



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

**You are summoned to the Meeting of
Attleborough Town Council
To be held on Monday, 5 October 2020 at 7.00pm**

THIS MEETING WILL BE HELD VIRTUALLY AND WILL BE STREAMED LIVE FOR THE PUBLIC TO VIEW VIA A LINK WHICH WILL BE AVAILABLE ON THE COUNCIL'S WEBSITE. THE LINK WILL BE ACTIVATED PRIOR TO THE START OF THE MEETING.

THIS MEETING IS IN LINE WITH THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Gina Lopez

30 September 2020
CEO & Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1) Mayor's Welcome

2) Resignation of Town Councillor – for information

3) Apologies for absence

To receive and accept apologies for absence.

4) Declarations of Interest

a) To receive and consider declarations of interest in items below

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

5) Public Participation

10 Mins

Members of the public may now participate in the meeting and speak in this item. The Meeting ID and Password will be available on the website on the day of the meeting.

<https://attleboroughtc.org.uk/>

6a) Minutes of the Town Council meeting held on 7 September 2020 **5 Mins**

– for acceptance and approval

6b) Minutes of Extraordinary Town Council meeting held on 21 September 2020 -

for acceptance and approval

- 7) Planning Matters** **10 Mins**
- a) **Planning Applications** – Applications agreed and responses made – for confirmation by members.
 - b) **Planning Correspondence** - for consideration
 - i) **Changes to the current planning system** – Attleborough Town Council response made – “This is uncomfortable reading suggesting a central government control with dismembering of the localism approach”.
 - ii) **FUL/2020/0043 - Anglian Business Centre, West Carr Road, Attleborough** – for response
 - iii) **Transport for Attleborough – London Road pedestrian & cycling improvements** – response to Councillors comments - for information
 - iv) **Planning White Paper consultation** – for consideration
 - v) **Electoral Review of Norfolk** – Draft Recommendations – for consideration
 - vi) **Attleborough London Road – Parking suspension and road closure** – for information
- 8) Financial Matters** **10 Mins**
- a) **To authorise payments** – for acceptance and approval
 - b) **To agree direct debits** – for acceptance and approval
 - c) **To receive Income** – for acceptance and approval
 - d) **Petty Cash payments** - for information
 - e) **Income & Expenditure Report August 2020** – for information
 - f) **Royal British Legion Poppy Appeal**
 - Donation of £250 and Town Council wreaths– for consideration
 - Request for gazebo on Queens Square on 30 & 31 October 2020 for Poppy appeal – for consideration
 - g) **Damage to church wall** –
 - payment plan proposal to recover costs from driver – for consideration
 - recovery of costs from driver via small claims court – for consideration
 - h) **Receipt of Precept 2nd Instalment £290,599.50** – for information
- 9) Project – Council Policies** - Cllr Leslie & Cllr Taylor to report **20 Mins**
Recommended changes to council policies and procedures – for consideration and resolution
- a) **Complaints Policy & Procedure (Oct 2020)**
 - b) **Grievance Policy & Procedure (Oct 2020)**
 - c) **Disciplinary Policy & Procedure (Oct 2020)**
 - d) **Member/Officer Protocol (Oct 2020)**
 - e) **Personnel Committee Terms of Reference (Oct 2020)**
- 10) Personnel Committee Membership** **10 Mins**
Committee Membership to be agreed – for consideration and resolution
- 11) Correspondence** **5 Mins**
- a) **Christmas Lights “Switch On”** – for consideration
 - b) **Locations for new cycle racks** – for resolution
 - c) **ATTCARE request for agreement of support from Attleborough Town Council of a funding application and project** – for acceptance and approval
- 12) Any other items which the Chairman decides are urgent** **5 Mins**

Full Council Agenda 05.10.2020

Any items for discussion only

13) Exclusion of Press and Public

To pass a resolution excluding the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed

14) Update from Investigation Committee

20 Mins

a) Litigation case

b) Staff Grievances

MAXIMUM MEETING TIME TWO HOURS

ATTLEBOROUGH TOWN COUNCIL
BURGH & HAVERSCROFT WARD

NOTICE OF VACANCY IN THE OFFICE OF
TOWN COUNCILLOR

Notice is hereby given of a vacancy that exists for ONE Town Councillor to serve on the Attleborough Town Council caused by the resignation of Councillor Dorothy Redmond.

