



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
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Minutes of the Virtual meeting of the Attleborough Town Council Held on Monday, 12 April 2021 at 7.00 pm

Present:

Cllr P Leslie - presiding
Cllr K Montague Cllr B Bulmer Cllr J Ellis Cllr V Dale
Cllr T Taylor Cllr E Tyrer Cllr A Westby Cllr L Grave
Cllr J Francis

In attendance – Anne Willett – CEO's Assistant (minute taker)
Andrew Smith, Sue Marsh

147.21) Mayor's Welcome – Cllr Leslie announced a one-minute silence for HRH The Prince Philip, Duke of Edinburgh, a remarkable person. Condolences were also expressed for Terry Cracknell who had recently passed away, like Prince Philip he spoke his mind and a remarkable powerhouse. An acknowledgement was made for the tremendous support received from the Coronavirus Helpline who had now received it's one thousand call, as well as the tremendous success of Bakeaholics, an inspiration that really showed community spirit. Things will get better and move forward.

148.21) Apologies for absence -

Cllr Crouch – Unwell
Cllr Cousins - Unwell

149.21) Councillor Co-Option –

It was confirmed that two applications had been received for the existing two vacancies for Town Councillors.

On the motion of Cllr Francis, seconded by Cllr Ellis, it was

RESOLVED by a majority to co-opt Mr Andrew Smith as Town Councillor

On the motion of Cllr Bulmer, seconded by Cllr Montague, it was

RESOLVED by a majority to co-opt Mrs Sue Marsh as Town Councillor. Declaration of Acceptance Office forms would be emailed to each for signatures. Cllr Smith and Cllr Marsh then took their seats with the members for the remainder of the meeting.

ACTION: CEO

150.21) Declarations of Interest

a) To receive and consider declarations of interest in items below –

Cllr Ellis & Cllr Taylor - Item 8a Christmas Lights.

Cllr Francis – Item 8h Wymondham & Attleborough Talking Newspaper

Cllr Francis - Item 9e St John Ambulance, Celebrate the work volunteers have done during Covid

Cllr Leslie – Item 8a Eastern Attachments

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received

151.21) Public Participation - Resident's Questions

RESOLVED that the meeting be adjourned to allow the Mayor to address questions submitted from various residents. (See Resident's Questions Notes attached.)

152.21a) Minutes of the Town Council meeting held on 1 March 2021

On the motion of Cllr Westby, seconded by Cllr Dale, it was

RESOLVED to accept the minutes of the meeting of the Town Council meeting held on 1 March 2021.

ACTION: CEO

153.21) Planning Matters –

153.21a) Planning Applications –

On the motion of Cllr Leslie, seconded by Cllr Tyrer, it was

RESOLVED to approve and accept the following recommendations already agreed and submitted prior to meeting: -

154.21) Financial Matters

a) To authorise payments –

On the motion of Cllr Bulmer, seconded by Cllr Tyrer, it was

RESOLVED to accept and approve the following payment list dated 12 April 2021
Total £25,114.44

b) To agree direct debits –

On the motion of Cllr Ellis, seconded by Cllr Dale, it was

RESOLVED to approve and accept the direct debit list dated April 2021
Total £ 16,793.85

c) To receive Income –

On the motion of Cllr Westby, seconded by Cllr Montague, it was

RESOLVED to approve and accept the income list for March 2021
Total £65,378.54

d) Petty Cash payments – Noted for information

e) Income & Expenditure Report February 2021 – Noted for information

f) NARS Grant Application –

On the motion of Cllr Taylor, seconded by Cllr Bulmer, it was

RESOLVED to approve donation for £250

g) Club 99 Attleborough Summer Play Scheme Grant Application –

On the motion of Cllr Westby, seconded by Cllr Montague, it was

RESOLVED to approve donation for £250

h) Wymondham & Attleborough Talking Newspaper Grant Application –

On the motion of Cllr Leslie, seconded by Cllr Bulmer, it was

RESOLVED to accept 50% of donation request and approve £122.70

i) Appointment of Internal Auditor –

On the motion of Cllr Leslie, seconded by Cllr Taylor, it was

RESOLVED to appoint Kerry Butcher Accountancy as Internal Auditor

j) Norfolk Parish Training & Support –

On the motion of Cllr Leslie, seconded by Cllr Westby it was

RESOLVED to ratify this decision

k) Fun Fest Team Firework Display 31st October 2021 Use of Recreation Ground & request for financial support of £2,000 –

