



ATTLEBOROUGH TOWN COUNCIL

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ATTLEBOROUGH NEIGHBOURHOOD PLAN COMMITTEE

Minutes of the Remote Meeting of the Attleborough Neighbourhood Plan Committee Held on Monday 20 July 2020 at 6.00 pm

Present:

Cllr E Tyrer – presiding
Cllr V Dale Cllr W Loades Cllr A Westby
Cllr T Taylor Cllr P Leslie Cllr B Bulmer

In attendance – Gina Lopes – Chief Executive Officer & Town Clerk
Anne Willett – CEO's Assistant (minute taker)

Cllr Tyrer opened the meeting and congratulated Cllr Leslie on becoming Mayor

007.20) Apologies for absence

Apologies for absence were received and accepted as follows:
Amy Good – Apologies noted

008.20) Declarations of Interest

- a) Declarations of interest received:** - None received
b) To receive any requests for dispensation of Disclosable Pecuniary Interest -
None received.

009.20) Resident's Questions

The meeting adjourned to allow the Chair to read a question submitted by email from a resident. (See Resident Question Notes attached.)

010.20) Minutes of the Attleborough Neighbourhood Plan Committee Meeting held on 8 July 2020

Cllr Taylor stated it's not so much an individual inaccuracy but I'm not confident they truly reflect the discussion that took place I don't know what the phrase is I feel like its prettied up a bit that's not my recollection of the meeting and although I don't have any precise amendments I would like to make that is not how I perceived the meeting and for that reason subject to the amendments you're going to put forward I would vote against the acceptance of these minutes.

Cllr Tyrer in terms of 005.20 resolved to extend the meeting to two hours on the agenda it states one hour, just correct that, either its one hour or two, if you can put that on agenda please? Also resolved in terms of the flyer Business Community design a flyer for print and arrange the printing Town Council will pay for printing, I think you recall Town Clerk it was agreed by the Committee that the Town Council would pay for printing but also pay

for distribution and you would come back with details and timescales of how the leaflets could be distributed. CEO & Town Clerk states she did not take the minutes as there was much confusion the minutes were listened to from the recorder and I know there were lots of discussions and was quite confusing and is why I'm sure the wording that is written down is the exact words that were on the resolution. It was confirmed the recording was listened to several times due to resolution being done for a second time. Moving forward before draft minutes are issued they are sent out to Chairs and other Cllrs to check before they are submitted in a public meeting.

On the motion of Cllr Dale, seconded by Cllr Leslie it was

RESOLVED to amend the minutes to Attleborough Town Council will pay for printing and distribution and also will get quotes and time scales for distribution by the end of the week.

011.20) Local Economy

a) Report on meeting with local traders –

- Cllr Tyrer attended meetings not as a Cllr or Chair of ANP. I do not have authority to report back to this Council on that informal meeting of Business Community. For those watching it was very positive –this leaflet is key, they are happy to pay for design and everything subject to Council paying for printing and distribution. Business Directory I believe that's been taken down and Committee would like Town Council to get that Business Directory up and running as soon as possible. Breckland can assist with what business there are.
- Car park – they are in discussion with Breckland and as part of ANP we will talk how to implement the policy within NP and look at parking and transport
- Open spaces – need to utilise improvement to highway and use of Queens Square to promote business.
- Discussion about Community Regeneration event around August to promote the Town. All these ideas will be presented to Sam Chapman-Allen.
- The Town Council should be offering support and not wait for the Business Community to ask, we need to be proactive and open up our communication to local business owners.
- Cllrs agree with change of leadership we can reboot ANP, Business Community have shown innovation and good ideas, we need to prove to community we can deliver projects, we need to engage and bring out the best ideas we have around us and look to other Towns and successful areas.
- The challenge is to come up with a priority projects list and Cllr Tyrer has started drafting a list against each of the themes, their policies, their outputs and objectives to bring to the next meeting of “this is where we are at the moment” and will need the input of the Town Clerk and working with Cllr Leslie on obtaining money for future projects for a more business case mind set
- We should be going for every bit of funding available and join up with other Market Towns as a joint bid, Cllr Leslie would support a motion for next Full Council for this.
- Cllr Loades questioned how decisions are made, and is not sure who makes decisions or if decisions are ever made. Cllrs agree the need for more transparency and communication. We will start engaging with Business Community under the ANP of what we can do and relating projects through the ANP working with Breckland and Business Forums to take this forward.

b) Government 'Eat Out to Help Out' Scheme –

- Business Community working with Breckland on this in the leaflet on how to get that information out to the Community of Attleborough. Need a review of Town Council website.

c) Newsletter/leaflet to support local traders –

- Being done at the moment

d) Updated business directory –

- Old one taken down more accurate one uploaded.
- CEO & Town Clerk asks for update on application form
- Town Council Face Book very bland, doesn't stand out, needs revamping
- How many businesses have been contacted, what progress has been made with upgrade to who is open/key worker priority/deliveries?
- Cllr Bulmer suggests upload the form for Business to complete and return
- Cllr Tyrer suggests discussing with Cllr Leslie and Town Clerk off line how we progress this so we are not discussing in meetings what was said what wasn't said this is why nothing gets done.
- Cllr Dale We can't change the past, we need to be working for the Town and move forward not keep going back.
- CEO & Town Clerk asks if the form is to be uploaded, Cllr Taylor states this was discussed at Business meeting, they wanted to know time limits that hasn't really been answered so

On the motion of Cllr Taylor, seconded by Cllr Loades, it was

RESOLVED the form is uploaded to the website that if businesses wish to they can fill it in in their individual capacity as business owners they can decide if they wish to fill it in and it won't do any harm to add it to the website so I would like to make that as a proposal that it is uploaded.

Cllr Tyrer requested a draft of the form is circulated before it is posted onto website CEO & Town Clerk confirms it will be done by the close tomorrow.

Cllr Taylor raised there was no public apology made for Southport flyer

Cllr Tyrer will discuss with Cllr Leslie to acknowledge what went wrong and how to review and to include website and ANP.

Meeting closed at 7.30pm

Notes of Residents' Questions

The Chairman read out the question submitted by email from resident within the time allowed for this item which included the following:

Q. Please could the Committee clarify the current status & position of the Attleborough Development Partnership (ADP) as well as their understanding of the Council's future hopes & intentions for this strategically important body?

Although very few Councillors have been present as members of the public at previous meetings, the ANP potentially can provide a very good face to face Communication Forum for the Councils at all three levels, NCC, BDC & ATC as well as the other Stakeholders, including, the Developers, the LEP, local businesses & the neighbouring Parish Councils.

- A. Cllr Tyrer stated Breckland are keen to reboot how we work together and we should embrace that. Cllr Leslie feels a real need to build bridges and work closely with District and County Councils and other Towns in the locality as well. Cllr Taylor agrees and thinks it may be beneficial as you Chair of the ANP contact Cllr Ashby who was Breckland District Council's representative of ADP who may have information to assist you.

Supplementary Question

The Eastern Daily Press of 11 July 2020 et seq., quoted the then Mayor Cllr. Crouch as saying, with regard to "the very sad 'unlawful meeting call-off' (of 6 July), (it) was later confirmed (that) the advice had not even come from the council's solicitor and was incorrect".

If this is the case, what was the actual source of the critical incorrect advice?

- A. Not responsibility of ANP and Cllr Leslie will pick that up in due course as part of Full Council and I'm sure that will be answered.