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Attleborough Town Council

Grants for the benefit of Attleborough

Please read the Grant Awards Policy before completing this form

On completion please send this form to: The Town Clerk, Attleborough Town Council, Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

For further information please contact the Town Clerk on 01953 456194

Section 1: Organisation

| | |
|---|--------------------|
| Name of Organisation: ATT CARE (ATTLEBOROUGH HEALTH, CARE & WELLBEING TRUST) | |
| Primary contact name: GEORGE RIDGWAY | |
| Position (within organisation): TRUSTEE | |
| Contact Address: ALMA HOUSE STATION ROAD | Postcode: NR17 2AS |
| Telephone Numbers: Day 01953 455995 | Evening: |
| E-mail address: GEORGERIDGWAY@BTINTERNET.COM | |
| Date of Submission of application: 15 FEBRUARY 2021 | |

Section 2: Details of Organisation

| | |
|--|--|
| Brief description of your organisation's aims: SEE ATTACHED ① | |
| Year Formed: 2017 | Run by committee (Y/N)? BOARD OF TRUSTEES |
| Is membership open to all (Y/N)? No | |
| If No, what are the restrictions? REGISTERED CHARITY & TRUSTEES | |
| How often do you meet and where are meetings held? CURRENTLY ON-LINE (OTHERWISE - ATTLEBOROUGH SURGERIES) EVERY SIX WEEKS | |
| How many members are there? FIVE TRUSTEES + FOUR VOLUNTEERS | |
| Approximately how many (%) members live/work in Attleborough? 100% | |

Section 3: Purpose of Organisation

Please give a summary of the activities of your organisation during the last year. If you are a new organisation please give an idea of activities you plan to undertake:

SEE ATTACHED - ①

Describe how the local community, in particular the residents of Attleborough, benefit from your organisation:

KEY PART OF DELIVERY OF THEME 5 OF ATTLEBOROUGH NEIGHBOURHOOD PLAN (SEE ①)

Section 4: Grant Request

Amount requested from the Town Council: SEE SPECIFIC REQUESTS (2)
(A) £2,500 (B) £5,000

Please give details of what you wish to use the proposed grant award for:

(A) CONTINUING OPERATION OF ATT CARE TO 2023

(B) FUNDING OF PROJECT DESIGNED TO MEET HEALTH & CARE NEEDS TO 2025

Have you received or applied for funding from any other source for this project/purpose? If so, give details: YES

(B) APPLICATIONS TO LOTTERY FUND, MEDICAL RESEARCH COUNCIL, JOHN JARROLD TRUST AND SOCIAL CARE ANALYTICS - UNSUCCESSFUL GRANTS RECEIVED FROM ATTLEBOROUGH TOWN CHARITIES NORFOLK

COMMUNITIES FUND + GEOFFREY WATUNG TRUST

Section 5: Financial Details

Do you receive funding from other sources and if so where?

SEE SECTION 4

OPERATION SUPPORT ATTLEBOROUGH TOWN COUNCIL - 2017

If you have previously received a grant from Attleborough Town Council in the past three years please give details:

GRANT MADE + RECEIVED JULY 2017 (3 1/2 YEARS)

Section 6: Supporting Information

Please tick the following:

I have read and agreed your policy and terms of grant awards.

I have enclosed the following supporting documentation:

A constitution or set of rules by which my organisation runs
The latest set of current annual accounts
Any other supporting information

(3)

If you are a new organisation please include evidence of a planned budget

N/A

Section 7: Policy & Declaration

I declare that to the best of my knowledge and belief, the information given on this application and in any supporting information is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signature:

Name of Signatory

GEORGE RIDGWAY

Position in organisation:

TRUSTEE

Date:

15 FEBRUARY 2021

Whoever signs this declaration and takes overall responsibility for this funding on behalf of the group must be 18 years or over. Please note that completion of this form does not necessarily mean that a grant application will be successful in part or whole.

ATC provided initial funding for the creation and operation of ATT CARE [Attleborough Health, Care & Wellbeing Trust] in July 2017 of £5,000.

We have operated as frugally as possible, with considerable direct work undertaken by the trustees, and kept expenditure low even with the appropriate charity status compliance and insurance cover.

The total expenditure from July 2017 until 30th September 2020 was £2,900. We would now wish to secure our operating cost for the next period to 30th September 2023 as well as using some funds to ensure the current Research Project programme can be delivered.

Our request for operating support would be £2,500 to 31st March 2023.