On the motion of Cllr Leslie, seconded by Cllr Montague, it was

RESOLVED to approve use of Recreation Ground and financial support of £2,000

ACTION: CEO

155.21) Correspondence

a) Russells International Circus request to visit Recreation Ground –

On the motion of Cllr Grave, seconded by Cllr Bulmer, it was **RESOLVED** to approve request providing strict Covid 19 guidelines are followed at the time, to charge a nominal rent plus use of electric and take a refundable damage deposit.

b) Tracy Turner request to use Town Hall FOC –

On the motion of Cllr Bulmer, seconded by Cllr Westby, it was **RESOLVED** to accept and approve the application made

c) Attleborough Heritage Group Use of Town Hall –

On the motion of Cllr Leslie, seconded by Cllr Tyrer, it was **RESOLVED** in principal agree subject to looking at the hall booking diary

d) Concern Regarding Car Parking Rosecroft School – Notify Police and pursue conversations with relevant parties to find a solution

e) St John Ambulance, Celebrate the work volunteers have done during Covid

On the motion of Cllr Leslie, seconded by Cllr Grave, it was **RESOLVED** in principal to support this and explore details possibly with St Mary's Church

ACTION: CEO

156.21a) Taylor Wimpey Allotment Tenancy Agreement –

On the motion of Cllr Leslie, seconded by Cllr Taylor, it was **RESOLVED** to accept the new tenancy agreement and allocate as per waiting list

b) Tennis Court Proposal –

On the motion of Cllr Bulmer, seconded by Cllr Francis, it was **RESOLVED** to accept and approve both proposals

ACTION: CEO/JF

157.21) VE Day –

Cllr Tyrer gave an update – The British Legion would want to participate this year and would probably do something similar to last year on Queens Square and would be working on a program over the next two weeks to hopefully involve the Attleborough Academy as well.

On the motion of Cllr Tyrer, seconded by Cllr Westby, it was **RESOLVED** to approve the use of Queens Square and roads around it on VE Day.

ACTION: ET

158.21) Any other items which the Chairman decides are urgent

No other items

159.21) Public Participation

Cllr Leslie acknowledged receiving an email regarding parking which would be fed in with the other discussions taking place.

160.21 Date for Annual Meeting

On the motion of Cllr Grave, seconded by Cllr Dale, it was **RESOLVED** to set a date for Tuesday 4th May 2021 at 7pm

Meeting closed at 8:46pm

Notes of Residents' Questions

The Chairman read out questions, previously submitted and responded as below: -

Question

- 1) Having received my council tax statement for the coming year, what is the community going to see completed and benefit from 2021/2022 from the monies collected on our behalf? I.e. The mythical new Skate Park springs instantly to mind. (I may have missed any update this?)
- A) Corrective work is going to be carried out – ANP will evaluate and is on their project list. We didn't raise our precept this year.

Question

- 2) Is ATC complaints procedure now fit for purpose?
- A) Yes it is fit for purpose

Question

- 3) Are you able at least to publish an "interim" report on the ATC debacle set in motion by your predecessor and previous clerk?
- A) Not yet until we have the legal situation concluded as could prejudice any outcome.

Question

- 4) Are you able to confirm when ATC Tree Stock review is taking place? The hedge I look onto looks very different from your side!
- A) A Tree survey was carried out during 2019 the next one is due during 2022