Unless within 14 days of the date of this notice, ten electors for Attleborough – Burgh and Haverscroft Ward (named on the Electoral Register) have requested to hold an election, the Town Council will fill the vacancy by co-option as soon as practicable.

If an election is requested, a poll cannot currently take place until 6 May 2021 as a result of the Coronavirus Act 2020 and the 2020 Regulations.

All requests (in writing) for an election to fill the vacancy should be sent to:

The Returning Officer
Breckland Council
Elizabeth House
Walpole Loke
Dereham
Norfolk NR19 1EE

Date: 28 September 2020

Signed: *David Hooper*
Chairman/Clerk to Town Council

Address: Town Hall, Queen's Square,
..... Attleborough, Norfolk NR17 2AF

Note:
In computing the 14 (and 60) day periods, Saturday, Sundays, Christmas Eve, Christmas Day, Good Friday and bank holidays are disregarded.



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

Minutes of the Virtual meeting of the Attleborough Town Council Held on Monday, 7 September 2020 at 7.00 pm

Present:

Cllr P Leslie - presiding
Cllr K Montague Cllr B Bulmer Cllr B Cousins Cllr J Ellis
Cllr T Taylor Cllr E Tyrer Cllr A Westby Cllr V Dale
Cllr W Loades
In attendance – Anne Willett – CEO's Assistant (minute taker)

044.20) Mayor's Welcome

Cllr Leslie introduces the meeting and welcomes everyone.

045.20) Apologies for absence

On the motion of Cllr Taylor, seconded by Cllr Tyrer, it was **RESOLVED** only those who have given reasons for their apology specifically for this evening will be accepted

Cllr J Roper – Other Commitment
Gina Lopes – Annual Leave

046.20) Declarations of Interest

a) To receive and consider declarations of interest in items below –

Cllr Taylor 9b) Trustee of Connaught Hall
Cllr Taylor & Cllr Dale 9d) Both members of Licensing Committee at Breckland Council

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests –

Cllr Taylor declared a pecuniary interest in Agenda Item 11a and 7a) Judicial review interim payment to claimant.

047.20) Resident's Questions

RESOLVED that the meeting be adjourned to allow the Mayor to address questions submitted from various residents. (See Resident's Questions Notes attached.)

048.20a) Minutes of the Town Council meeting held on 3 August 2020

On the motion of Cllr Leslie, seconded by Cllr Bulmer, it was **RESOLVED** to accept the minutes of the meeting of the Town Council meeting held on 3 August 2020, subject to amendments **Min 032.20** delete apologies for Cllr Redmond and Cllr Crouch **Min 038.20 e)** delete This was emailed the following day to all Cllrs with detailed information relating to the Grounds Staff Welfare Unit at the Recreation Ground **Min 039.20** delete Play consultant is ready to move this forward.

049.20b) Minutes of the Extraordinary Town Council meeting held on the 20 July & 17 August 2020 –

On the motion of Cllr Leslie, seconded by Cllr Bulmer, it was

RESOLVED to accept the minutes of the meeting of the Extraordinary Town Council meeting held on 20 July 2020 subject to amendment, delete statements made by Cllr Crouch and Cllr Busk.

On the motion of Cllr Leslie, seconded by Cllr Dale, it was

RESOLVED to accept the minutes of the meeting of the Extraordinary Town Council meeting held on 17 August 2020 subject to amendment **Min 130.20** delete apology for Cllr Crouch, add Cllr Montague – Annual leave

ACTION: CEO

050.20) Planning Matters –

050.20a) Planning Applications - Received to date

On the motion of Cllr Tyrer, seconded by Cllr Montague, it was

RESOLVED to accept these responses

050.20b) Planning Reform –

A zoom meeting arranged Cllr Tyrer will attend and report back.

ACTION: CEO/ET

051.20) Financial Matters

a) To authorise payments –

On the motion of Cllr Dale, seconded by Cllr Montague, it was

RESOLVED to accept and approve the following payment list dated 7 September 2020 Total £20,127.85

b) To agree direct debits –

On the motion of Cllr Loades, seconded by Cllr Bulmer, it was

RESOLVED to approve and accept the direct debit list dated September 2020 Total £27,632.78

c) To receive Income –

On the motion of Cllr Westby, seconded by Cllr Cousins, it was

RESOLVED to approve and accept the income list for August 2020 Total £110,646.75

d) Petty Cash payments – Noted for information

e) Income & Expenditure Report July 2020 – Noted for information

f) Receipt of S106 Funds £94,043.11 for London Road play area –

On the motion of Cllr Taylor, seconded by Cllr Tyrer, it was

RESOLVED to defer until ANP projects are in position to make recommendations

g) Grant Application Rocklands Youth Football Club £250 –

On the motion of Cllr Dale, seconded by Cllr Cousins, it was

RESOLVED to accept and approve grant payment of £250

ACTION: CEO

052.20) Projects

a) Project – Attleborough Neighbourhood Plan –

Cllr Tyrer outlined the purpose and background.