In addition; we would ask the Town Council to consider "Match Funding" the grant received from Norfolk Community Foundation of £5,000 towards the commissioning of the comprehensive research project to provide a robust framework for the sustainable Health and Care needs of the expanded town until 2035.

The Detailed research will be in two linked sections to collect data and apply the information to the projected demographics and needs of the greater Attleborough area. The work will be undertaken by University of East Anglia [UEA] Medical Economics team.

The outcome and data within such research will be freely available to the Neighbourhood plan group and will help to guide Local Economy, Education, Sports, Wellbeing and Design Quality themes as well as Health and Social care.

The project will cost £27,600 [being £23,000 plus VAT] and we have secured £16,500 from other grant funds [Attleborough Town Charities and Geoffrey Watling Trust] which, together with £1,500 from our own current funds, provides £18,000 towards the total.

As mentioned to the Council and to ANP group in the past, this project will need to be appropriate, robust and sustainable which we believe the specialist medical economics research team within University of East Anglia can provide.

Attleborough Health, Care and Well-being Trust

Notes to the Financial Statements For the Period Ended 30 September 2019

10. Charity Funds

| | At July 2018 | Income | (Expenditure) | Transfers | Gains and (Losses) | At 30 September 2019 |
|---------------------------------|--------------|----------|----------------|-----------|-----------------------|-------------------------|
| | £ | £ | £ | £ | £ | £ |
| Unrestricted Funds | | | | | | |
| Designated Funds: | | | | | | |
| ATC | 4,478 | | (1,718) | | | 2,760 |
| General Funds | | | | | | 0 |
| Total Unrestricted Funds | 4,478 | 0 | (1,718) | 0 | 0 | 2,760 |
| Restricted Funds | | | | | | 0 |
| Total Restricted Funds | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Funds | 4,478 | 0 | (1,718) | 0 | 0 | 2,760 |

Purpose of Restricted Funds

Purpose of Designated Funds

ATC

Designated fund for providing health, social care and wellbeing for vulnerable people in the community

Attleborough Health, Care and Well-being Trust

Notes to the Financial Statements For the Period Ended 30 September 2019

| | Freehold Land and Buildings £ | Leasehold Land and Buildings £ | Plant and Machinery £ | Fixtures, Fittings and £ | Total £ |
|---|-------------------------------------|---|---|-----------------------------------|------------|
| 7. Tangible Fixed Assets | | | | | |
| Analysis of Opening and Carrying Amounts | | | | | |
| Cost or Valuation | | | | | |
| As at 1st September 2018 | | | | | 0 |
| Additions | | | | | 0 |
| At End of the Period | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Depreciation and Impairment | | | | | |
| As at 1st September 2018 | | | | | 0 |
| Depreciation | | | | | 0 |
| At End of the Period | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Net book value | | | | | |
| As at 30th September 2019 | | | | 0 | 0 |
| As at 30th September 2018 | | | | 0 | 0 |
| 8. Current Assets | | | | | |
| Stocks | | | | | |
| Accrued income | | | | | 43 |
| Prepayments | | | Insurance 2 months c/f | | <u>43</u> |
| 9. Current Liabilities | | | | | |
| Current Liabilities | | | | | |
| Accruals | | | Accountancy & Independent Examiners Fee | | <u>120</u> |
| | | | | | <u>120</u> |

Attleborough Health, Care and Well-being Trust

Notes to the Financial Statements For the Period Ended 30 September 2019

| Income From: | Restricted £ | Unrestricted £ | Total 2019 £ | Total 2018 £ |
|------------------------------------|-----------------|-------------------|--------------------|--------------------|
| 2. Donations & Legacies | | | | |
| Corporate | | | 0 | |
| Individuals | | | 0 | |
| Grants | | | 0 | 5,000 |
| Equipment | | | 0 | |
| | 0 | 0 | 0 | 5,000 |
| 3. Charitable Activities | | | | |
| Events | | | 0 | |
| | 0 | 0 | 0 | 0 |
| Expenditure On: | | | | |
| 4. Raising Funds | | | | |
| Fundraising Costs | | | 0 | |
| | 0 | 0 | 0 | |
| 5. Other Expenditure | | | | |
| Insurance | | 260 | 260 | 217 |
| Depreciation | | | 0 | |
| Accounts fees | | 120 | 120 | 120 |
| Admin and Consultancy | | 1,278 | 1,278 | |
| Bank Charges | | 60 | 60 | 55 |
| Advertising/Marketing | | | 0 | 130 |
| | 0 | 1,718 | 1,718 | 522 |
| 6. Charitable Activities | | | | |
| | | | 0 | |
| | 0 | 0 | 0 | 0 |

Attleborough Health, Care and Well-being Trust

Notes to the Financial Statements

For the Period Ended 30 September 2019

1 Accounting Policies

1.1 Basis of preparation of financial statements

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

Attleborough Health, Care and Well-being Trust constitutes a public benefit entity as defined by FRS 102.

