

cc Local Members

Your Ref:
Date: June 2020

My Ref: HI/12/GEN/DH/KT
Tel No.: 0344 800 8020
Email: martin.wilby@norfolk.gov.uk

From the Cabinet Member for Highways, Infrastructure & Transport

Dear Sir/Madam

Delivering local highway improvements in partnership with Town and Parish Councils

I am delighted to inform you that due to the success of working in partnership with Parish/Town Councils for the last seven years the Parish Partnership Scheme Initiative will again be repeated in the financial year 2021/22. Further supporting information, including possible funding sources for your share of the bid, is available on our website (click on [this link](#)).

The County Council has again provisionally allocated £325,000 on a 50/50 basis (There is an upper limit on Norfolk County Council funding support of £25,000 per bid) to fund schemes put forward by Town and Parish Councils to deliver projects that are priorities for local communities. We are particularly keen to encourage and support first-time bids.

This letter provides more information on the process, invites you to submit bids, and explains how the County Council can support you in developing your ideas. The closing date will be the 4 December 2020. Please contact your local Highway Engineer based at the local Area Office for agreement and any advice in developing your ideas, especially around the practicalities and cost estimates.

Once all bids have been received, we will assess them and inform you of our decision in March 2021 following approval by the Norfolk County Council Cabinet.

Continued .../

To encourage bids from Town and Parish Councils with annual incomes (precepts plus any another income) below £2,000, we are offering the following support;

- 75% County Council contribution
- £5,000 maximum bid value
- Offer available only once to any bidder

We will also accept bids from unparished County Council Wards. Such Wards can always opt to become a formal Parish Council, but otherwise we are offering support on the basis that the Ward raises the required 50% funding. Kings Lynn Borough Council, Great Yarmouth Borough Council and Norwich City Council have kindly indicated their willingness to consider proposed schemes and potential funding for them. Further details are in the relevant committee report on our website (click on [this link](#)).

What sort of schemes would be acceptable?

- Small lengths of formal footway
- Trods (a simplified and low-cost footway),
- Improved crossing facilities
- Improvements to Public Rights of Way.
- Flashing signs to tackle speeding. We would encourage you to consider Speed Awareness Mobile Signs (SAM2) - which flash up the driver's actual speed rather than fixed signs (VAS) - which flash up the speed limit. The number of VAS in Norfolk has grown, and checks show that speed reduction benefits can be minimal. Whilst we will still consider bids for fixed VAS, we will need to be satisfied that they will be effective in reducing speed. We consider that SAM2 mobile signs, which are moved around on an agreed rota, are better at reducing speed; **SAM2 can be jointly purchased with neighbouring Parishes and would be owned and maintained by the Parish/Town Council.** Please note this type of scheme may be dependent upon NCC securing additional funding from the Norfolk Safety Camera Partnership
- Part-time 20mph signs with flashing warning lights, outside schools. The County Council generally supports these as they do show a moderate reduction in average speeds during peak times.
- "Keep Clear" carriageway markings outside schools. Applications will be considered for new school keep clear carriageway markings (which must be supported by the local school), however, these will not be enforceable without a Traffic Regulation Order which is outside the scope of the Parish Partnership Scheme. If you wish to enforce the Order, it would have to be wholly funded by the Parish or the Local Member.

New Bus Shelter. A copy of Norfolk County Councils guidance for new bus shelters is available on our web site (click on [this link](#)). **Any new shelter would be owned and maintained by the Parish/Town Council.**

Schemes can be within or immediately adjacent to the highway. If they are off highway the future responsibility for the maintenance will fall to the Parish or Town Council.

Schemes should be self-contained and not require other schemes or works to make them effective.

Schemes that support the Local Transport Plan (LTP) objectives will have a higher priority for funding. The LTP can be found on our website (click on [this link](#)).

With the County Council's agreement Parishes can employ private contractors to deliver schemes. However, any works on the highway would be subject to an agreed programme, inspection on completion, and the contractor having £10m public liability insurance.

