



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

Notice of the Meeting of Attleborough Town Council To be held on Monday, 13 July 2020 at 6.00pm

THIS MEETING WILL BE HELD VIRTUALLY AND WILL BE STREAMED LIVE FOR THE PUBLIC TO VIEW VIA A LINK WHICH WILL BE AVAILABLE ON THE COUNCIL'S WEBSITE. THE LINK WILL BE ACTIVATED PRIOR TO THE START OF THE MEETING.

THIS MEETING IS IN LINE WITH THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020

<http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

Gina Lopes
1 July 2020
CEO & Town Clerk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1) Mayor's Welcome

2) Apologies for absence

To receive and accept apologies for absence.

3) Declarations of Interest

a) To receive and consider declarations of interest in items below

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

4) Resident's Questions

10 Mins

This item is for residents to submit questions; which will be considered at the meeting subject to time limit. Please submit any questions by email by 12 noon on 6 July 2020 to enquiries@attleboroughtc.org.uk.

(Maximum 10 minutes in duration; questions addressed at previous meetings will not be tabled again)

5a) Minutes of the Town Council meeting held on 1 June 2020 -

5 Mins

for acceptance and approval

5b) Minutes of the Personnel Committee meeting held on 18 June 2020 – for

acceptance and approval

6) Planning and Highways –

Please Note: All planning applications and associated documents are available to view via the Breckland District Council Planning Link:

<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>

a) Decision notices received to-date – for information **5 Mins**

3PL/2020/0400/LU – 158 Ollands Road – Single Storey extension to the rear of the property (certificate of lawfulness) – Approved.

3PL/2020/0353/VAR – Building Plot, Leys Lane – Variation of Condition No 2 on 3PL/2019/0632/D – move property 3m forward – Approved.

3PL/2020/0082/O – Plot adjoining the Bungalow, Fiddlers Green – Erection of Cottage Style Dwelling and Double Garage- Approved.

3PL/2020/0465/HOU – 100 & 102 Station Road – Joint extension to the rear of properties 100 & 102 Station Road – Approved.

3PL/2020/0446/HOU – Beulah House, London Road – Alterations & extensions to existing dwelling - Approved.

b) Planning Applications received to-date **10 Mins**

To Resolve recommendations on the following planning applications: -

3PL/2020/0498/F – Site to the rear of & 7 Police House fronting on to Constable Close – Proposed new three-bedroom bungalow with parking – Response – *Concerns regarding overcrowding of site, provision of adequate parking and that approval of this application could set a precedent for future similar applications.*

3PL/2020/0187/HOU – Hill House, Burgh Common – Car Store, entrance gate and kitchen single storey extension (retrospective) – Response – *Approve subject to no neighbouring concerns.*

3PL/2020/0516/HOU – Dayjan, 12 Arlington Gardens – Demolition of existing garage and construction of storey extensions to front and rear - Response – *Approve subject to no neighbouring concerns.*

3PL/2020/0463/HOU – 29 Ellingham Road – Wrap round extension to the rear and side of the property - Response – *Approve subject to no neighbouring concerns.*

3PL/2020/0522/LB – 52 Connaught Road – Partial Re Thatching and Repairs to rot and various items to be repaired - Response – *Approve subject to no neighbouring concerns.*

3PL/2020/0535/HOU – Cwmanne Cottage, 6 Hargham Road – First floor rear extension above existing single storey extension - Response – *Approve subject to no neighbouring concerns.*

3PL/2020/0487/HOU – Walnut Tree Farm, West Carr Road – Removal of conservatory and replacement with porch to front, replacement lean-to extension to side, change of roof material to slates extended to edges of flat roof to rear and pitched roof over first floor dormers - Response – *Approve subject to no neighbouring concerns.*

3PL/2020/0523/A – 2A Exchange Street – A 50cm tall illuminated traditional barber pole - Response – *Approve subject to no neighbouring concerns.*

3PL/2020/0595/HOU – 62 Blackthorn Road – Proposed Single Storey Rear Extension - Response – *Approve subject to no neighbouring concerns.*

3PL/2019/1224/F – Unit 8, Orchard Garage, Station Road Industrial Estate – Industrial Unit Extension Response – *Approve subject to no neighbouring concerns.*

3PL/2020/0521/F – West Farm, West Carr Road – Conversion of Outbuilding to Family Residential Annexe Response – *Approve subject to no neighbouring concerns.*

3PL/2020/0660/LB – West Farm, West Carr Road – First Floor Rear Extension - Response – *Approve subject to no neighbouring concerns.*

- c) Other Planning Matters 10 Mins**
- i. **Planning Application Appeal to Secretary of State following refusal by Breckland District Council:**
3PL/2019/1054/O – Homestead, Ellingham Road – The erection of 1 No dwelling with associated garden and parking – Appeal Ref. APP/F2605/W/20/3247816 –for information
3PL/2019/1341/F – Land to the South of 31 Rye Lane – New single storey dwelling – Appeal Ref. APP/F2605/W/20/3251208 – for information
- ii. **Konect Bus Service Update** – for information
- iii. **Temporary Traffic Restriction Orders** – for information
STRO3774 - affecting the U31154 Rose Croft for a distance of 65 metres south eastwards because of works to facilitate a new electrical connection. The road will be temporarily closed (except for access) from 15th June 2020 to 19^h July 2020 for the duration of the works.
- iv. **Residents email to Norfolk Highways and Breckland Planning** – for response

- 7) Financial Matters 10 Mins**
- a) **To authorise payments** – for acceptance and approval – for resolution
b) **To agree direct debits** – for acceptance and approval – for resolution
c) **To receive Income** – for acceptance and approval – for resolution
d) **Petty Cash Sheet** - for information
e) **Income & Expenditure Report May 2020** – for information

- 8) Town Council Policy Reviews 5 Mins**
- a) **Complaints Policy and Vexatious Guidance Review:** for resolution
b) **Social Media and Electronic Communication Policy Review:** for resolution

- 9) Amended Standing Orders 5 Mins**
- a) **Debate on Standing Order 5** - In line with new empowerment enshrined in the Coronavirus Act 2020 and associated 2020 Regulations.

- 10) Coronavirus Recovery 20 Mins**
- a) **Pandemic Plan and Contingency Plan** – for information
b) **Grimsey Review; Covid 19 Supplement for Town Centres** – for information
<http://www.vanishinghighstreet.com/wp-content/uploads/2020/06/Grimsey-Covid-19-Supplement-June-2020.pdf>
c) **Reopening and Economic Recovery of the Town and High Street** – for consideration
d) **Norfolk County Council Temporary Traffic Management Measures** - for information

- 11) Correspondence 10 Mins**
- a) **Parish Partnership Scheme Initiative** – for consideration
b) **Banham Poultry Staff Parking Issues** – for consideration
c) **Besthorpe Motor Cross Noise** – for response
d) **Request re: Personal Training 1:1** – for consideration
e) **Thank you Email**– for information
i. Cemetery Maintenance

12) Exclusion of Press and Public

To pass a resolution excluding the press and public from the meeting under Section 1 of the Public Bodies (Admission to Meetings) Act 1960 given the sensitive nature of the business to be discussed

13) Update from Investigation Committee/Solicitor

15 Mins

a) Litigation

b) Staff Grievances

EXPECTED MEETING TIME TWO HOURS