



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk NR17 2AF
Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

ATTLEBOROUGH ANNUAL TOWN ASSEMBLY

Held on Monday, 15 April 2019 at 7.00 pm
at Attleborough Town Hall, Queens Square

Present:

Mayor V Dale - presiding

Cllr J Williams	Cllr E Tyrer	Cllr A Busk	Cllr K Montague
Cllr T Crouch	Cllr T Taylor	Cllr T Perkins	Cllr J Ellis
Cllr S Taylor	Cllr B Bulmer		

In attendance – Gina Lopes – CEO & Town Clerk to Attleborough Town Council
Anne Willett – CEOs Assistant, Attleborough Town Council
Trisha Drewery, Clerk's Assistant (minute taker), Paula Witham, Receptionist
Barry Smart – Senior Groundsman,
Richard Hales, Daniel Arnold and Michael Sewell - Groundsmen
John Wilson, Senior Caretaker and Market Supervisor and Reg Varley, Relief Caretaker
Inspector Jo Walmsley and PC Paula Gilluley, Community Engagement Officer
Reverend Matthew Jackson
Cllr William Nunn, Leader for Breckland District Council
Cllr Gordon Bambridge, Executive Leader for Growth, Breckland District Council
Dist. Cllr K Martin, Dist. Cllr T Ashby, County Cllr R Oliver
40 X Public

2019/1) Welcome by the Chairman

The Mayor of Attleborough Town Council, Councillor Vera Dale, welcomed everyone to the meeting and gave apologies on behalf of Councillor R Bond, Deputy Mayor to Attleborough Town Council.

2019/2) Minutes of the Annual Town Assembly held on 9 April 2018

On the motion of Cllr Crouch, seconded by Dist. Cllr Martin, it was **RESOLVED** to accept the minutes of the Annual Town Assembly held on 9 April 2019 as a true and accurate record of the meeting and they were duly signed by the Chairman.

2019/3) Mayor's Report

The Mayor, Vera Dale gave her report:

"Thank you to all the Town Councillors and District Councillors for their support and the Town Council CEO & Town Clerk, Officers and Groundsmen who do 'a sterling job'.

The Attleborough Neighbourhood Plan:

Whilst little movement on the surface, there is a lot of works going on regarding how the development takes place which will include lots of different houses, open spaces and trees. It really is a large growth with a planned additional 4, 000 houses in the area.

The Town Council, Breckland District Council and Norfolk County Council need to ensure the development benefits future generations and it is important that this generation puts our views across.

The Link Road is an absolute must. Norfolk County Council are working towards progressing the funding for this to happen and the Town Council continue to voice the need for an early implementation.

As a Town we lack all types of open space, green open space, sports facilities with the necessary changing and social amenities within a modern-day Community Centre.

The Town Council are seeking S106 funding for a modern-day community centre, with hopes for an indoor cinema and indoor market - all sorts of things. If we could put half of them in to fruition, it would be a great asset for the Town, which would include leisure space and be accessible for all the family which is accessible for disabled as well as having a multi-use, so you can picnic, play informal games and walk.

The Linear Park should encompass a mix of everything; so, it is important that talks with the developers are ongoing and that S106 agreements are negotiated. The Linear Park will be wonderful when we get it off the ground.

We need to make sure we have plenty of employment land where companies and businesses can set up. Our priority is employment in this Town and very near areas, otherwise Attleborough will become a Dormitory Town, which is not what we want and I am sure the residents do not want it, What we want is a vibrant Town centre with a good selection of shops, both independent and well known chain stores, but if the footfall doesn't increase in Attleborough centre they won't survive, so we need to make the Town encouraging to make the people come in, so we do have the footfall to keep them all going.

I think a priority for the incoming Town Council is a Cemetery, because the land that we had earmarked is not suitable, so a Cemetery is of high importance.

So that is looking to the future, those are the things I would like, and I am sure my fellow Councillors would like to develop the Town in a pleasing, vibrant way.

Let's look at here and now:

There are future plans for the Chapel in the Cemetery to be refurbished, which would make it a really useful asset for the Town.

