

79)

PAYMENTS 7 SEPT 2020		DESCRIPTION	SERVICE	NET	VAT	TOTAL	BACS/CHQ NO	PAID
PAID TO	ANTHONY COLLINS SOLICITOR	JUDICIAL REVIEW INTERIM PAYMENT TO CLAIMANT	ADMIN	£ 5,000.00	£ -	£ 5,000.00	BACS	17/08/2020
	ARROWCLEAN	CLEANING	TH	£ 45.00	£ -	£ 45.00	BACS	
	BIRKETTS	LEASE RENEWAL	ADMIN	£ 693.50	£ 138.70	£ 832.20	BACS	
	BRECKLAND TYRE	LEASE RENEWAL	ADMIN	£ 1,945.50	£ 389.10	£ 2,334.60	BACS	
	BRECKLAND TYRE	TYRE REPAIR	OPENSAPACES	£ 210.00	£ 42.00	£ 252.00	BACS	
	BRECKLAND TYRE	REPAIR	OPENSAPACES	£ 19.95	£ 3.99	£ 23.94	BACS	
	BOLD DIRECTORIES	RV TUBE	OPENSAPACES	£ 69.60	£ 12.72	£ 76.32	BACS	
	A T COOMBS	MEMBERSHIP	ADMIN	£ 135.00	£ 27.00	£ 162.00	BACS	
	P DOYLE CONSULTANT	TREWORK CEMETERY BROKEN BRANCH	OPENSAPACES	£ 295.00	£ 59.00	£ 354.00	BACS	
	P DOYLE CONSULTANT	PLAY & S106 3 DAYS JAN-JULY 2020	ADMIN	£ 1,200.00	£ -	£ 1,200.00	BACS	
	P DOYLE CONSULTANT	SUE LINEAR PARK/S106/PLAY MAR-SEPT 2019	ADMIN	£ 1,414.20	£ -	£ 1,414.20	BACS	
	ERNEST DOE	SUE LINEAR PARK/S106/POCKET PARK OCT-DEC 2019	ADMIN	£ 1,105.60	£ -	£ 1,105.60	BACS	
	ERNEST DOE	CHAIN	OPENSAPACES	£ 10.00	£ 2.00	£ 12.00	BACS	
	EVANS	TRIMAX SNAKE MOWER REPAIR	OPENSAPACES	£ 25.00	£ 5.00	£ 30.00	BACS	
	GLASDON	SKIP HIRE	OPENSAPACES	£ 108.33	£ 21.67	£ 130.00	BACS	
	G HASTIE	DOG WASTE BINS X 3	OPENSAPACES	£ 478.02	£ 95.60	£ 573.62	BACS	
	JAN SMITH	HALL HIRE REFUND CANCELLED DUE TO COVID	TH	£ 120.00	£ -	£ 120.00	BACS	
	JEWSON	HIGH FREE STANDING SCREENS	COVID	£ 733.50	£ 146.70	£ 880.20	BACS	
	JEWSON	FAST SET POSTFIX + FENCE POSTS	OPENSAPACES	£ 49.50	£ 9.90	£ 59.40	BACS	
	MAYDAY	GRAVEL/SHINGLE	OPENSAPACES	£ 399.50	£ 79.90	£ 479.40	BACS	
	MICROSHADE	MAINTENANCE SUPPORT	ADMIN	£ 105.00	£ 21.00	£ 126.00	BACS	
	MILNE MARKETING	HOSTED APPLICATION SERVICE	ADMIN	£ 369.44	£ 73.89	£ 443.33	BACS	
	MILNE MARKETING	SANITISER DISPENSER + HAND SANITISER	ADMIN	£ 145.00	£ 29.00	£ 174.00	BACS	
	NETCENTRAL	HAND SANITISER	ADMIN	£ 50.00	£ 10.00	£ 60.00	BACS	
	NETCENTRAL	ZOOM SUPPORT 6, 8, 13 JULY MEETINGS	ADMIN	£ 517.50	£ 103.50	£ 621.00	BACS	
	NFK & NORWICH HOSP	ZOOM SUPPORT 17 AUGUST 2 MEETINGS	ADMIN	£ 157.50	£ 31.50	£ 189.00	BACS	
	NUT N BOLTS	OCCUPATIONAL HEALTH REFERRALS	ADMIN	£ 689.00	£ -	£ 689.00	BACS	
	NUT N BOLTS	SUPPLIES AUGUST	TH	£ 34.03	£ 6.81	£ 40.84	BACS	
	PKF LITTLEJOHN	SUPPLIES JULY	TH	£ 67.44	£ 13.50	£ 80.94	BACS	
	SLCC	GOVERNANCE & ACCOUNTABILITY RETURN 31 MAR 20	ADMIN	£ 1,300.00	£ 260.00	£ 1,560.00	BACS	
	THURLOW NUNN	VIRTUAL NATIONAL CONFERENCE	ADMIN	£ 25.00	£ 5.00	£ 30.00	BACS	
	UK SAFETY MANAGEMENT	CHAIN LOOP	OPENSAPACES	£ 78.60	£ 15.72	£ 94.32	BACS	
	VIKING	PAT TESTING ITEMS & SOCKETS	TH/OPENSAPACES	£ 246.99	£ 49.40	£ 296.39	BACS	
	VIKING	COPIER PAPER	ADMIN	£ 13.95	£ 2.79	£ 16.74	BACS	
	VIKING	INK CART X 4	ADMIN	£ 94.49	£ 18.90	£ 113.39	BACS	
	VIKING	FACE MASKS/SANITISER	ADMIN	£ 236.85	£ 32.37	£ 269.22	BACS	
	VIKING	TRI COL INK CART	ADMIN	£ 64.98	£ 13.00	£ 77.98	BACS	
	VIKING	CLEANING SUPPLIES	TH	£ 96.90	£ 19.38	£ 116.28	BACS	
	VIKING	MARKING TAPE	ADMIN	£ 39.95	£ 7.99	£ 47.94	BACS	
				£ 18,380.82	£ 1,747.03	£ 20,127.85		

