledgement of past work that had already been done.
- Cllr Leslie informed in spite of attempts made by Cllr Oliver to highlight parking problems near the school, NCC still intend to sell the land by Rosecroft school. It would cost ATC £250,000 to buy the land to resolve an issue that had been created by the school not fulfilling its requirements and planning regulations. If the drop off zone inside the school grounds is not opened in September, ATC would talk to Breckland about enforcement.

ACTION: ET

b) Local Market

- Cllr Taylor had spoken to local retailers and in 5 years' time the market will be 800 years old, a big achievement and an incentive to keep it. Thursday 21st October 2021 would be celebrating National Apple Day so possibly organise an event on Queens Square and perhaps contact Mr Greenwood who had produced apple juice in the past. As well as contacting local businesses regarding a stall it was suggested to also offer a stall to those businesses who operate from home.

On the motion of Cllr Taylor, seconded by Cllr Leslie, it was

RESOLVED to email each of Towns' businesses to offer them a free market stall for a period of six months on a Thursday or a Saturday and invite their representatives to a meeting to discuss further.

On the motion of Cllr Taylor, seconded by Cllr Leslie, it was

RESOLVED to go ahead now and publicise in the public domain National Apple Day event prior to the new Events Committee being formed.

ACTION: TT

c) Decoy Common

- Cllr Tyrer informed funding had been secured to implement access improvements and thanked Breckland. A topographical survey had been completed and once report received Cllr Westby would provide a detailed design for ANP Committee approval before being put out to tender to contractors, minimum three quotes required. Cllr Tyrer had met with Wildlife Trust who were keen to discuss Decoy Common and Linear Park, further meetings would be arranged. It was suggested other people should become involved as there would be masses of question and perhaps invite them to a ANP Committee meeting, Cllr Tyrer would contact them to see what forum they would like to attend.

ACTION: ET/AW

d) London Road Park

- Cllr Tyrer invited Karen McAleese to give an update who reported they have within their sub group another sub group mainly young Mums, no specific update yet but a lot of work had been done and is still going on.
- The initial survey they want to do is identifying just what voluntary community groups, clubs, are currently operating in Attleborough and what their needs and wishes are. Dist. Cllr Ashby queried when the consultation would start, this would be September and would be a three-week survey period so data would be available October. It would be on-line but it would be important for residents needs to have their representations made, it would need to be well advertised to the public, producing a leaflet and would not just be for internet users. Cllr Dale would be available to take part in the consultation which would be classed as most urgent.

ACTION: ET/PL

e) The Recreation Ground

- The information gathered from the surveys on-line and in person would be useful to tailor the needs of the community. The Recreation Plan 2018 should be used as a foundation so not to waste the money already spent on it. It would be used as a consulting document but would need someone to take the lead, Cllr Dale offered to do this and Cllr Westby offered to get involved in the new Skate Park.

On the motion of Cllr Dale, seconded by Cllr Westby, it was

RESOLVED Cllr Dale takes the lead with the support of anyone that wants to be involved.

ACTION: VD/AW

f) Park/Green Space Strategy

- Cllr Taylor queried that consultations had been carried out on Lomond Road, Cygnet and Norfolk Drive but had not seen any reports, Cllr Tyrer would look into this.
- Cllr Leslie stated part of green space strategy would be identifying what could come into the pipeline next and to get a brief ready for adoption as a project. We would need a volunteer who would be able to communicate with grounds staff, groups and communities to feed that all together. Cllr Taylor informed there would be \$106 money for Blackthorn Road and Teasel Road, it was suggested the need for a group to look into what land ATC owned and what is not owned that we could influence government to help and assist. Cllr Taylor would draft an initial report ready for the next meeting.

ACTION: TT

078.21) Gaymers Playing Fields – Item covered in Any Other Business

079.21) Donation of Trees from The Woodland Trust

Cllr Taylor favoured fruit bearing trees i.e. Crab Apple or Cherry, information needed to start the application would be what type of trees and who owns the land where they would be planted.

On the motion of Cllr Taylor, seconded by Cllr Dale, it was

RESOLVED for fruit bearing trees to be planted on Gaymers and Recreation Ground, to start application for the trees and consult with sub groups as to where they would be situated, subject to advice from tree surgeon on most suitable varieties. Also hedgerow to be planted in Cemetery along boundary with Academy.

ACTION: TT

080.21) Any Other Business

- A request was made for grounds staff to inspect weekly and tidy an area in St Mary's churchyard under the holly tree where it drops leaves and debris on the memorials beneath it.
 - A request was made for floodlights on the existing poles at Gaymers meadow, which would benefit all users especially in winter months as having to move out of town to train. A survey would be needed to establish the infrastructure of electricity supply. On the motion of Karen McAleese, ATFC Welfare Officer, seconded by Cllr Leslie, it was **RESOLVED** in principal if no survey previously carried out, to arrange one to establish electrical supply.
- ACTION: KA**
- A request was made in conjunction with the Athletics Club for a long jump pit, this had been brought to Council previously and a discussion took place where it would be situated.

(Dist. Cllr requested sub-committee Terms of Reference before leaving the meeting at 8.55pm)

- A site meeting would be arranged with representatives to discuss the siting of the long jump pit, preferably on the top field and then be brought back to next ANP meeting for a decision.
- A request was made for some seating to be installed at the Dell near the cemetery to replace the large boulder that had been removed. Supply three quotes for next meeting.
- Elizabeth Burrows informed members the UEA survey was going well and after writing to Gt. Ellingham Parish Council was successful in receiving £1,000 donation. Elizabeth would be writing to other Parish Councils as well.
- Regarding projects and projects management, Cllr Tyrer informed he had drafted a Project pro format which included project number, project budget, brief and approval, key stakeholders and would be shared on ATC website.
- Cllr Tyrer had still been trying to arrange a meeting with Homes England and Breckland. In relation to that he and Cllr Leslie had an informal meeting with the key stakeholder for the Environment Agency who would be keen to work with Attleborough in relation about how to do things differently, so all very positive.

081.21) Date of Next Meeting

Monday 20th September 2021 at 7pm

Meeting closed at 9.10 pm