- The vision statement and core objectives have been approved.
- Regarding Governance, the Committee should be the decision making body of the ANP.
- Breckland Council and the Town Council to feed into.
- Out of 15 members, 7 from Community, 7 from Attleborough Town Council and 1 from Breckland District Council.
- Only way to get Community back is for us to give up the reins and trust Community to lead it
- Replace next ANP meeting on 21 September 2020 with Council meeting where we elect 7 Councillors in place and move forward

- Project Management, a review necessary and appropriate resources to be undertaken and to effectively manage and coordinate all aspects of the Plan
On the motion of Cllr Leslie, seconded by Cllr Westby, it was **RESOLVED** to accept the Terms of Reference and to accept in principal the proposals that have been put forward by Cllr Tyrer from structure and that we allow for Committee to be set up on 21 September 2020 at least the Councillor element of that Committee to get things moving.

b) Project – Involving Youth

Cllr Dale had a virtual meeting with YAB

- They have done a lot of work around bullying and mental health issues
- Set up a phone line support for young people extended to whole school for anyone who feels anxious returning to education.
- Had Zoom meetings with people at County Hall and MP Elizabeth Truss

There are youths who don't want to be part of an organised group and Cllr Dale is concerned about these young adults having nowhere to go.

On the motion of Cllr Leslie, seconded by Cllr Montague, it was

RESOLVED can we start a project where we look at providing a facility and manage that facility that is youth led going forward and they will be a voice on the ANP and sub committees

c) London Road Park Consultation –

Resident having problems with youths kicking ball over their fence.

On the motion of Cllr Leslie, seconded by Cllr Bulmer, it was

RESOLVED can we provide and display a sign stating "Due to the risk of Covid any balls that are kicked into neighbouring gardens will not be returned or recovered".

ACTION: CEO

- Consultation should take place at London Road play area
- Cllr Leslie assigns Cllr Tyrer to put together a proposal for consultation for approval at 21 September 2020 meeting and to make direct contact with Phil Doyle.
- Cllr Tyrer will produce a project plan including timeline. Consultation feedback to be reported to November Council meeting.
- Needs to be well advertised, posters in shops, newsletter to every household
- Need to involve elderly who don't have internet or not able to go to Town Hall
No proposal made but all Councillors present agree to move forward in the manor just said.

053.20) Correspondence

- Response re Motor Cross Noise –** Noted for information
- Use of Recreation Ground behind Connaught Hall –**
On the motion of Cllr Leslie, seconded by Cllr Bulmer, it was **RESOLVED** to approve the use of Recreation Ground for Zumba class
- Request from Gaymers Bowls Club to display advertising boards –**
On the motion of Cllr Leslie, seconded by Cllr Cousins, it was **RESOLVED** to approve to display advertising boards
- Draft Statement of Licensing Policy PL0232 –** No comments
Draft Statement of Licensing Policy PL0237 – No comments
- Request to display large "Confidence" campaign banners –**
On the motion of Cllr Leslie, seconded by Cllr Bulmer, it was **RESOLVED** to approve request to display large "Confidence" campaign banners
- Litter and Lewd Behaviour" email –** Noted and if resident provides photographs Cllr Taylor will send to Breckland on their behalf.

- g) Plans/Actions for Footpath, Street Lighting and Traffic Calming Measures along Mill Lane, Attleborough** – Noted and will be put forward to ANP proposals
- h) Heritage Open Days** – Noted for information

A request for a defibrillator was discussed
On the motion of Cllr Leslie, seconded by Cllr Cousins, it was
RESOLVED in principal to support Business Community with defibrillator and find a suitable location that is agreeable to all parties
ACTION: CEO/PL

054.20) Exclusion of Press and Public

On the motion of Cllr Leslie, seconded by Cllr Ellis, it was
RESOLVED to exclude the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed.

