



## ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
Tel: 01953 456194 - email: [enquiries@attleboroughtc.org.uk](mailto:enquiries@attleboroughtc.org.uk)

### ATTLEBOROUGH NEIGHBOURHOOD PLAN COMMITTEE

**Minutes of the meeting of the  
Attleborough Neighbourhood Plan Committee  
held on Monday, 18 June 2018 at 5.30 pm in the Town Hall**

#### Present:

Cllr E Tyrer              Cllr V Dale              Dist Cllr Stasiak

In attendance – Gina Lopes – Clerk to Attleborough Town Council  
Trisha Brewery – Admin Assistant (minute taker)  
Dist. Cllr T Ashby  
4 x public

#### 010.18) Apologies for absence

Cllr Bond              -              Work Commitments

#### 011.18) Declarations of Interest

- a) To consider declarations of interest in respect of items below – None received.
- b) To receive any requests for dispensation of Disclosable Pecuniary Interest – None received.

#### 012.18) Public Participation

**RESOLVED** that the meeting be adjourned to allow the public to speak –  
Public present.

#### 013.18) Minutes of the Attleborough Neighbourhood Plan Committee Meeting held on 21 May 2018

**RESOLVED** to approve and accept the minutes of the meeting of Attleborough Neighbourhood Plan Committee meeting held on 21 May 2018, as a true and accurate record of the meeting; the Chairman duly signed the minutes

#### 014.18) S106/SUE Discussions – Update

- The Clerk reported she had attended the Breckland Local Plan Hearing on the 5 June 2018 with Liz Wrigley, Core Connections.
- They had reiterated the requirements of the Town Council regarding the infrastructure and link road and also within the Attleborough Neighbourhood Plan: members noted the complete list of the hearing questions previously circulated
- Following the meeting, the Clerk and Liz Wrigley had an informal meeting with John Long and Craig Nielsen (Ptarmigan) and briefly spoke to Phil Mileham (Breckland

District Council); outstanding items from a previous meeting with Cllr Dale, Cllr Bond and the Clerk were discussed.

- A further meeting has been booked, provisionally for 25 June 2018, to further discuss the S106 agreement
- The Clerk will also invite Richard Doleman (Norfolk County Council) and Andrew Bingham (East Harling Drainage Board) to a joint meeting with all parties asap
- The Clerk met with Mr Colin MacConachie, Abellio, and Norfolk County Council Highways Officers to discuss the planned restructure of the Railway Station Car Park.
- The Clerk reported that she has spoken with Mr Ian Barclay regarding the feasibility study for the potential management/ownership/costings of the Linear Park; the study should also assist with the S106 negotiations
- Noted the dates have been agreed for the community centre visits by Cllr Dale and Cllr Bond to Cringleford, Poringland and Costessey

**ACTION: CLERK/RB/VD**

#### **015.18) ANP Projects**

##### **a) Proposed Cemetery Warren's Lane; Draft S106 Agreement**

A short discussion took place; points included:

- The Clerk has contacted the Case Officer and explained the need for ground water tests to be completed to enable members to consider an informed decision.
- Advice is that any ground used for burial should have at least three and a half metre clearance for burials before it would be considered appropriate for use as a cemetery.
- The Clerk advised Members that the Town Council could not progress the land for potential burial ground until the tests have been completed and reports received.
- A date for the test to take place was arranged but has been postponed due to unforeseen circumstances.
- In light of the above, a decision regarding signing of any agreements was deferred until the test results have been obtained.

**ACTION: CLERK**

##### **b) Station Road Car Park –**

A short discussion took place; points included:

- The Clerk has met with Abellio and Norfolk County Council Highways Officers
- The two Norfolk County Council Highways Officers at the meeting were different Officers and had not been involved in past discussions
- At the meeting the Clerk had reiterated the Town Council's request for Norfolk County Council Highways to consider resurfacing the adjoining Recreation Ground car park (Station Road) as part of the current project at the Railway Station.
- The Highway Engineer had subsequently offered two options for ATC car park for consideration and this information had been previously circulated to members.
- The Clerk informed Members, Abellio confirmed that as a private enterprise they will be charging for the Railway Station car parking on completion of their project to recoup costs.
- Dist. Cllr Stasiak warned Members that Breckland District Council will be commencing discussions regarding charging for their own parking areas in the near future; advising the Town Council to begin discussions to expedite any decisions.
- Cllr Tyrer advised parking should be looked at holistically to enable clarity regarding the situation for residents and local businesses, this would allow a strategy for an implementation plan.

On the motion of Cllr Tyrer, seconded by Dist. Cllr Stasiak it was

**RESOLVED** to accept Option 2 for a site investigation to establish the thickness of the existing ATC car park surface and the requirements for effective resurface of the area.

**ACTION: CLERK**

**c) Linear Park East Harling Drainage Board Report (28 March 2018); Options for Maintenance of SuDs and Watercourses** – Noted for information.

**016.18) Newsletter Printing Quotation**

This item was briefly discussed and agreed to refer to Full Council for further consideration

**017.18) 2018 Meeting Dates**

16 July 2018

17 September 2018

15 October 2018

19 November 2018

17 December 2018

Meeting closed at 6.05 pm

### **Public Participation Notes**

The Chairman invited members of the public to speak and points raised included the following:

- Resident:
  - Voiced his opinion that 'it was unfair to compare the Attleborough Matters in the same context as a 2-page newsletter'; stating it is essential for the Town Council to keep residents informed as to the status of the Neighbourhood Plan.
  - Suggested representatives from the Interest Groups should be given the opportunity to feedback to the Town Council following any informal meetings to ensure continuing communication regarding accepting or rejecting proposals. Councillors confirmed their intent to invite representatives to future meetings.  
Dist. Cllr A Stasiak confirmed Breckland District Council are taking the Technical Corridor very seriously and have high hopes for it to act as an enabler for expansion in local areas.
  - Spoke of an article he had read in which 'Technical Corridor' was referred to as the 'Norwich to Cambridge Technical Corridor'. Resident felt the Town Council should write to the paper stating that Attleborough is a connector to the A11 and therefore an important part of the new venture.
  - Stated the Railway Station Hub needs an overall strategy.