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DD SEPTEMBER 2020

Name	Description	Service	Bill Freq	Net	Vat	Total
Vodafone	mobiles	Admin	Monthly	£ 138.82	£ 27.80	£166.62
Bank Charges	Barclays	TH	Monthly	£ 6.70	-	£6.70
Bank Charges	Lloyds	TH	Monthly			
Viridor	Waste collection	Rec	Monthly	£ 94.48	£ 18.90	£113.38
Viridor	Waste collection	TH	Monthly	£ 152.00	£ 30.39	£182.39
Anglian Water	Water	Chapel Road	Quarterly	£ 36.71	-	£36.71
Anglian Water	Water	Cemetery	Quarterly			
Anglian Water	Water	Public Toilets	Quarterly			
Breckland Council	Rates	TH	Monthly	£ 1,235.00	£ -	£1,235.00
Breckland Council	Rates	Public Toilets	Monthly	£ 192.00	£ -	£192.00
Breckland Council	Rates	Cemetery	Monthly	£ 75.00	£ -	£75.00
BT	Telephones	TH	Quarterly			
Total Gas & Power	Electricity	Public Toilets	Quarterly			
British Gas	Elect Skate Park	OS	Quarterly	£ 24.85	£ 1.24	£26.09
Total Gas & Power	Gas	TH	Quarterly	£ 200.96	£ 10.06	£211.02
Total Gas & Power	Electricity	TH	Quarterly			
Siemens	Photocopier	TH	Quarterly			
Phs	Sanitary disposal	Cemetery	Annually			
Phs	Sanitary disposal	TH	Annually			
Fuel Genie	Fuel	OS	Monthly			
						£2,244.91
HMRC Tax/Nic	BACS		Monthly	£ 5,049.69	£ -	£5,049.69
Norfolk Pension	BACS		Monthly	£ 5,009.87	£ -	£ 5,009.87
Staff Salary	BACS		Monthly	£ 15,328.31	£ -	£ 15,328.31
TOTAL						£ 25,387.87
						£27,632.78

