



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
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**Minutes of the meeting of the Attleborough Town Council
Held on Monday, 7th June 2021 at 7.00 pm
Held at the Town Hall, Queens square.**

Present:

		Cllr P Leslie - presiding	
Cllr J Ellis	Cllr V Dale	Cllr L Grave	Cllr B Cousins
Cllr T Taylor	Cllr E Tyrer	Cllr A Westby	Cllr J Francis
Cllr S Marsh	Cllr A Smith		

In attendance – Anne Willett – Clerks Assistant (minute taker)

018.21) Mayors Welcome – Cllr Leslie welcomed everyone and explained we have tried to make ourselves as accessible as possible but still comply with legal rules, so meeting will be short to minimise exposure and socially distanced. Cllr Taylor and Cllr Grave were thanked for their marvellous work in Queens Square as it looked amazing.

019.21) Apologies for absence -

Cllr Montague – Holiday

Cllr Crouch – Unwell

020.21) Declarations of Interest

a) To receive and consider declarations of interest in items below –

None received

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –

Cllr Taylor – Item 7a

Cllr Tyrer – Item 7a

021.21) Public Participation - Resident's Questions - None present

022.21a) Minutes of the Town Council meeting held on 4th May 2021

On the motion of Cllr Westby, seconded by Cllr Ellis, it was

RESOLVED to accept the minutes of the meeting of the Town Council meeting held 4th May 2021.

ACTION: CEO

023.21) Planning Matters –

a) Planning Applications –

On the motion of Cllr Marsh, seconded by Cllr Tyrer, it was

RESOLVED to approve and accept the following recommendations already agreed and submitted prior to meeting.

Cllrs Tyrer and Taylor left the meeting for item 7a

024.21) Financial Matters

a) To authorise payments –

On the motion of Cllr Ellis, seconded by Cllr Smith, it was

RESOLVED to accept and approve the following payment list dated 7 June 2021 Total £90,573.78

b) To agree direct debits –

On the motion of Cllr Dale, seconded by Cllr Taylor, it was

RESOLVED to approve and accept the direct debit list dated June 2021 Total £21,835.09

c) To receive Income –

On the motion of Cllr Taylor, seconded by Cllr Cousins, it was

RESOLVED to approve and accept the income list for May 2021 Total £2,796.00

d) Petty Cash payments – Noted for information

e) Income & Expenditure Report May 2021 – Noted for information

f) Annual Review of Insurance schedule –

On the motion of Cllr Dale, seconded by Cllr Cousins, it was

RESOLVED – to accept and approve the annual review of insurance schedule

025.21) Conclusion of Financial Year 2020-21

a) Internal Audit Report for the year ended 31 March 2021 –

On the motion of Cllr Dale, seconded by Cllr Marsh, it was

RESOLVED to accept and approve Internal Audit Report for year end 31 March 2021

b) End of year financial reports 31 March 2021 –

On the motion of Cllr Ellis, seconded by Cllr Francis, it was

RESOLVED to accept and approve End of Year Financial Reports 31 March 2021

c) Completion of Annual Return 31 March 2021 –

- **Section 1 – Annual Governance Statement for Attleborough Town Council**
- **Section 2 – Accounting Statements for Attleborough Town Council**

On the motion of Cllr Westby, seconded by Cllr Tyrer, it was

RESOLVED to accept and approve Completion of Annual Return 31 March 2021 Section 1 & Section 2.

026.21) Correspondence

a) Club 99 Donation letter of thanks – Noted for information

b) Resident concerns regarding parking near junction at Silver St end of Mill Lane – As this is outside of our boundaries we will pass onto Besthorpe Parish Council and recommend the resident contacts Breckland District Council.

027.21) Any other items which the Chairman decides are urgent

- Anthony Collins are pursuing the claim against Nicholas Hancox
- We are experiencing excessive vandalism, littering and smashing of glass bottles.
- Also to prevent more damage to heras fencing the skate park has now been completely fenced off.
- Raising awareness on social media may help, engaging with younger people, going into schools and YAB may be a way of educating and encouraging better behaviour.

- Perhaps set up a committee made up with youths to give them a voice and offer them a project.
- Write to the Police Commissioner to ask for the return of Community Police Officers or some other form of help and support to tackle this very serious problem.

028.21) Public Participation (10 Minutes)

None present

Meeting closed at 7.47pm