Extensive roadworks has taken place to ease the traffic flow on the gyratory. This has been greeted with mixed reviews; all I can say is, if you drive to the speed limit and look to the signs, it should work. As you are aware, there is going to be more roadworks taking place in the near future.

Also, Queens Road car park is going to be adapted to make more parking spaces, it is important for people to be able to come into the Town and have somewhere to park so they can shop.

The Council have a Master Plan to improve the green areas and Open Spaces in the Council's ownership. The Recreation Ground and London Road have had Master Plans drawn for them. I know the CEO is working hard in getting grant monies and S106 to actually start it moving, but we have had them done and will hopefully we will get it done as soon as possible.

The new Multi Use Games Area (MUGA) and outside Table Tennis Table is being used a lot throughout, not just by children or adults, it's a mix, there are children and adults over there on the MUGA Court and it's amazing how many adults use the table tennis court during the day. It is well used which is brilliant!

There is also a Play Tractor, an improved play tractor in the same area, and a Nest Swing has been put in. After a lot of heartache and battling, I must say, Anne's not here is she? Anne you did brilliantly getting that sorted in the end, you know, the surface wasn't right and she has worked so hard to get that swing in there, and it is a swing that can be used by disabled as well, so that's one of the things we have put in place.

Volunteers:

The Town is lucky to have a community full of volunteers who work hard to make things happen for all ages, and things that couldn't run without them, you've got the Brownies, Scouts, Cubs and all uniformed groups.

The retainer firefighters are another thing to say thank you for - that we couldn't run without volunteers.

There is also a group working on the Linear Park who I know have put in many hours of work to help move it forward.,

Attleborough Health, Care and Wellbeing Trust (ATTCARE) under the guidance of Elizabeth Burrows getting a health project off the ground. This will be an asset, not only to the Town but to the surrounding areas.

The Christmas Lights, as normal brightened up the festive season, which is a joint venture with the Christmas Lights Committee and the Town Council.

The firework display, which took place on the Recreation Ground this year for the first time, the council gave them a grant to get it going, they want to do it annually, but they are self-funding now, so we have not got to give them a grant anymore.

There is a young group called the 'Trash Tribe' keep the Town litter free every Sunday; not to forget Mr John Kemble-Taylor, our resident litter picker, who works so hard, so we say thank you to him.

There is a new group, hopefully, not fully underway yet, but a group that is hoping to keep Anglia in Bloom going with planting, getting volunteers to help keep the town looking nice, so that when the litter is out of the way you can see the flowers, so that will be great.

I have lived in Attleborough for a number of years and have seen it change, and it hasn't always changed for the better, and this is why I feel so passionate about it should change right. Attleborough is a place I do feel passionate about and would like to see developed in the best possible way for the everyone who lives in the town and also hopefully bring in the wider community for people to use our Town, so they will see what a lovely town we have; thank you".

2019/4) Attleborough Town Lands Charity Account

Revd Matthew Jackson, Chairman of the Attleborough Town Lands Charity Account presented the financial statements for the year ended 31 December 2018 which were presented and accepted. (Appendix A).

- *"In the year income from rent, deposits and the investment portfolio managed by Barratt & Cooke was £21,515 compared to £26,118 in 2017.*
- *The Trustees granted £7,148 to individuals and groups serving the community of Attleborough during the year, compared with £5,680 in 2017 and £16,306 in 2016.*
- *The main criteria for individual applications are genuine need, the receipt of state benefits and residency in the town. We would encourage organisations serving the people of Attleborough to apply on behalf of clients who meet these criteria to the Secretary, Mrs P Buttolph, at the St Mary's Church Office.*
- *I would like to thank the Trustees and Treasurer, who give freely of their time and expertise".*

2019/5) Guest Speakers – to receive short verbal reports from the Speakers: -

a) Inspector Walmsley, Norfolk Constabulary

"This has been the first full year since the new policing structure was introduced which saw the position of Police Community Support Officer removed from Norfolk. It was therefore always going to be a challenge to maintain visibility and to continue to provide the same level of service in dealing with everyday demand and community engagement.