LIBRARY

TOWN HALL

REC'D OUT BALANCE MISC POSTAGE HALL

DATE DETAILS

DATE	DETAILS	REC'D	OUT	BALANCE	MISC	POSTAGE	HALL
1 8. 20	BFWID	1745	89	128	57	671	43 242 22 33 52 24 98
19.7. 20	Lidl milk			1 60	669	83	1 60
13 17. 20	Lidl milk.			1 60	668	23	1 60
18 18. 20	Lidl Sugar + Milk.			1 15	667	08	1 15
25.6. 20	Post Office			9 12	657	96	9 12
27.8. 20	Staff Subsistance			72 00	585	96	
27.8. 20	Staff Mobile			20 49	565	47	17 07
				20 49	544	98	17 07
				20 49	524	49	17 07
				20 49	504	00	17 07
				20 49	483	51	17 07
				187 92	483	51	89 70 9 12 -
		1745	89	187 92	483	51	331 92 42 64 24 98

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79	82	8	13	168	30	528	00	78	59
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Attleborough Town Council Current Year
Detailed Income & Expenditure by Budget Heading 31/07/2020

Cost Centre Report

21/08/2020

14:39

Month No: 4

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR	
<u>101 Administration</u>	0	410	410			0.0%		
1050 Income	290,600	581,200	290,601			50.0%		
1376 Precept	1,667	4,500	2,833			37.0%		
1378 Grant payment Community Cars	67	249	182			26.8%		
1390 Interest Received (Bond)	59	600	541			9.9%		
1391 interest received on saving ac						49.8%	0	
	<u>292,392</u>	<u>586,959</u>	<u>294,567</u>					
Administration :- Income	105,873	359,135	253,262		253,262	29.5%		
4000 Staff Costs	360	10,000	9,640		9,640	3.6%		
4001 Other Employment Costs	240	1,986	1,746		1,746	12.1%		
4002 website	0	2,101	2,101		2,101	0.0%		
4004 Health & Safety	0	7,000	7,000		7,000	0.0%		
4005 Training	168	1,104	936		936	15.2%		
4010 Travelling Expenses	228	2,050	1,822		1,822	11.1%		
4020 Miscellaneous Expenses	544	3,500	2,956		2,956	15.5%		
4023 Subscriptions	8,372	8,500	128		128	98.5%		
4025 Insurances	330	1,336	1,006		1,006	24.7%		
4027 Bookkeeping	0	386	386		386	0.0%		
4028 Office Internet	79	3,500	3,421		3,421	2.2%		
4029 Photocopier Usage Fee	3,223	3,500	277		277	92.1%		
4031 Computer	1,250	9,738	8,488		8,488	12.8%		
4040 Community Car Scheme	0	1,025	1,025		1,025	0.0%		
4041 Grants S137	1,250	3,075	1,825		1,825	40.7%		
4042 Local Grants	0	1,025	1,025		1,025	0.0%		
4044 Highway Improvements	179	500	321		321	35.8%		
4051 Bank Charges	950	10,000	9,050		9,050	9.5%		
4056 Consultancy	(1,486)	2,165	3,651		3,651	(68.6%)		
4057 Audit Fees	3,555	13,000	9,445		9,445	27.3%		
4058 Legal Fees	0	1,230	1,230		1,230	0.0%		
4059 Civic Reception	0	1,125	1,125		1,125	0.0%		
4060 Civic Allowances	0	2,000	2,000		2,000	0.0%		
4099 Contingency	1,071	2,428	1,357		1,357	44.1%		
4121 Telephone	34	918	884		884	3.7%		
4122 Postages	1,193	2,460	1,267		1,267	48.5%		
4123 Stationery	695	2,165	1,470		1,470	32.1%		
4147 Photocopier Lease payments	630	2,760	2,130		2,130	22.8%		
4190 Equipment Purchase	(26)	220	246		246	(11.8%)		
4230 Supplies	0	2,000	2,000		2,000	0.0%		
4231 Advertising	121	0	(121)		(121)	0.0%		
4298 Covid General Expenses								
	<u>128,833</u>	<u>461,932</u>	<u>333,099</u>		0	333,099	27.9%	0
Administration :- Indirect Expenditure								
Net Income over Expenditure	<u>163,559</u>	<u>125,027</u>	<u>(38,532)</u>					

Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
112 Street Lights							
4400 Expenditure	(1,712)	30,000	31,712		31,712	(5.7%)	
Street Lights :- Indirect Expenditure	(1,712)	30,000	31,712	0	31,712	(5.7%)	0
Net Expenditure	1,712	(30,000)	(31,712)				
113 Toilets							
4110 Rates	769	2,508	1,739		1,739	30.7%	
4112 Water	218	1,025	807		807	21.2%	
4113 Electricity	282	1,025	743		743	27.5%	
4145 Maintenance/Repairs	0	974	974		974	0.0%	
4190 Equipment Purchase	0	111	111		111	0.0%	
4230 Supplies	52	866	814		814	6.0%	
4255 Safety Checks	30	180	150		150	16.7%	
Toilets :- Indirect Expenditure	1,351	6,689	5,338	0	5,338	20.2%	0
Net Expenditure	(1,351)	(6,689)	(5,338)				
114 Christmas Lights							
1050 Income	0	3,075	3,075			0.0%	
Christmas Lights :- Income	0	3,075	3,075			0.0%	0
4230 Supplies	0	2,208	2,208		2,208	0.0%	
4255 Safety Checks	0	1,986	1,986		1,986	0.0%	
4400 Expenditure	4,640	16,557	11,917		11,917	28.0%	
Christmas Lights :- Indirect Expenditure	4,640	20,751	16,111	0	16,111	22.4%	0
Net Income over Expenditure	(4,640)	(17,676)	(13,036)				
115 Archive							
4010 Travelling Expenses	0	113	113		113	0.0%	
4023 Subscriptions	0	34	34		34	0.0%	
4121 Telephone	0	337	337		337	0.0%	
4122 Postages	0	56	56		56	0.0%	
4123 Stationery	0	262	262		262	0.0%	
4230 Supplies	0	316	316		316	0.0%	
Archive :- Indirect Expenditure	0	1,118	1,118	0	1,118	0.0%	0
Net Expenditure	0	(1,118)	(1,118)				

Attleborough Town Council Current Year

Detailed Income & Expenditure by Budget Heading 31/07/2020

Cost Centre Report

21/08/2020

14:39

Month No: 4

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>116 Attleborough Neighbourhood Pla</u>					10,506	0.0%	
4400 Expenditure	0	10,506	10,506				
	<u>0</u>	<u>10,506</u>	<u>10,506</u>	<u>0</u>	<u>10,506</u>	<u>0.0%</u>	<u>0</u>
Attleborough Neighbourhood Pla :- Indirect Expenditure							
Net Expenditure	<u>0</u>	<u>(10,506)</u>	<u>(10,506)</u>				
<u>180 Restricted Funds</u>						0.0%	
1383 Covid-19 Community Response Fu	1,000	0	(1,000)			0.0%	
1384 VE Day Grant	500	0	(500)				
	<u>1,500</u>	<u>0</u>	<u>(1,500)</u>				<u>0</u>
Restricted Funds :- Income	400	0	(400)		(400)	0.0%	
4500 Covid-19 Community Response Fu	1,179	0	(1,179)		(1,179)	0.0%	
4502 VE Day Grant							
	<u>1,579</u>	<u>0</u>	<u>(1,579)</u>	<u>0</u>	<u>(1,579)</u>		<u>0</u>
Restricted Funds :- Indirect Expenditure							
Net Income over Expenditure	<u>(79)</u>	<u>0</u>	<u>79</u>				
<u>201 Open Spaces</u>						0.0%	
1000 Booking Fees	0	641	641			6.9%	
1050 Income	212	3,075	2,863			0.0%	
1100 Allotment Income	0	1,313	1,313			39.4%	
1105 Burial Fees	5,905	15,000	9,095			27.6%	
1106 Sports Letting	385	1,396	1,011			0.0%	
1150 Re-imburement of Utilities	20	0	(20)				
	<u>6,522</u>	<u>21,425</u>	<u>14,903</u>			<u>30.4%</u>	<u>0</u>
Open Spaces :- Income	0	433	433		433	0.0%	
4020 Miscellaneous Expenses	305	757	452		452	40.2%	
4110 Rates	253	410	157		157	61.7%	
4112 Water	74	615	541		541	12.1%	
4113 Electricity	0	55	55		55	0.0%	
4123 Stationery	1,047	2,300	1,253		1,253	45.5%	
4140 Fuel	58	800	742		742	7.3%	
4143 Equipment Hire	0	2,000	2,000		2,000	0.0%	
4144 Tree Work	13,375	30,000	16,625		16,625	44.6%	
4145 Maintenance/Repairs	0	6,304	6,304		6,304	0.0%	
4146 Play Equipment	775	3,152	2,377		2,377	24.6%	
4190 Equipment Purchase	415	1,891	1,476		1,476	22.0%	
4225 Refuse Collections	1,938	8,657	6,719		6,719	22.4%	
4230 Supplies	575	2,050	1,476		1,476	28.0%	
4255 Safety Checks	8,735	0	(8,735)		(8,735)	0.0%	
4295 Cemetery expenses	814	1,500	686		686	54.3%	
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Detailed Income & Expenditure by Budget Heading 31/07/2020

