



## **ATTLEBOROUGH TOWN COUNCIL**

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
Tel: 01953 456194 - email: [enquiries@attleboroughtc.org.uk](mailto:enquiries@attleboroughtc.org.uk)

**You are hereby summoned to attend the Meeting of  
Attleborough Town Council  
To be held on Monday, 6 August 2018 at 7.00pm  
Town Hall, Queen's Square, Attleborough**

**Anne Willett  
31 July 2018**

**Clerk's Assistant to Attleborough Town Council**

### **AGENDA**

**To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -**

#### **1) Apologies for absence**

To receive and accept apologies for absence.

#### **2) Declarations of Interest**

##### **a) To receive and consider declarations of interest in items below**

*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*

##### **b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

#### **3) Public Participation**

To agree a resolution that the meeting be adjourned to allow the public to speak  
(This includes matters on the agenda. Maximum 10 minutes in duration)

**4a) Minutes of the Town Council meeting held on 2 July 2018** – for acceptance and approval

**4b) Minutes of the Planning and Highways Committee meeting held on 2 July 2018 and 16 July 2018** – for acceptance and approval

**4c) Minutes of the Environment Committee meeting held on 16 July 2018** – for acceptance and approval

**4d) Minutes of the General Purposes and Finance Committee meeting held on 30 May 2018** – for acceptance and approval

#### **5) Councillors Reports**

To receive written reports of external meetings attended - for information

#### **6) Other Reports**

To receive reports from:

- a) **Mayor's Report** – for information
  - i. Mayor's Open House Event 21 July 2018; Informal Notes from Cllr Dale
- b) **County and District Councillors** - for information
- c) **Clerk's Report** - for information

#### **7) Financial Matters**

- a) **To authorise the payment of cheques** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Income & Expenditure Reports 30 June 2018** – for information
- e) **Change of Solicitor** – for consideration

#### **8) Warrens Lane**

- a) **Proposed Cemetery Feasibility Study for Ground Water** – for consideration

#### **9) Gaymers Meadow**

- a) **ROSPA Play Area Access Audit Report** – for information
- b) **Dog Walkers Fence** – for consideration

#### **10) Attleborough Neighbourhood Plan Committee**

- a) **Terms of Reference** – for consideration
- b) **Councillor Representation** – for consideration
- c) **Attleborough Health, Care and Well-being Trust Report; July 2018** – for information
- d) **Community Centre Visits Report; Cllr Bond** – for information

#### **11) Correspondence**

- a) **Breckland District Council Cabinet Decision, 24 July 2018 re: Community Reserve Projects** – for information.
- b) **Anglia in Bloom Competition Update; Cllr T Crouch** – for information
- c) **LCPAS; Recommendations to prevent breach of General Data Protection Regulations** – for information
- d) **Consultation – Breckland District Council Gambling Policy** – for information
- e) **Poppy Memorial, Queens Square** – for consideration
- f) **Thank You Correspondence** – for information
  - i. Praise for Groundsmen re: Church Yard

#### **12) Public Participation**

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration)

#### **12) Date of next Meeting**

3 September 2018, Full Council Meeting  
20 August 2018 Attleborough Neighbourhood Plan Committee Meeting  
20 August 2018 Environment Committee Meeting  
20 August 2018 Planning and Highways Meeting

**ALL COUNCIL MEETINGS ARE RECORDED FOR ACCURACY  
MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**