Cllr Taylor declared her pecuniary interest in Litigation Item and would leave the meeting but return for Staff Grievances.

8.50pm Member of Town Council staff left for the remainder of the meeting.

055.20) Update from Investigation Committee/Solicitor

- a) Litigation**
- b) Staff Grievances**

On the motion of Cllr Leslie, seconded by Cllr Montague, it was
RESOLVED to extend the meeting by no more than 30 minutes.

On the motion of Cllr Leslie, seconded by Cllr Westby, it was
RESOLVED that the Investigation Committee is to investigate and gather all relevant information on the actions of the Council in relationship to the Judicial Review, including conducting interviews with those involved and to prepare a report for approval by Councillors before it is made public.

Meeting closed at 9.14pm

Notes of Residents' Questions

The Chairman read out questions, previously submitted and responded as below: -

Question 1

Concerns raised over Banham Poultry Covid-19 outbreak

- A) The latest information 120 cases infected with virus out of 1000 but only 3 cases within the Attleborough area. The risk to Attleborough is very low but we need to remain vigilant

Question 2

When will the Town Hall re-open?

- A) The Town Hall is open for Hall hire where social distancing and strict guidelines can be observed. Citizens Advice Bureau are unable to return at present as social distancing not possible due to Town Hall layout. Admin staff are working from home but go to the office to produce meeting packs or access documents that are stored securely. Review Community Car Scheme and staff return to Town Hall.

Question 3

Gaymers meadow concerns over preserving conservation area and green space.

- A) This will be looked at as part of the community led ANP

Question 4

Concern raised over the safety of the entrance gate to the Dell where dogs are walked, as it does not shut properly.

- A) For consideration & resolution at next meeting to either repair or replace



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

**Minutes of the Virtual Extraordinary Meeting of
Attleborough Town Council
Held on Monday, 21 September 2020 at 7.00pm**

Present:

Cllr P Leslie – presiding
Cllr B Bulmer Cllr B Cousins Cllr W Loades Cllr J Roper
Cllr J Ellis Cllr A Westby Cllr Tyrer Cllr T Taylor
Cllr V Dale Cllr A Busk (joined at 7.05pm due to technical/IT issues)
In attendance – Gina Lopes – CEO & Town Clerk to Attleborough Town Council
Paula Witham – Admin Assistant
0 x public
(Cllr P Leslie – IT meeting host)

134.20) Mayor's Welcome

The Mayor welcomed everyone to the meeting and advised there were some technical difficulties he was attempting to resolve.

135.20) Apologies for absence

Apologies for absences were received and accepted as below:-

Cllr Redmond – Personal commitment

Cllr Crouch – Personal commitment

Cllr Montague – Other commitment

Further apologies noted as Cllr Grave was unable to be admitted to the meeting due to technical/IT issues

136.20) Declarations of Interest

a) To receive and consider declarations of interest in items below –

None received

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received.

137.20) Resident's Questions

The Chairman advised no questions had been received and no public were present.

5) Attleborough Neighbourhood Plan Committee

Membership –

There was a brief update on the objectives of the Attleborough Neighbourhood Plan Committee and confirmation this was an "overview" committee with several sub committees planned.

Members who wished to join this committee were invited to make a short presentation to the Council as to their suitability for this committee and each spoke accordingly. The Chairman advised he had received a short message from Cllr Grave who also wanted to be elected to this committee and this was read to the members. Any councillors who were unsuccessful in their application would be able to join the sub-committees as well as non-councillors.

RESOLVED by show of hands to elect the following members to the Attleborough Neighbourhood Plan Committee:

Cllr E Tyrer
Cllr T Taylor
Cllr V Dale
Cllr A Westby
Cllr J Ellis
Cllr L Grave
Cllr P Leslie

ACTION: ET/TT/VD/AW/JE/LG/PL

Meeting closed at 7.45pm

Planning Applications received to-date

3PL/2020/0976/HOU – Attleborough: 58 Cedar Drive – Single storey extension to the front & rear elevations - Withdrawn.