Month No: 4

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4298 Covid General Expenses	4,277	0	(4,277)		(4,277)	0.0%	
4300 Premises Licence	180	325	145		145	55.4%	
4400 Expenditure	620	841	221		221	73.7%	
4501 Play Areas Consultancy	14,857	0	(14,857)		(14,857)	0.0%	
Open Spaces :- Indirect Expenditure	<u>48,297</u>	<u>62,090</u>	<u>13,793</u>	<u>0</u>	<u>13,793</u>	<u>77.8%</u>	<u>0</u>
Net Income over Expenditure	<u>(41,774)</u>	<u>(40,665)</u>	<u>1,109</u>				
<u>210 Attleborough in Bloom</u>							
1050 Income	50	892	842			5.6%	
Attleborough in Bloom :- Income	<u>50</u>	<u>892</u>	<u>842</u>			<u>5.6%</u>	<u>0</u>
4230 Supplies	(42)	442	484		484	(9.5%)	
4400 Expenditure	0	526	526		526	0.0%	
Attleborough in Bloom :- Indirect Expenditure	<u>(42)</u>	<u>968</u>	<u>1,010</u>	<u>0</u>	<u>1,010</u>	<u>(4.3%)</u>	<u>0</u>
Net Income over Expenditure	<u>92</u>	<u>(76)</u>	<u>(168)</u>				
<u>211 Markets</u>							
1050 Income	0	1,200	1,200			0.0%	
Markets :- Income	<u>0</u>	<u>1,200</u>	<u>1,200</u>			<u>0.0%</u>	<u>0</u>
4001 Other Employment Costs	0	630	630		630	0.0%	
4123 Stationery	0	55	55		55	0.0%	
4230 Supplies	0	55	55		55	0.0%	
4298 Covid General Expenses	187	0	(187)		(187)	0.0%	
4400 Expenditure	0	1,104	1,104		1,104	0.0%	
Markets :- Indirect Expenditure	<u>187</u>	<u>1,844</u>	<u>1,657</u>	<u>0</u>	<u>1,657</u>	<u>10.1%</u>	<u>0</u>
Net Income over Expenditure	<u>(187)</u>	<u>(644)</u>	<u>(457)</u>				
<u>290 Open Spaces Capital Exps.</u>							
4190 Equipment Purchase	0	48,310	48,310		48,310	0.0%	
4194 Litter bins	0	2,627	2,627		2,627	0.0%	
Open Spaces Capital Exps. :- Indirect Expenditure	<u>0</u>	<u>50,937</u>	<u>50,937</u>	<u>0</u>	<u>50,937</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(50,937)</u>	<u>(50,937)</u>				
<u>301 Town Hall</u>							
1000 Booking Fees	922	8,000	7,078			11.5%	
1005 Office Rents	0	4,203	4,203			0.0%	
1007 Bar Rent	0	820	820			0.0%	
Town Hall :- Income	<u>922</u>	<u>13,023</u>	<u>12,101</u>			<u>7.1%</u>	<u>0</u>

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14:39

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4110 Rates	4,940	15,375	10,435		10,435	32.1%	
4111 Gas	703	2,101	1,398		1,398	33.5%	
4112 Water	2	1,051	1,049		1,049	0.2%	
4113 Electricity	1,123	3,075	1,952		1,952	36.5%	
4145 Maintenance/Repairs	5,311	3,678	(1,633)		(1,633)	144.4%	
4190 Equipment Purchase	0	2,311	2,311		2,311	0.0%	
4220 Cleaning	135	2,000	1,865		1,865	6.8%	
4225 Refuse Collections	551	1,932	1,381		1,381	28.5%	
4230 Supplies	704	1,624	920		920	43.4%	
4231 Advertising	0	106	106		106	0.0%	
4255 Safety Checks	396	550	154		154	72.0%	
4257 Major Repairs	0	1,051	1,051		1,051	0.0%	
4298 Covid General Expenses	335	0	(335)		(335)	0.0%	
4300 Premises Licence	180	497	317		317	36.2%	
	<u>14,381</u>	<u>35,351</u>	<u>20,970</u>	<u>0</u>	<u>20,970</u>	<u>40.7%</u>	<u>0</u>
Town Hall :- Indirect Expenditure							
Net Income over Expenditure	<u>(13,458)</u>	<u>(22,328)</u>	<u>(8,870)</u>				
<u>311 TIC</u>	0	10	10		10	0.0%	
4122 Postages	0	84	84		84	0.0%	
4123 Stationery	0	22	22		22	0.0%	
4127 Gifts	0	103	103		103	0.0%	
4230 Supplies	0	219	219		219	0.0%	
	<u>0</u>	<u>219</u>	<u>219</u>	<u>0</u>	<u>219</u>	<u>0.0%</u>	<u>0</u>
TIC :- Indirect Expenditure							
Net Expenditure	<u>0</u>	<u>(219)</u>	<u>(219)</u>				
<u>501 Contingency</u>	20,073	27,270	7,197		7,197	73.6%	
4400 Expenditure	20,073	27,270	7,197		7,197	73.6%	
	<u>20,073</u>	<u>27,270</u>	<u>7,197</u>	<u>0</u>	<u>7,197</u>	<u>73.6%</u>	<u>0</u>
Contingency :- Indirect Expenditure							
Net Expenditure	<u>(20,073)</u>	<u>(27,270)</u>	<u>(7,197)</u>				
Grand Totals:- Income	<u>301,387</u>	<u>626,574</u>	<u>325,187</u>			<u>48.1%</u>	
Expenditure	<u>217,587</u>	<u>709,675</u>	<u>492,088</u>	<u>0</u>	<u>492,088</u>	<u>30.7%</u>	
Net Income over Expenditure	<u>83,800</u>	<u>(83,101)</u>	<u>(166,901)</u>				
Movement to/(from) Gen Reserve	<u>83,800</u>						

Anne Willett

7f7

From: accountspayable@breckland.gov.uk
Sent: 18 August 2020 11:03
To: Attleborough Enquiries
Subject: Payment from Breckland Council by BACS on 18/8/2020
Attachments: ATT00001.txt

The following remittance details the payment made to 'ATTLEBOROUGH TOWN COUNCIL' on 18-AUG-2020 by BACSE

18-AUG-2020
11:02:31

Breckland Council - Integra 2

PL Payment Remittance



Header Details

Company Number: 1
Payment Reference: BCE1014579
Sundry Account: N
Payment Method: BACSE
Supplier: 000228
ATTLEBOROUGH TOWN COUNCIL
TOWN CLERK
TOWN HALL QUEENS SQUARE
ATTLEBOROUGH
NORFOLK
NR17 2AF
Payment Run Date: 18-AUG-2020
Payment Amount: 94,043.11

Line Details

Our Reference	Type	Narrative	Your Reference	Amount	Balance
0000186118	INV	WI Hall replacement tables 3PL2013/0413.	LONDONRDPLAY	94,043.11	94,043.11
Grand Total					94,043.11

Please Note:

The council will return all invoices unpaid where the invoice is not quoting a valid purchase order number

Please ensure all invoices and credit notes are received electronically to accountspayable@breckland.gov.uk

Email disclaimer:

