ATTLEBOROUGH TOWN COUNCIL
Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

You are hereby summoned to attend the Meeting of
Attleborough Town Council
To be held on Monday 3 February 2020 at 6.00pm
Town Hall, Queen’s Square, Attleborough

Anne Willett
29 January 2020
CEO’s Assistant

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1) Apologies for absence
   To receive and accept apologies for absence.

2) Declarations of Interest
   a) To receive and consider declarations of interest in items below
      (Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
      b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

3) Public Participation
   10 Mins
   To agree a resolution that the meeting be adjourned to allow the public to speak
   (This includes matters on the agenda. Maximum 10 minutes in duration)

4a) Minutes of the Town Council meeting held on 13 January 2020 - 5 Mins
    for acceptance

4b) Minutes of the Attleborough Neighbourhood Plan Committee meeting held on 16 December 2019 – for acceptance

5) Planning and Highways –
   a) Decision notices received to-date – 5 Mins
      3PL/2019/1435/F – Land to Side/Rear, 7 Dodds Lane – Sub-division of garden, erection of a pair of two-storey semi-detached dwellings, and garages and parking on the land to side/rear of No. 7 Dodds Lane – Approved.
      3PL/2019/0780/LB– The Railway Station, Station Road – Demolition of the two small ancillary buildings, redevelopment of the existing car park to include new car park area to be laid out including new car parking bays, ticket machine and cctv and lighting.
Demolition of the existing boundary retaining wall and construction of new realigned wall, footway-cycleway and new bus stop – Approved.
3PL/2019/0660/F – Site Adjacent to The Nook, Buckenham Road – Erection of 6 dwellings including ecological wildlife zone - Refused.
3PL/2019/1475/HOU – 22 Hargham Road – First Floor Rear Extension and internal alterations – Approved.
3PL/2019/0275/O – Land North of Blackthorn Road – Development of up to 80 dwellings with associated infrastructure including green space, swale and noise attenuation barrier – Refused.
3PL/2019/1317/F – Melford House, Station Road – Removal of an existing fence and a number of conifer trees at the front of the property, and replace them with a brick wall and gates – Approved.

b) Planning Applications received to-date

To make observations on the following planning applications: -
3PL/2020/0006/HOU – Cornerways, 28 New North Road – Erection of a single storey timber granny annexe for ancillary use to the main dwelling.
3PL/2020/0007/LU – Cornerways, 28 New North Road – Use of the land for siting of a mobile home for use ancillary to the main dwelling (Certificate of Lawfulness).
3PL/2020/0008/LU – 7 Circlet Place – Erect a non-boundary wall from back of house ato enclose existing patio approx. 9.1m long and 2.4m high.
3PL/2012/0015/F – 22 Connaught Road – Change of Use from 2 no. Studio Flats (C3) dwellinghouse) to 2 no. Studio Flats to provide Residential Accommodation by Persons with Learning Disabilities (C2 Residential Care).
3SR/2020/0001/SCR – Land Off Fowlers Lane – Proposed Instillation of New Rising Main between Attleborough Sewerage Treatment works and land off Fowlers Lane - for information only.

c) Other Planning Matters

i. Norfolk County Council; Norwich Western Link Update - for information
ii. Norfolk County Council; Transport for Attleborough – Church Street, Queens Road and Queens Square – for information
iii. Norfolk County Council; Proposed Traffic Orders - STRO62120 – for information

iV. Temporary Traffic Restriction Orders – for information
   • STRO3464 – affecting U33189 Queens Square, B1077 Church Street, B1077 Queens Road, B1077 Exchange Street and C572 for the duration of works 3rd February 2020 to 19th June 2020. Please read the TRO to see the particular for the various works and dates.
   • STO3396 - affecting B1077 Church Street, B1077 Exchange Street, B1077 Norwich Road, U33189 Queens Square for the duration of works 3rd February 2020 to 17th April 2020. Please read the TRO to see the particular for the various works and dates.
   • STRO3305 – Order prohibiting the use of vehicles of the road from Snetterton to Old Buckenham for 20 meters either side of the rail crossing in the parish of Quidenham. From 23:00 hours on 11th February 2020 to 06:00 hours on 12th February 2020 for the duration of the works.
v. Norfolk County Council; Response re: Additional Signage Request - for information

6) **Councillors Reports**
To receive written reports of external meetings attended –
   a) **Addressing Loneliness and Social Isolation Update; Cllr Roper** – for information
   b) **Breckland District Council Climate Emergency; Cllr Taylor to report** – for information

7) **Other Reports**
To receive reports from -
   a) **Mayor’s Report** – for information
   b) **Deputy Mayor’s Report** - for information
   c) **County and District Councillors** - for information
   d) **CEO’s Report** - for information

8) **Financial Matters**
   a) To authorise the payment of cheques – for acceptance and approval
   b) To agree direct debits – for acceptance and approval
   c) To receive Income – for acceptance and approval
   d) **Income & Expenditure Reports November 2019** – for information
   e) **Quotations**– for consideration
      i. Further Repairs to Church Wall
      ii. Ground Staff Welfare WC, Shower and Eating area; to meet H&S Standards
   f) **Request for Donation (S137)** – for consideration
      i. Attleborough Health Care and Well-being Trust

9) **VE Day 75 Match Funding** – for consideration

10) **Request from ANP Chairman**
Request for brief, delegated powers for a meeting with the ANP Chairman and the Leader of Breckland Council and the District Councillors to discuss the Attleborough Development Partnership.

11) **London Road Play Area** – for discussion

12) **Correspondence**
   a) **Chapel Road, Dog Waste Bin** – for consideration
   b) **Request for a new Bin on Maurice Gaymers Industrial Estate** – for consideration
   c) **Light House Requests** -
      i. To use Queens Square on Good Friday – for consideration
      ii. To hold a ‘Family Fun Day’ – for consideration
   d) **The Next Attleborough Safer Neighbourhood Action Panel Meeting Date; Thursday 16th April 2020 at 11.00 am** - for information
   e) **Thank you letter** - for information
      i. To the Grounds Team for prompt removal of a fallen tree and Hedge Trimming

13) **Date of Next Meeting**
Monday 2 March 2020

**MAXIMUM MEETING TIME ONE AND A HALF HOURS**
**ALL COUNCIL MEETINGS ARE RECORDED FOR ACCURACY**
**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**