3PL/2020/0987/HOU – Attleborough: Still Waters, Long Street – Extensions and alterations to include first floor extension and provision of a garage. – No objections

3PL/2020/0996/HOU – Attleborough: 21B Plasset Drive Attleborough – Single storey Front Extension – No objections

3PN/2020/0046/PNE – Attleborough: 4 Lushers Meadow - Sun Room – No objections

3PL/2020/0993/F- Attleborough: Land to rear of 1a-1c Connaught Plain – First floor extension above existing single storey structure to rear of 1a-1c Connaught Plain to provide 2 no. residential units. – Parking- it seems more living accommodation is being proposed but no parking provision is stated on the application. Reservations about land at rear of Connaught Plain, this is over development and the lack of car parking provision is not acceptable.

3SR/2020/0008/SCR – OLD BUCKENHAM: Land off Attleborough Road Old Buckenham and partly in Attleborough – Request for a Screening Opinion for a Solar Farm – To alert you of a potential future application in your Ward/Town/Parish and it is for your information only.

7b)i

Dear Parish Councillors,
Please find attached a note on the Government Consultation paper: Changes to the Current Planning System. The following link will take you to the relevant website to enable you to submit any comments you may have.

<https://www.gov.uk/government/consultations/changes-to-the-current-planning-system>

The consultation period for this ends at 23:45 on 1st October 2020.

We would encourage you to make any representations you consider appropriate.

Attleborough: Anglian Business Centre, West Carr Road, Attleborough, NR17 1AN : Continuation of existing commercial waste recycling facility for construction, demolition and excavation waste (including asbestos), and a change of use on the adjacent site from fuel storage depot to an additional extended working area, including the recycling of metals.: Anglian Demolition & Asbestos Ltd

You may wish to be aware that an application has been submitted with respect to the above proposal.

You will find full submission documentation of the above planning application on our web page

<http://eplanning.norfolk.gov.uk/PlanAppDisp.aspx?AppNo=FUL/2020/0043>

If you have any observations, would you please let me know within 21 days from the date of this consultation. You can do this by either submitting via the above web link, by emailing MaWP@norfolk.gov.uk or by telephoning the case officer.

If further time is required for your consideration of this matter would you please let me know by contacting my office on the above number.

May I ask for your help in trying to ensure that local people are made aware of the application. It would be most helpful if you could help to ensure that people living near the site are aware of the application and that they make representations to me if they wish.

Subject: Ref PEA016/HP/BR/001

Please accept my apologies for the delay as we were waiting for the responses of the public consultation and the updated GA plan.

We have now completed preliminary consultation for statutory consultees and frontages for scheme proposal and TROs. Please see below the responses to councillors' comments.

1. Response to Cllr Crouch - We have consulted with Norfolk Fire Services, Attleborough Fire and Rescue Services regarding the above proposal. We haven't received any comments from them so far.
2. Response to Cllr Taylor - We don't have any traffic islands on this proposal.
3. Response to Cllr Bulmer - We will not reduce the road width at service road near West Carr Road on the proposal and it has been gone through safety audit process so there shouldn't be a safety issue.
4. Response to Cllr Tyrer - The emergency services have been consulted about scheme proposals. We have followed all the road safety audit procedure at design stage and will continue after construction stage as well.
5. Response to Cllr Dale - As we mentioned above, we don't have any traffic islands on this proposal.
6. We have included the new signal controlled crossing adjacent to Chapel Road as per road safety audit team's recommendation so it shouldn't be a safety issue.

Should you have any queries, please feel free to contact me.

Kind regards,
Bimal

Bimal Ranjit, Engineer, Highway Projects

No doubt you will be aware of the Government's Planning White Paper and its consultation, which closes on Thursday 29 October. The White Paper, along with other proposals for extending permitted development rights and other changes to the current planning system represent a huge shift in how future development could be planned and permitted. Whilst we at CPRE Norfolk are pleased to see proposals to prioritise brownfield development, setting higher standards in design and improving the mechanisms by which planning gain is captured for the benefit of communities, we have grave concerns about much of the White Paper.

Some of our headline concerns from the Planning White Paper are:

- A serious democratic deficit, through having no opportunity for comments on planning applications in 'Growth' zones and probably 'Renewal' zones. All land would be designated in one of three zones: growth, renewal or protected, at the Local Plan stage.
- The amount of land to be designated for growth zones will be decided by a top-down method of calculating housing numbers, with little opportunity for local communities to influence this.
- The majority of open countryside is currently protected from most forms of development - it is unlikely that this will continue under these proposals, as increasing amounts of countryside will be designated in renewal or growth zones.
- The proposals only have one 6-week period of public consultation in the shortened Local Plan-making process.
- The whole planning system will become digitised and online, making public participation difficult for significant numbers of the public.
- It appears that a nationally set algorithm will determine the housing requirement for each Local Planning Authority: this is likely to lead to worrying anomalies.
- It will fail to address the chronic shortage of genuinely affordable housing.
- It would allow new settlements to come forward under the Nationally Significant Infrastructure Projects (NSIP) regime, which would divorce them from the local planning process and therefore local scrutiny.
- It is highly unclear how the new zoning system would work in conjunction with Neighbourhood Plans.
- We are concerned about the preference for certain types of tenure when putting forward measures for affordable housing, at the expense of others.