The information contained in this email is confidential and intended only for the person or organisation to which it is addressed. If you have received it by mistake, please disregard and notify the sender immediately. Unauthorised disclosure or use of such information may be a breach of legislation or confidentiality and the content may be legally privileged. Any improper dissemination, forwarding, printing, or copying of this email is strictly prohibited. Emails sent from and received by employees of Breckland District Council may be monitored. They may also be disclosed to other people under legislation, particularly the Freedom of Information Act 2000, GDPR, the Data Protection Act 2018 and the Environmental Information Regulations 2004. If you have contacted the Council for a service any personal data you share will be used to help you access its services, or to answer your enquiry in line with our

Attleborough Town Council

Grants for the benefit of Attleborough

Please read the Grant Awards Policy before completing this form

On completion please send this form to: The Town Clerk, Attleborough Town Council, Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

For further information please contact the Town Clerk on 01953 456194

Section 1: Organisation

Name of Organisation: Rocklands Youth Football Club	
Primary contact name:	
Position (within organisation): Chair	
Contact Address:	
Telephone Numbers: Day	Postcode
E-mail address: rocklandschairman@outlook.com	Evening.
Date of Submission of application: 27 August 2020	

Section 2: Details of Organisation

Brief description of your organisation's aims: To provide a fun and enjoyable football service whilst allowing children to progress their football skills	
Year Formed: 2003	Run by committee (Y)
Is membership open to all? (Ages 4-18yrs)	
If No, what are the restrictions? Age only restriction	
How often do you meet and where are meetings held? Quarterly and in addition when necessary.	
How many members are there? 102	
Approximately how many (%) members live/work in Attleborough? 25.49%	

Section 3: Purpose of Organisation

Please give a summary of the activities of your organisation during the last year. If you are a new organisation please give an idea of activities you plan to undertake:

We are a Youth Football Club, at Grassroots level catering for the ages from 4-18 years of age providing children with the opportunity to express themselves in a safe environment with their peers and among qualified coaches who are DBS checked.

Describe how the local community, in particular the residents of Attleborough, benefit from your organisation:

We are a Youth Football Club, at Grassroots level. The single most important outcome of youth football is the social development of every individual child. They make friends for life, develop communication skills, problem solving, working as a team and leadership attributes.

As a club, the health, safety and welfare of every child that participates in football are our first and most important priority. This is closely followed by our commitment to providing a happy and inclusive environment for children

to learn and develop their football skills under the tutelage of experienced coaches, who are FA qualified and have the appropriate CRB child safety checks and emergency aid qualifications.

Section 4: Grant Request

Amount requested from the Town Council: £250

Please give details of what you wish to use the proposed grant award for: Like most volunteer organisations we have been hit by the COVID pandemic which has had a detrimental impact on our ability to generate funds. Additionally, we seek to maintain our high standards by providing the facilities and resources to ensure a safe environment with equipment fit for purpose. As our children are of mixed abilities, we need to cater for them by providing a range of training equipment. If we were fortunate enough to be successful in our application the grant would be used to purchase such training equipment such as training and match footballs, repair the variety of different sized goals that are required for the different ages, bibs, cones, safety lines etc. All a necessity in the modern safe football environment.

Have you received or applied for funding from any other source for this project/purpose? If so, give details: Jack can you insert info here as I do not have the details?

Section 5: Financial Details

Do you receive funding from other sources and if so where? We receive funding from membership fees from the parents of our registered players which covers our overheads including rent and league fees.

If you have previously received a grant from Attleborough Town Council in the past three years please give details: I am not aware that we have previously submitted a grant application.

Section 6: Supporting Information

Please tick the following:

I have enclosed the following supporting documentation:

- A constitution or set of rules by which my organisation runs (✓)
- This is available via our website - <http://rocklandsyouthfc.org.uk/wp/>
- The latest set of current annual accounts (✓)
- Any other supporting information

If you are a new organisation please include evidence of a planned budget – (n/a)

Section 7: Policy & Declaration

I declare that to the best of my knowledge and belief, the information given on this application and in any supporting information is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signature

Name of Signatory:

Position in organisation: Chair

Date: 27 August 2020

Whoever signs this declaration and takes overall responsibility for this funding on behalf of the group must be 18 years or over. Please note that completion of this form does not necessarily mean that a grant application will be successful in part or whole.