



ATTLEBOROUGH TOWN COUNCIL

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ATTLEBOROUGH NEIGHBOURHOOD PLAN COMMITTEE

Minutes of the meeting of the Attleborough Neighbourhood Plan Committee held on Monday, 17 June 2019 at 6.00 pm in the Town Hall

Present:

Cllr E Tyrer – presiding
Cllr T Crouch Cllr V Dale Cllr B Bulmer
Cllr T Taylor Cllr P Leslie
In attendance – Gina Lopes – Chief Executive Officer and Town Clerk
Trisha Drewery – Clerk’s Assistant (minute taker)
4 x public

001.19) Election of Committee Chairman for the year 2019-20

On the motion of Cllr Leslie, seconded by Cllr Bulmer it was
RESOLVED to elect Cllr Tyrer as the Committee Chairman for the municipal year
2019/20.

002.19) Apologies for absence

All members present.

003.19) Declarations of Interest

a) Declarations of interest received: -

Cllr Tyrer – Professional (working) connections with Ptarmigan in S106 discussions,
Norfolk County Council and as an Academy Governor.

b) To receive any requests for dispensation of Disclosable Pecuniary Interest

None received.

004.19) Public Participation

RESOLVED the meeting be adjourned to allow the public to speak, see “Public
Participation Notes” attached

005.19) Minutes of the Attleborough Neighbourhood Plan Committee Meeting held on 18 February 2019

The minutes of the Attleborough Neighbourhood Plan Committee meeting held on 18
February 2019 were noted.

006.19) Interest Groups

Attleborough Health, Care and Wellbeing Trust (ATTCARE) Report; Cllr Bulmer – noted for information. The Chairman expressed congratulations to group for their progress.

007.19) Projects List Priorities

A lengthy discussion took place, points included:

- It was suggested the projects list become a 'rolling monitoring list' to identify who is responsible for each priority; it could then be tabled at each meeting for Members to 'go through' each theme.
- Members were reminded the project list is in its second year of being tabled frequently at ANP Committee and Full Council meetings; during which the Town Council has not prioritised the projects for action. The purpose of Council meetings is to make Resolutions within a legal framework, informal discussions could take place in between.
- In 2018/19 all Interest Groups were invited to attend a meeting; however, only two responses were received from the list taken from the ANP Steering Group Deputy Chair. It was suggested communication with external stakeholders be added to the next Agenda.
- Members previously resolved for the CEO to continue ongoing communication with Simon Wood, from Breckland District Council to discuss access to existing S106/SUE funding and necessary actions; the CEO confirmed discussions are continuing and some Councillors have also attended these meetings as well as the appointed Consultants.
- The S106 agreement is currently with Breckland being amended, next meeting date to be arranged.
- Ian Barclay, Sports Consultant, has met with CEO and Councillors to take this project forward. However, the Town Council is still awaiting Breckland District Council to release their feasibility study report on Indoor Sports.
- Discussions took place regarding how to engage with the community; the CEO suggested a further Open Day which was previously well received and could engage the public
- The CEO suggested holding every third meeting as 'Open Forum' for the public to ask questions; this was felt an "excellent" idea. However it was felt these would need items for discussion tabled on the Agenda and kept to time to avoid late night participation.
- Another suggestion was to have representatives of the community attend a committee meeting, rather than have separate lengthy meetings.
- Generally felt there was no point in having meetings for the sake of it
- Keen to encourage involvement from youth, community and business groups
- The CEO informed Members she has spoken to the Neighbourhood Plan Officer at Thame Council who is willing to share advice and experience of their own very extensive Plan and on delivering the Neighbourhood Plan projects.
- Cllr Crouch informed Members he was at function in his role as Mayor and met Sam Chapman-Allan, Leader of Breckland District Council; who has confirmed his wish to re-engage regarding the Attleborough Development Partnership. It was suggested Cllr Chapman Allen be invited to attend a 'general meeting' to discuss options.
- Working collaboratively is the best way forward with an agreed structure of work
- The CEO advised the in-house newsletter was due and suggested an update of the ANP projects lists, priorities and actions could be included and invited suggestions from members
- The Breckland team should be engaged regarding future projects and plans

- The CEO suggested a circular email may be an inclusive way to communicate between committee members to enable collaborative working and information sharing

ACTION: Cllr Tyrer to update the Projects list and offer suggested priorities; to circulate the list to all committee Members for their input and identify the most important themes linking to S106 funds in time for the next meeting.

008.19) Correspondence

a) Norfolk & Suffolk Industrial Strategy; Simon Papworth – New Anglia LEP – Noted for information. The CEO confirmed she had briefly discussed the ANP with Mr Papworth at a recent meeting and asked about LEP funds.

b) Ministry of Housing, Communities and Local Government; Notes on Neighbourhood Planning, Edition 22, May 2019 – Noted for information.

c) HSJ Journal Articles – Noted for information.

d) Resident's emails re: ANP – Noted for information.

009.19) Date of Next Meeting

15 July 2019

Meeting closed at 7.15 pm

Public Participation Notes:

The Chairman invited members of the Public to speak and points raised included the following:

- Resident voiced his concerns regarding the 'wisdom' of some the Members' stating 'a number of people have very little experience'.
Discussed Members consider the possibility of having 'an outside Chairman'.
Stated Attleborough Health Care and Well Being Trust have 'already progressed'.
The ANP Committee needs 'a lot more drive, a lot more enthusiasm' and 'it should be a team effort'.
- Resident queried the current position of the Attleborough Development Partnership; this was discussed within the meeting.
- Concern was raised regarding possible interests of some members