- Under the new model Attleborough saw the introduction of an additional Beat Manager – now have 2 dedicated Beat Managers (Damion Wicks and Andy London) for B22 area.
- Antisocial Behaviour (ASB) – reduced by 47 incidents in last 12 months compared to 2017/18
- Crime – reduced by 11 offences (3%) in last 12 months. Notable decrease in Arson and Criminal Damage by 29 offences (31%). The biggest increase is in Theft by 20 offences (almost 20%) and Public Order offences (11 offences).
- NB: Thefts in Cemetery/PO – only 7 related to Night Time Economy (NTE) – others related to neighbour disputes, domestics, school related issues. The reduction in criminal damage is also notable considering the number of offences that formed part of a spate at Gaymer's Recreation Ground at the start of the year when the newly erected fence was damaged.
- Considering all the new developments and increase in population within the Attleborough area, these are really pleasing statistics.
- The Attleborough Safer Neighbourhood Action Panel (SNAP) continues to meet on a 3-monthly basis. The main issues reported within the Town and in the surrounding villages relates to speeding and vehicle related ASB. We continue to try and support new Community Speed Watch Teams via our Engagement Officer PC Paula Gilluley and with police enforcement from our Safer Neighbourhood Team's (SNT's) and Response Teams. The current priority reflects this.
- The Safer Neighbourhood Team continues to support Community events – Remembrance Sunday, Christmas Lights Switch on, Carnivals, etc.
- The introduction of the Neighbourhood Policing Team (NPT) for Breckland – previously placed on hold due to further funding cuts has gone "live" today. Sergeant and 5 Officers. This team are a District resource but will be able to support all the SNT's in tackling crime series and improving visibility and engagement within the community".

b) Reverend Jackson, St Mary's Church

Reverend Jackson thanked Mayor Vera Dale and Mrs Gina Lopes, CEO & Town Clerk for inviting him to give an update on behalf of St Mary's Church and gave his report for St Mary's Church:

"25 years ago, on 14th June the Church Hall was opened by Princess Alexandra. To celebrate this anniversary, we're having a party to which everyone is invited.

- *Saturday 15th June, Open afternoon 2pm to 4pm; tea and cakes, information about hall users.*
- *Saturday 15th June, 7pm to 9pm; bar, barbecue, live music from 'the Konnections' £7.00*
- *Sunday 16th June, Celebration Service 3.30pm with the Bishop of Lynn; followed by bubbles and cake*

There are a wide variety of hall hirers for parties, Weight Watchers, Slimming World, Counselling and Keep Fit

The Principle Hirer is Attleborough Day Centre an Independent Charity with many Trustees Church Members. This provides services for elderly and dementia care. Enables Church to provide for the Wider Community.

- *Coffee and Chat*
- *Community Lunch*
- *Drop-in and Play; Activities for Pre-school Children, free coffee and cake for all. Launched September 2018.*
- *Recently included in 'Places of Welcome' scheme.*

Church Activities for Children and Young People (in addition to Drop-in and Play)

- *Sunday Club and Sunday Club Plus*

- *Open the Book*
- *Messy Church with Attleborough Methodist Church*
- *Friday Fun Club*
- *Choristers*

Services 365 days a year; growing congregation on Sundays (Average Sunday attendance in 2018 = 105)

Care through Baptisms (22 in 2018), Weddings (11 in 2018) and Funerals (42 in 2018). To walk alongside people at the most important times of their lives.

Social Responsibility.

- *2018 - Children's Society £1200; Christian Aid £4500 (ecumenical committee);*
- *Foodbank satellite in Attleborough and Thetford*
- *Living Wage Foundation accredited employer*

Finance

- *Each year turnover roughly £110k; given by congregations, fund-raising and hall hire.*

Contrary to popular belief we have no state funding, large reserves or land holdings

- *Challenges of maintaining Grade 1 listed building.*
- *Latest Q&I £100k of repairs; new boilers needed £18k*

Organ restoration and Music Outreach project - hoping to promote St Mary's and Attleborough as a center of musical excellence. More information coming soon.

Not many towns have the Church building right in the center. We've been here since Saxon Times. We realise how privileged we are and aim to continue being a central part of this Community, underpinned by Christian Faith and sharing the Love of God".

c) Cllr Edward Tyrer, Attleborough Academy, Vice Chair of Governors

"First of all, can I, on behalf of Mr Neil McShane, Principle of Attleborough Academy pass on his apologies, he is on his holiday having a well-earned rest.

What I would like to do over the next five minutes just explain where the Academy is and what the future plans are in terms of education and the development of the Academy itself.

As you know with the growth 4,000 houses and the ANP and working with NCC and BDC, one of the key issues was what is going to happen with education, so the strategy at the moment is a new Primary School has been built and is down London Road, the existing primary school has been developed through to provide a new primary school and as the housing development progresses on the south side of the railway line there will be two new primary schools as well, so Attleborough will be well catered for in terms of primary schools – through primary ages 5-11.

As part of that, the Academy itself will expand, so there will not be another secondary school. The existing secondary school will expand to cater for that.

In terms of the Academy itself, what has been going on over the 3, 4,5 years is with the County Council they have been looking at developing the Master Plan, and that is to develop basically two phases of the redevelopment of the Academy to provide capacity for 1,100 students, at the moment it is roughly about 800-900 students.

The final phase of that, is, as you know the infant school has been vacated, so we are looking at expanding the sixth form, so ultimately looking at 1,400 students being accommodated on site.

The Mobile Classrooms will be removed and replaced and also behind the Academy itself there will be a new 2-storey Science and Humanities Block built as well and also there will be interconnections between the whole site so its internalised.

Ultimately, what we are looking at is to expand the school by an additional 300 space sixth form provision for the Town, which is a good thing.

In terms of timescales, Phase 1 has been funded through government priority schools building programme.

Phase 2 – is dependent on S106 from the development and Norfolk County Council Education Department, subject to those agreements.

In terms of this phase one, what is happening at the moment, planning permission has been approved by Breckland District Council this week, so over the coming weeks, classes such as drama and others are being decanted into the old Infant School and over the summer the new building will take place over the summer, ready for September. So, it will be a whole new two-storey block at the front. This will happen over the next 6-8 months.

There are plans to reconfigure highways, this is dependent on funding.

The Academy Principle; Mr Neil McShane has said he sees the Academy as wanting to be a key corner stone to the community, to the Town. I think we saw that last year with the Remembrance Sunday but also the special event remembering the end of the WW1 with the Academy Students, they have a real ethos as wanting to be central to this community and do community work and he really wants to push that forward. Also, they see this opportunity with the Master Plan, with the Neighbourhood Plan looking at a new Indoor Sports Centre, which is being promoted through the Neighbourhood Plan and again further discussions with Breckland District Council to look at how we can provide a community facility, re-look at the master plan of the existing sports centre; but also by doing that we can provide additional parking for Queens Square. And again, its being key to the community; so, there is lots going on. Things are happening, you will see things moving over the summer, and again the Academy will be working with the County and Breckland to ensure a first-class facility for the youth of the Town”.

2019/6) To discuss and receive questions on town affairs

The Chairman invited members of the public to speak and comments received from residents included the following:

- Resident discussed the lack of funding for Sports Facilities by Breckland District Council, asking whether there were any plans for Breckland District Council to provide funding for much needed facilities within the Town. Cllr William Nunn, Leader of Breckland District Council responded that Breckland have set aside 1.7m in Community Funds over the last 2 years and also commissioned a Sports Feasibility Study to see what the future needs of the Town are.
- Resident thanked the Town Council for their support in backing the ‘Meet Up Mondays’ at the Town Hall. Resident complained that ‘nothing has happened’ regarding plans for a Community Cinema. Resident was informed there has been a few films on at the Town Hall in the past, free of charge, with very little uptake from the community. The Town Council is keen to offer future screenings and is currently seeking resident’s film preferences.
- Resident and her husband complained Gaymers Meadow was being sprayed and the hedgerows were cut too far back.
- Resident queried whether Breckland District Council have a ‘Fund Grant’ similar to that of North Norfolk. Cllr William Nunn responded that Breckland District Council have a ‘Match Funding Pot’ of 1.5m for 2019/20 and that communities need to submit a bid.
- Resident spoke of her concerns regarding the new road design on Connaught Road; stating it ‘was very dangerous’. Asking Norfolk County Council Highways to reconsider the crossing. Councillors responded the crossing had to be placed there to avoid resident’s driveways and access routes. County Councillor Rhodri Oliver supported Members, stating it was the only place it could be positioned when the extensive modelling was done in the Town.
- Resident also spoke of the potential move of the crossing outside Sainsbury’s up to the Island, querying how the Town will benefit from this.

- Resident also queried whether Members know what the future plans were for the Library which is being moved, stating concerns that there will be loss of mature trees and wildlife. Councillors responded they were not aware of the future plans for the building. County Councillor Rhodri Oliver stated the Library is being moved to a new 'state of the art' centre. Whilst he has no knowledge of the plans for the existing site, there is no promise the building would not be sold; however, County Councillor Oliver stated he hoped any funds would be funnelled back into Attleborough.

Mayor, Cllr Dale, thanked everyone for attending the meeting; inviting people to stay for refreshments.

The meeting closed at 7.55 pm

Attleborough Town Lands Charity
FINANCIAL STATEMENTS
for the year ended 31 December 2018

Registered Charity no: 241062

**Charity Information
for the year ended 31 December 2018**

Trustees:

Revd Matthew Jackson

Mr Gavin Alston

Dr Leslie Cooper

Mr Anthony Crouch

Mrs Vera Dale

Address:

St Mary's Church Office

Church Street

Attleborough

NR17 2AH

Email: attleboroughchurch@btinternet.com

Treasurer:

Mr Robert Harris

Hill Cottage

Rogers Lane

Shotesham

NR15 1YJ

Secretary:

Mrs Patricia Buttolph

St Mary's Church Office

Church Street

Attleborough

NR17 2AH

**Treasurer's Report to
the Trustees of Attleborough Town Lands Charity for the Year Ended 31 December 2018**

The financial statements of the charity for the year ended 31 December 2018 comprise the Statement of Financial Activities and related notes from the accounting records and information given by the trustees. They are prepared on an accruals basis and include revaluation of the investment assets.

You have acknowledged in the Trustees Report for the year your duty to ensure the charity has kept proper accounting records and to prepare financial statements that give a true and fair view of the charity's financial activities.

Based on my work nothing has come to my attention to give reasonable cause to believe that

- i) in any material respect the trustees have not met the requirements to ensure that proper accounting records are kept and
- ii) the financial statements do not agree to the records.

Treasurer
Robert A Harris
Hill Cottage, Rogers Lane, Shotesham, Norwich NR15 1YJ
21 January 2019

Trustees' Report for the year ended 31 December 2018

Trustees

The trustees of the Charity in the year were as follows:

Revd Matthew Jackson (*Chairman*)

Mr Gavin Alston

Dr Leslie Cooper

Mr Anthony Crouch

Mrs Vera Dale

Governance

The Charity is governed by a Scheme sealed by Order of the Charity Commissioners dated

6 September 2010 when the various charities listed were formally amalgamated as Attleborough Town Lands Charity. The scheme supersedes the earlier scheme known as Attleborough Town Charities.

The Charity includes the following former Charities:

- 1 The Charity known as Town Lands
- 2 The Charity known as the Fuel Allotment
- 3 The Charity of Sir Francis Bickley
- 4 The Charity of Andrew Reader
- 5 The Charity of Revd Henry Nerford for Bread

Investment Powers

Sums of cash at any time belonging to the Charity and not needed for immediate working purposes may be invested in the name of the Charity.

Objects

The object of the Charity is the relief of people resident or ordinarily resident, in and around Attleborough who are in need, hardship or distress by way of grants of money or the provision of goods, services and other facilities.