Schemes which will not be considered

- Bids for minor traffic management changes which require a Traffic Regulation Order for example:-
 - Speed Limits
 - Waiting restrictions
 - Weight restrictions
- Bids for installation of low-energy LED lighting in streetlights to help cut energy bills and maintenance.
- Mirrors in the highway
- Protection of private land from travellers

Information you must include in your bid

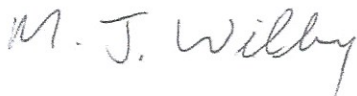
- The objective of the scheme
- Details of the scheme, its cost and your contribution.
- A plan/map of the extents of the scheme
- Who, and how many people will benefit.
- Local support, particularly from your local Member, frontagers and land owners.
- For 'off highway' schemes, your proposals for future maintenance.

Please find a simple bid application form attached to this letter. When assessing your bid, we will consider the points above, but also:

- The potential for casualty reduction.
- Any ongoing maintenance costs for the County Council.

Your bids should be emailed to ppschemes@norfolk.gov.uk (or posted for the attention of the County Programme Engineer, Linda McDermott, at the above address). If you need further information on the bid process please contact Linda, by email or by phoning 01603 228905. For advice on the scheme practicalities and/or likely costs, please contact your local Highway Engineer.

Yours sincerely



Martin Wilby
Cabinet Member for Highways, Infrastructure & Transport

11b)

Good Afternoon,

As you will be aware from our last email we have been having major issues with Banham Poultry staff cars and rubbish.

One of their managers has been out telling staff not to park on the side of the road and to use the staff car park if they wish to carry on working there. This worked for two whole days and already they are starting to come back.

Noticeably though, there is now staff parking on the Gaymers Meadow car park, this car park is for Gaymers meadow users only so it would be good to have your support in getting these offending cars removed from that car park, you will also be facing a litter issue over there if you do not take any action. In these times drinks cups/bottles etc are a potential contamination issue and not good for genuine meadow users.

Many thanks

11c)

Subject: Noise disturbance - Besthorpe MX

Dear Councillors,

I am a local resident living on [REDACTED] and have been here for nearly six years. We are aware of the motocross in Besthorpe and over the years have coped with the noise disturbance it has caused, but since their reopening of the site after the lockdown measures have been eased, the noise from the site is unbearable in both in the garden and inside our property.

It is so loud that I am having to shout to my husband in the garden who is less than a meter away and there is no way of getting away from the noise or disguising the noise. The noise from the site is causing substantial interference in the normal use and enjoyment of our property. This is also effecting my mental health, as the motor cross is on every Wednesday 10 - 8pm, Saturday, Sunday and Bank holidays from 10 - 5am, so there is not a weekend that we can escape the noise.

This issue is that there is no reasonable consideration to local residents and this needs to change. I completely understand that this is a business and will continue to run, but there needs to be some changes to the opening hours, so that local residents are not effected by the noise all day. e.g. if they started earlier they could finish earlier or they need to not operate on Sundays!

There must be a solution. I would greatly appreciate your advice and guidance on the matter.

Best wishes

[REDACTED]

Email Request: Personal Training



11d)

From: XXXXX

Sent: 17 June 2020 16:30

To: Attleborough Enquiries <enquiries@attleboroughtc.org.uk>

Subject: Gaymers & other parks.

Good Afternoon.

I'm currently looking to start personal training 1:1's outside. Would this be possible to do so in Attleborough at the different parks ie Dodds Road, Gaymers etc?

Do I need permission from yourselves?

Regards,
XXXXX

11ei)

THANK YOU EMAIL FOR CEMETERY MAINTENANCE 17.06.2020

My father and sister have been buried in Attleborough cemetery for over twenty years. In that time I have visited the graves to tidy and leave flowers. I usually take a friend of my father, who is now in his nineties.

We have often said how impressed we are at the general condition and tidiness of the place. It appears to be very well kept, which must take a great deal of time and effort.

I got chatting to one of the chaps who works in the cemetery on my most recent visit and he told me that they had continued to work throughout The Chinese Virus shut-down, which is most commendable.

I thanked the man at the time but I would be most grateful if you would pass on my appreciation to all who clearly work so hard in keeping Attleborough cemetery such a pleasant looking place. Thankyou.