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 1.1.

No changes to accounting estimates have occurred in the reporting period.

No material prior year errors have been identified in the reporting period.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 SORP a restatement of comparative items was needed. No restatements were required.

1.2 Income

Recognition of income

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP.

1.3 Grants and donations

Grants and donations are only included in the SoFA when the general income recognition criteria are met.

1.4 Legacies

Legacies are included in the SoFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

1.5 Fund Accounting

Restricted funds are to be used for the specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.

Designated funds are unrestricted funds earmarked by trustees for particular purposes.

Attleborough Health, Care and Well-being Trust

Statement of Cash Flows For the Period Ended 30 September 2019

| | Note | <u>2019</u> £ | <u>2018</u> £ |
|---|-----------|---------------------|---------------------|
| Net cash provided by Operating Activities | 11 | <u>2,837</u> | <u>4,555</u> |
| Cashflow from Investing Activities | | | |
| Purchase/donation of tangible fixed assets | | | |
| Cash provided by (used in) Investing Activities | | <u>0</u> | <u>0</u> |
| Increase (decrease) in cash and cash equivalents in the year | | <u>(1,718)</u> | <u>4,555</u> |
| Cash and cash equivalents at the beginning of the year | | 4,555 | |
| Total cash and cash equivalents at the end of the year | | <u>2,837</u> | <u>4,555</u> |

Attleborough Health, Care and Well-being Trust

Balance Sheet

For the Period Ended 30 September 2019

| | Note | Restricted Funds | Unrestricted Funds | Total Funds 2019 | Prior year 2018 |
|---|-----------|---------------------|-----------------------|---------------------|--------------------|
| | | £ | £ | £ | £ |
| Fixed Assets | 7 | | | | |
| Tangible Assets | | | | 0 | |
| Total Fixed Assets | | 0 | 0 | 0 | 0 |
| Current Assets | 8 | | | | |
| Stocks | | | | 0 | |
| Debtors | | | | 0 | |
| Prepayments | | | 43 | 43 | 43 |
| Cash at Bank and in hand | | | 2,837 | 2,837 | 4,555 |
| Total Current Assets | | 0 | 2,880 | 2,880 | 4,598 |
| Current Liabilities | 9 | | | | |
| Creditors: Amounts falling due within one year | | | | | |
| Accruals | | | 120 | 120 | 120 |
| Total Current Liabilities | | 0 | 120 | 120 | 120 |
| Creditors: Amounts falling due after more than one year | | | | 0 | 0 |
| Total Net Assets or Liabilities | | 0 | 2,760 | 2,760 | 4,478 |
| The Funds of The Charity | 10 | | | | |
| Unrestricted funds | | | 2,760 | 2,760 | 4,478 |
| Restricted Funds | | | | | |
| Total Charity Funds | | 0 | 2,760 | 2,760 | 4,478 |

The notes at pages 4 to 8 form part of these accounts.

Signed: Elizabeth Burrows, Chairperson

Signed: George Ridgway, Trustee

These accounts were approved by the trustees on:

Attleborough Health, Care and Well-being Trust

Statement of Financial Activities

For the Period Ended 30 September 2019

| | Note | Restricted £ | Unrestricted £ | Total Funds 2019 £ | Total Funds 2018 £ |
|---------------------------------|------|-----------------|-------------------|--------------------------|--------------------------|
| Income: | | | | | |
| Donations and legacies | 2 | 0 | 0 | 0 | 5,000 |
| Charitable Activities | 3 | | 0 | 0 | |
| Total Income | | 0 | 0 | 0 | 5,000 |
| Expenditure on: | | | | | |
| Raising Funds | 4 | | | 0 | |
| Other Expenditure | 5 | | 1,718 | 1,718 | 522 |
| Charitable Activities: | 6 | | | 0 | |
| Total Expenditure | | 0 | 1,718 | 1,718 | 522 |
| Net income/(expenditure) | | 0 | (1,718) | (1,718) | 4,478 |
| Transfers between funds | | | | | |
| Net movement in funds | | 0 | (1,718) | (1,718) | 4,478 |
| Reconciliation of Funds: | | | | | |
| Total Funds brought forward | | | 4,478 | | |
| | | | 2,760 | | 4,478 |