



## ATTLEBOROUGH TOWN COUNCIL

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### ATTLEBOROUGH NEIGHBOURHOOD PLAN COMMITTEE

**Minutes of the meeting of the  
Attleborough Neighbourhood Plan Committee  
Held on Monday, 16 December 2019 at 6.30 pm in the Town Hall**

**Present:**

Cllr E Tyrer – presiding  
Cllr V Dale                      Cllr W Loades                      Cllr A Westby  
Cllr T Taylor                      Cllr P Leslie                      Cllr B Bulmer

In attendance – Gina Lopes – Chief Executive Officer & Town Clerk  
Anne Willett – CEO's Assistant (minute taker)  
Dist. Cllr T Ashby  
Amy Good (Attleborough Academy)  
10 x public

Cllr Tyrer invited Amy Good, student representative from Attleborough Academy, to take her seat at the table as a new non-voting member

**050.19) Apologies for absence**

Apologies for absence were received and accepted as follows:

Cllr T Crouch - Personal  
Cllr D Redmond – Other commitment  
Further apologies noted from Dist. Cllr Martin.

**051.19) Declarations of Interest**

**a) Declarations of interest received:** - None received

**b) To receive any requests for dispensation of Disclosable Pecuniary Interest -**  
None received.

**052.19) Public Participation**

**RESOLVED** the meeting be adjourned to allow the public to speak, see "Public Participation Notes " attached

**053.19) Minutes of the Attleborough Neighbourhood Plan Committee Meeting held on 18 November 2019**

On the motion of Cllr Taylor, seconded by Cllr Westby it was

**RESOLVED** to accept and approve the minutes of the Attleborough Neighbourhood Plan Committee meeting held on 18 November 2019.

- Two amendments were requested to the Public Participation notes and were noted

**ACTION: CEO**

- **045.19)** The CEO offered to circulate the resolutions where the existing consultants had been appointed as "evidence" of the work they are doing.
- Cllr Tyrer refused the CEO's offer.

**054.19) Projects List; Update from Cllr Tyrer**

Cllr Tyrer stated he was in discussion with the CEO, however, he was unable to attend an agreed meeting scheduled for Friday 13 December 2019 due to his work commitments. Cllr Tyrer had no update at this time. During his lengthy discussions it was apparent to him there was frustration concerning lack of progress. The CEO advised the lack of progress resulted from a lack of decisions during previous meetings held over several months. Cllr Tyrer requested any resolution made tonight should be circulated two weeks prior to the next committee meeting. Cllr Loades stated he will vote against this and will not be drawn into the Chairman's arguments.

On the motion of Cllr Westby, seconded by Cllr Leslie, it was

**RESOLVED** Any resolutions made tonight are circulated two weeks prior to the following meeting.

On the motion of Cllr Leslie, seconded by Cllr Westby it was

**RESOLVED** the Town Council Officer provide ANP Committee with an updated projects list two weeks prior to the February ANP meeting.

Abstained: Cllr Bulmer.

**055.19) Cllr Tyrer to Report:- Progress & Updates**

On the motion of Cllr Leslie, seconded by Cllr Loades it was

**RESOLVED** to assign individuals leads on themes.

Cllr Bulmer would like to post on website, social media and newsletter so others could be involved.

Abstained: Cllr Bulmer, Cllr Dale

Theme leads agreed: -

- a) The Local Economy
  - i Additional Employment Land – Cllr P Leslie
- b) Housing – Cllr Taylor
- c) Transport & Communications
  - i Car Parking Strategy - Cllr Tyrer
- d) Education – Cllr Dale & Amy Good
- e) Health & Social Care – Cllr Bulmer
  - i Working with Doctors
  - ii New Health Centre
- f) Sports & Community Facilities – Cllr Loades
  - i Gaymers Master Plan Scope
  - ii London Road
- g) Environmental, Sustainability & Design Quality
  - i Design Guide – Cllr Westby
- h) SUE/S106 Updates – meeting with Ptarmigan held and discussed at Full Council
- i) ANP Committee & Governance – no comment
- j) ANP Budget & Procurement – no comment
- k) AAN Representative – Amy Good
- l) Attleborough Development Partnership - Cllr Tyrer suggests he contact Breckland Council as Chair of ANP to arrange a meeting with the District Councillors and the Leader of Breckland. The CEO advised this request should be taken to Full Council for transparency and for Cllr Tyrer to be given delegated powers and a brief for the meeting. On the motion of Cllr Leslie, seconded by, Cllr Taylor it was **RESOLVED** to add as an agenda item for the next meeting.  
Abstained: Cllr Bulmer
- m) ANP Monitoring & review – no comment
- n) Future Open Events & Workshops - after a brief discussion some felt it best to wait until project list has been updated and more progress has been made.

ANP Mins 16.12.19

Cllr Dale & Cllr Taylor had attended a workshop on Local Plan, advised Councillors should consider their responses and needed training. Requested Planning training with Breckland Council Planning Officer. The CEO confirmed there had been continual training on offer but agreed training should be ongoing and there were many training options available which are circulated to Councillors regularly.

On the motion of Cllr Taylor, seconded by Cllr Leslie it was

**RESOLVED** to contact the Local Planning Authority to request training and to include Neighbourhood Plan training.

**ACTION: CEO/ALL CLLRS**

CEO advised all theme leaders and groups should have a clear brief before proceeding.

On the motion of Cllr Leslie, seconded by Cllr Dale it was

**RESOLVED** that Cllr Tyrer would bring a proposed brief to the next meeting in January 2020.

**ACTION: ET**

Cllr Leslie requested contact details of the previously agreed representatives and the CEO agreed to circulate. Cllr Bulmer stated communication was needed with all the other groups and Cllr Leslie suggested they attend each meeting and give an update.

On the motion of Cllr Tyrer, seconded by Cllr Taylor, it was

**RESOLVED** the CEO to contact Breckland Council in light of review of Breckland Local Plan as recommended by the Inspectorate last month and query if ANP needs to be reviewed.

Abstained: Cllr Loades & Cllr Bulmer

**ACTION: CEO**

#### **056.19) Public Participation**

**RESOLVED** the meeting be adjourned to allow the public to speak, see "Public Participation Notes" attached

#### **057.19) Items for Next Agenda**

London Road Park

Money available & S106 funds

Projects started

Meeting closed at 8.35 pm

**Public Participation Notes:**

The Chairman invited members of the Public to speak and points raised included the following:

- Cllr Dale advised the public when a complaint is made against a Councillor it should be directed to Breckland District Council.
- Dist. Cllr Ashby said he didn't recognise comments he made regarding the ADP within the draft minutes and asked 'objected to' be deleted, however, he complimented the Town Council for posting draft minutes on website prior to the meeting.
- Former member of the ANP Steering Group asked if a Project Manager had been appointed, Cllr Tyrer suggested a meeting with Town Clerk and Councillors.
- Resident asked if draft minutes will always be posted on website and if the project list will be updated each month on website and also queried date of next newsletter.
- Resident informed Members this is the first ANP meeting he had attended, stating he was confused and depressed regarding how the meeting was being managed; expressing his unhappiness with the Chairman's leadership, as not leading and wished to express his grave concern on this matter. - Cllr Tyrer offered to discuss privately.
- Resident felt all Councillors should be attending the ANP Committee as this was the biggest investment in Attleborough's future and all should be aware of what is happening.