



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

**You are hereby summoned to attend the Meeting of
Attleborough Town Council
To be held on Monday 7 October 2019 at 7.00pm
Town Hall, Queen's Square, Attleborough**

Anne Willett

1 October 2019
CEO's Assistant

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1) Apologies for absence

To receive and accept apologies for absence.

2) Declarations of Interest

a) To receive and consider declarations of interest in items below

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

3) Public Participation

10 Mins

To agree a resolution that the meeting be adjourned to allow the public to speak
(This includes matters on the agenda. Maximum 10 minutes in duration)

4a) Minutes of the Town Council meeting held on 2 September 2019 -

for acceptance and approval

4b) Minutes of the Planning and Highways Committee meeting held on 2

September 2019 and 16 September 2019 – for acceptance and approval

4c) Minutes of the Environment Committee meeting held on 16 September 2019 –

for acceptance and approval

4d) Minutes of the Attleborough Neighbourhood Plan Committee meeting held on

16 September 2019 – for acceptance and approval

4e) Minutes of the General Purposes & Finance Committee meeting held on 8 July

and 27 September 2019 – for acceptance and approval

6) Councillors Reports

10 Mins

To receive written reports of external meetings attended - for information

7) Other Reports

5 Mins

To receive reports from -

- a) **Mayor's Report** – for information
- b) **Deputy Mayor's Report** - for information
- c) **County and District Councillors** - for information
- d) **CEO & Town Clerk's Report** - for information

8) Financial Matters

10 Mins

- a) **To authorise the payment of cheques** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Income & Expenditure Report 31 July 2019**– for information
- e) **External Auditors Report** – for acceptance and approval
- f) **Precept 2nd Instalment** – for information
- g) **Request for Donation** – for consideration
 - i Norfolk Citizens Advice
 - ii Attleborough Fun Fest Team
- h) **Request for Grant Application** – for consideration
 - The Lighthouse Charity
- i) **Cost of Skate Park Repairs** – for consideration

9) Community Right to Bid – List of Assets of Community Value – for resolution

Property: The Lighthouse – 131 Hargham Road, Attleborough, NR17 2JP

Part 5 Chapter 3 Localism Act 2011

Assets of Community Value (England) Regulations 2012

5 Mins

10 Town Events + 4 Year Business Plan

10 Mins

- a) i **Fireworks** – for resolution
- a) ii **Summer Carnival** – for resolution
- b) **4 Year Business Plan** – for consideration

11 Committee Structure & Meeting Timetable

5 Mins

- a) **Information Notes**
- b) **Proposal from Cllr Leslie**

12) Correspondence

5 Mins

- a) **Norfolk County Council consultation on proposals for new council divisions and division boundaries** – for information

13) Public Participation

10 Mins

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration)

MAXIMUM MEETING TIME ONE AND A HALF HOURS

ALL COUNCIL MEETINGS ARE RECORDED FOR ACCURACY

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND