



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 – Email: enquiries@attleboroughtc.org.uk

You are summoned to the Meeting of Attleborough Town Council To be held on Monday 6th September 2021 at 7.00pm

This meeting will be held at the Town Hall and live streamed via YouTube
(the YouTube link will be posted on www.attleboroughtc.org.uk)
Due to coronavirus, there will be a limited capacity for public attendance

Clr Philip Leslie
31st August 2021
Attleborough Town Mayor

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1 Mayors Welcome & Introduction of the New Town Clerk

2 Apologies for Absence

To receive and accept apologies for absence.

3 Declarations of Interest

a) **To receive and consider declarations of interest in items below:**

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) **To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

4 Public Participation (10 Minutes)

5 Minutes of the Town Council meeting held on 2nd August 2021

For acceptance and approval.

6 Homes England Presentation

Community engagement in preparation for the first phase (1200 houses) on the Ptarmigan site.

7 Planning Matters

- a) **Planning Applications** (Applications agreed and responses made) – for confirmation by members
- b) **Planning Applications** (Not due yet)
3PL/2021/1191/F – ATTLEBOROUGH: Former Garden/Garage Driveway to Daglas House – The construction of a single storey one-bedroom dwelling with car parking on site, together with a private garden and the part demolition and rebuilding of a flint wall to Eden Lane.

8 Councillor Reports

Town, District and County Councillors can give a brief report on relevant information.

9 Financial Matters

- a) **To authorise payments** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Petty Cash payments** – for information
- e) **Income & Expenditure July 2021** – for information
- f) **Quotations for Renewal of Health & Safety Retained Service Contract** – for acceptance and approval

10 Correspondence

- a) **Matthews Homes – Streetlight Proposals at Grampian Food Site** – for consideration
- b) **Once Upon a Body – Charity Event Request to use Queens Square** – for acceptance and approval
- c) **Commonwealth War Graves Request to erect a memorial** – for acceptance and approval
- d) **The Queens Green Canopy** - for consideration
- e) **Bakeaholics Christmas Fayre & Christmas Grotto** – for acceptance and approval

11 Standing Orders Review Committee

- a) **Standing Orders Review Committee Terms of Reference** – for acceptance and approval
- b) **Nominate and elect members of the Standing Orders Review Committee**

12 Events & Communication Committee

- a) **Events & Communication Committee Terms of Reference** – for acceptance and approval
- b) **Nominate and elect members of the Events & Communication Committee**

13 Emergency Committee

Proposal to form an Emergency Committee – for consideration

14 SNAP (Local Police) Meeting Recommendation

Cllrs Taylor & Smith proposal for Town Council to coordinate future meetings – for consideration

15 Any Other Items which the Chairman decides are urgent

Items for discussion only

16 Public Participation (10 Minutes)

17 Exclusion of Press & Public

To pass a resolution excluding the press and public from the meeting given the sensitive nature of the business to be discussed.

18 Report on Potential Claim against Nicolas Hancox Solicitors

Agree next steps for the Town Council's solicitor – for consideration

Expected Meeting Length is 2½ Hours