Review of development, activities and achievements

The financial position for the year ended 31 December 2018 is shown in the attached income and expenditure account and balance sheet.

Major risks

The trustees have identified the major risks to the Charity and have set up systems to mitigate them.

Trustees' Report for the year ended 31 December 2018

Trustees' responsibilities in relation to the financial statements

Law applicable to charities in England and Wales require the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and so its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

Approved by the trustees and signed on their behalf by:

P Buttolph

Secretary

7 February 2019

Chairman's Report for the year ended 31 December 2018

In the year income from rent, deposits and the investment portfolio managed by Barratt & Cooke was £21,515 compared to £26,118 in 2017.

The Trustees granted £7,148 to individuals and groups serving the community of Attleborough during the year, compared with £5,680 in 2017 and £16,306 in 2016.

The main criteria for individual applications are genuine need, the receipt of state benefits and residency in the town. We would encourage organisations serving the people of Attleborough to apply on behalf of clients who meet these criteria to the Secretary,

Mrs P Buttolph, at the St Mary's Church Office.

I would like to thank the Trustees and Treasurer, who give freely of their time and expertise.

The Revd Matthew Jackson
Chairman Attleborough Town Lands Charity

7 February 2019

Notes to the Financial Statements for the year ended 31 December 2018

Fixed Assets

The freehold land held by the Charity in and around Decoy Common, Attleborough has no valuation and therefore is not included in the financial statement of assets.

The financial statements on pages 1-8 were approved by the trustees on 7 February 2019 and signed on their behalf by:

Revd Matthew Jackson

Chairman

Attleborough Town Lands Charity						
FINANCIAL STATEMENT to 31 December 2018			Accounts on accruals basis			
Restricted Fund						
Statement of Financial Activities						
Receipts	2018	2017	Payments	2018	2017	
	£	£		£	£	
Rent Received Charity Lands	50	50	Donations & Grants	7,148	5,680	
Interest Received Charities funds	23	23	Professional fees & Advice	3,460	-	
Interest Received Government Stock	365	337	Administration Expenses	310	300	
Interest Received Community ac banks	117	17	Insurance for trustees liability	360	336	
Interest Received B & C	38	6	Accountancy & Treasurer	-	-	
Interest Received Tracker a/c	28	2				
Dividends Received	20,883	25,681				
Sundry Income	10	0				
Total Incoming Resources	21,515	26,118	Total Resources Expended	11,278	6,316	
Net Incoming Resources	10,237	19,801				
Other recognised gains and losses						
Revaluation	(31,038)	96,678				
NET MOVEMENT IN FUNDS	(20,801)	116,479				
BALANCES B/FWD 1 JAN.	1,084,987	968,508				
BALANCES C/FWD 31 December	1,064,185	1,084,987				
Statement of Assets and Liabilities at to 31 December 2018						
	2018	2017				
Assets	£	£				
Barclays Bank						
Business Base Rate Tracker account	14,244	14,215				
Community Account	500	500				
Business Premium Account	65,629	54,371				
Total	80,373	69,086				
Barrett & Cooke Portfolio						
UK Government Stock	94,126	92,362				
Stocks & Shares	845,012	865,620				
Cash Balance	45,199	57,376				
Total Barrett & Cooke	984,337	1,015,358				
The Rev Henry Nerford COIF investment fund	675	692				
Debtor (Outstanding Rent)		50				
Total Gross Assets	1,065,385	1,085,186				
Liabilities	1,200					
Accrued Expenses		200				
Total Net Assets	1,064,185	1,084,986				

Note

The liability of £1,200 for the year 2018 is an outstanding invoice for the Structural Report for consideration to buy the Methodist Chapel.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Attleborough Town Land Charity

On accounts for the year
ended

31 December 2018

Charity no
(if any)

241062

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2018.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: SJWebber

Date: 27/1/2019

Name: SARA WEBBER

Relevant professional
qualification(s) or body

Retired & former member of ICAEW

(if any):

[Empty box]

Address:

CLIFTON HOUSE

SHOTESHAM

NORWICH NR15 1YW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Large empty box for disclosure details]