



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

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Minutes of the Virtual meeting of the Attleborough Town Council Held on Monday, 1 March 2021 at 7.00 pm

Present:

Cllr P Leslie - presiding

Cllr K Montague

Cllr B Bulmer

Cllr J Ellis

Cllr V Dale

Cllr T Taylor

Cllr E Tyrer

Cllr A Westby

Cllr Grave

Cllr W Loades

Cllr J Roper

Cllr A Busk

Cllr B Cousins (arr. 7.40)

In attendance – Anne Willett – CEO's Assistant (minute taker)

132.21) Mayor's Welcome – Cllr Leslie said he appreciated the support from the local community particularly those who were participating in the vaccine programme. As things continued to progress it may well be possible to have meetings once again in the Town Hall.

133.21) Apologies for absence -

Cllr Crouch – Unwell

134.21) Councillor Co-Option –

It was confirmed that three applications had been received for the existing vacancy for Town Councillor.

On the motion of Cllr Dale, seconded by Cllr Ellis, it was

RESOLVED by a majority to co-opt Mr Joshua Francis as Town Councillor, a Declaration of Acceptance Office form would be emailed for signature. Cllr Francis then took his seat with the members for the remainder of the meeting.

ACTION: CEO

135.21) Declarations of Interest

a) To receive and consider declarations of interest in items below –

Cllr Ellis & Cllr Taylor - Item 8a Christmas Lights.

Cllr Taylor - Item 9 Budget Christmas Lights

Cllr Tyrer – Item 8a Planning Application

Cllr Bulmer – Item 8g AttCare Volunteer

Cllr Grave & Cllr Taylor – Item 10b Attleborough Bloomers

Cllr Busk – Item 8a Patient travel

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –

Cllr Taylor declared a pecuniary interest in Agenda Item 15b Judicial Review

136.21a) Minutes of the Town Council meeting held on 1 February 2021

On the motion of Cllr Westby, seconded by Cllr Ellis, it was

RESOLVED to accept the minutes of the meeting of the Town Council meeting held on 1 February 2021.

ACTION: CEO

137.21) Public Participation - Resident's Questions

None received

138.21) Planning Matters –

138.21a) Planning Applications –

On the motion of Cllr Tyrer, seconded by Cllr Bulmer, it was

RESOLVED to approve and accept the following recommendations already agreed and submitted prior to meeting: -

139.21) Financial Matters

a) To authorise payments –

On the motion of Cllr Bulmer, seconded by Cllr Loades, it was

RESOLVED to accept and approve the following payment list dated 1 March 2021

Total £7,308.88

b) To agree direct debits –

On the motion of Cllr Westby, seconded by Cllr Dale, it was

RESOLVED to approve and accept the direct debit list dated March 2021

Total £ 19,239.49

c) To receive Income –

On the motion of Cllr Montague, seconded by Cllr Cousins, it was

RESOLVED to approve and accept the income list for February 2021

Total £11,099.28

d) Petty Cash payments – Noted for information

e) Income & Expenditure Report January 2021 – Noted for information

f) Appointment of Internal Auditor – Deferred to next meeting

g) ATTCARE Grant Application –

On the motion of Cllr Leslie, seconded by Cllr Westby, it was

RESOLVED Acceptance of recommendations A and B of the ATTCARE proposal

140.21) Budget 2021/22

a) Draft budget 2021/22 –

After a short discussion which included the possibility to ring fence funds for projects such as a new skate park and also link project list with ANP

On the motion of Cllr Loades, seconded by Cllr Tyrer, it was

RESOLVED to accept and approve the budget 2021/22

ACTION: CEO

141.21a) Taylor Wimpey Transfer of Allotment / Public Open Space Area

There was a discussion regarding new tennis court, may link into LTA, as well as the possibility of a local voluntary Tennis/Sports Club taking on responsibility to manage but allow Community to use FOC

141.21b) Allotments – Queens Road & Grosvenor Park, London Rd -

To re-allocate existing allotments from Queens Road to Grosvenor Park to free up cemetery space would not be a legally viable option. A new tenancy agreement to be produced before the release of allotment plots at Grosvenor Park and to secure an alternative plot of land for a community green site.

On the motion of Cllr Leslie, seconded by Cllr Bulmer, it was

RESOLVED to accept the 4 allotment recommendations from Cllr Taylor and by next month produce a tenancy agreement ready for approval.

ACTION: TT

142.21) Proposal to ATC from AHG concerning Town Archive Building-

On the motion of Cllr Dale, seconded by Cllr Bulmer, it was

RESOLVED to accept the proposal concerning Town Archive building and include access to Town Hall facilities

ACTION: CEO

143.21) Any other items which the Chairman decides are urgent

- Update on Skate Park – to be carried out by contractor and repaired FOC
- The solicitor has confirmed the insurers for the second incident to the church wall have agreed to pay £4,635

144.21) Public Participation

None received

145.21) Exclusion of Press and Public

On the motion of Cllr Leslie, seconded by Cllr Grave, it was

RESOLVED to exclude the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed.

Member of staff left meeting

146.21) Update from Investigation Committee

a) Investigation Report

On the motion of Cllr Leslie, seconded by Cllr Dale, it was

RESOLVED to dissolve the Investigation Committee with immediate effect.

On the motion of Cllr Leslie, seconded by Cllr Westby, it was

RESOLVED to remove the exclusion of press and public as a standard agenda item from full council meetings.

This will now only be included if absolutely necessary.

Cllr Taylor declared her pecuniary interest in the Judicial Review Item 15b and left the meeting.

b) Judicial Review

Cllr Leslie gave an update

Meeting closed at 8:54pm