Instead CPRE Norfolk wants a planning system that:

- Puts people and communities first
- Provides access to the countryside for all
- Delivers affordable homes for those in need
- Enables the building of zero-carbon homes as soon as possible
- Empowers councils and gives local people a voice
- Provides the right number of homes of the right types in the right places

I attach a copy of CPRE Norfolk's draft response to the Planning White Paper consultation, full details of which are available here: <https://www.gov.uk/government/consultations/planning-for-the-future>
Hopefully your Council/Meeting will be able to take part in the consultation. If you do, please feel free to copy as much of our attached response as you wish.

ELECTORAL REVIEW OF NORFOLK: DRAFT RECOMMENDATIONS

7b) ✓

The Local Government Boundary Commission for England has published draft recommendations on the future electoral arrangements for Norfolk County Council. Today is the start of a ten-week public consultation on the Commission's draft recommendations on new division boundaries across Norfolk County Council. The consultation closes on **23 November 2020**.

View the draft recommendations

You can view the Commission's draft recommendations at www.lgbce.org.uk, where you can find interactive maps, a report and guidance on how to have your say. The Commission has not finalised its conclusions and now invites representations on the draft recommendations.

The electoral arrangements for your parish or town council will change because of our recommendations. Please find attached a map outlining the new electoral arrangements for your council.

Also attached with this letter is a summary outlining the Commission's draft recommendations. An interactive map of the Commission's recommendations for Norfolk County Council, electorate figures and guidance on how to propose new divisions is available on the consultation area at: <https://consultation.lgbce.org.uk>. Further information about the review and the Commission's work is also published on our website at www.lgbce.org.uk.

Have your say

We encourage everyone who has a view on the draft recommendations to contact us, whether you support them or whether you wish to propose alternative arrangements.

Before finalising the recommendations, the Commission will consider every representation received during consultation, whether it is submitted by an individual, a local group or an organisation. We will weigh each submission against the legal criteria the Commission must follow when drawing up electoral arrangements:

- To deliver electoral equality where each county councillor represents roughly the same number of electors as others across the county.
- That the pattern of divisions should, as far as possible, reflect the interests and identities of local communities.
- That the electoral arrangements should provide for effective and convenient local government.

It is important that you take account of the criteria if you are suggesting an alternative pattern of divisions. You can find additional guidance and information about previous electoral reviews on our website to help you or your organisation make a submission.

Get in touch

The Commission welcomes comments on the report by 23 November 2020. Representations should be made:

- Through our interactive consultation portal where you can explore the maps of the recommendations, draw your own boundaries and supply comments at: <https://consultation.lgbce.org.uk>.

- By email to: reviews@lgbce.org.uk.

- Or in writing to:
LGBCE c/o Cleardata
Innovation House
Coniston Court
Riverside Business Park
Blyth
NE24 4RP

The Commission aims to publish every response it receives during phases of consultation. We will remove all personal information from your submission before publication. You can find out more about how we deal with consultation responses and your personal data at: www.lgbce.org.uk/about-us/privacy.

This is the last opportunity to influence the Commission's recommendations before they are finalised. We therefore encourage local people to get in touch with us and have their say.

Attleborough London Road - Parking suspension and road closure

I would like to let you know that the above improvement work has programmed to start on 23rd November 2020. To ensure that the works are carried out safely for road users, pedestrians and the workforce, we will require the road closure and parking suspensions in place as following:

TTRO (Parking Suspensions): – C572 London Road- From 23rd Nov 2020 for 17 weeks

TTRO (Road Closure): – 33121 Chapel Road - From 23rd Nov for 4 weeks

Please bear in mind that we will only suspend the parking in the immediate area of London Road that where are working.

Should you have any queries, please feel free to contact me.

Bimal Ranjit, Engineer, Highway Projects

Community and Environmental Services