



# ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
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## ENVIRONMENT COMMITTEE

**Minutes of the meeting of the Environment Committee  
Held on Monday, 20 March 2017 at 6.30pm in the Town Hall**

**Present:**

Cllr T Crouch – presiding

Cllr V Dale

Cllr T Taylor

Cllr S Taylor

Cllr G Ellis

In attendance – Gina Lopes – Clerk to Attleborough Town Council

Trisha Drewery (minute taker)

2 x public

### **68.16) Apologies for absence**

Cllr Burton - Work

**69.16) Declarations of Interest in items below**

**a) To receive and consider declarations of interest – None**

**b) To receive and consider any requests for dispensation of Disclosable Pecuniary Interest – None.**

### **70.16) Public Participation**

**RESOLVED** that the meeting be adjourned to allow the public to speak – No comments received

**71.16) Minutes of the Environment Committee meeting held on 20 February 2017**

Noted the minutes of the Environment Committee meeting held on 20 February 2017.

### **72.16) Extension to Groundsman Shed**

Discussion took place regarding the four quotes for the extension to the Groundsman's shed and points raised included:

- A C Bacon came out to the site prior to providing their quote. These specifications were circulated to the other builders to quote, unfortunately, they have not kept to the specifications. A C Bacon has been asked to provide a quote for the floor
- The Groundsmen need a welfare area.
- Cllr Ellis requested to see the final price prior to taking it to Full Council for approval.
- A C Bacon built the original building so the standard of work is already known.

On the motion of Cllr S Taylor, seconded by Cllr Ellis it was

**RESOLVED** to sanction the build with a limit of £60,000 to allow the Clerk to progress; preferred supplier is A C Bacon

**ACTION: CLERK**

### **73.16 Installation of new benches**

Discussed residents' correspondence and noted one has praised the Groundsmen's upkeep of the play area at Gaymers Meadow. Requested that some seating be installed for those supervising children and that a litter bin be installed. Suggestion for a child friendly bin to encourage correct placement of the litter.

On the motion of Cllr Dale, seconded by Cllr Ellis it was

**RESOLVED** to provide two new benches and a child friendly litter bin at Gaymers play area and also to purchase additional three replacement bins.

**ACTION: CLERK**

### **74.16) Attleborough in Bloom**

An entry to 'Anglia in Bloom' has been sent. The existing budget to be used to purchase plants and the Town Council to invite local businesses to sponsor tubs to add funds to the budget. The flower tubs will be placed by the entrances in to the Town and the Town's Square. The use of the original planters that bolted to the old railings was considered and possibly could be fixed to street lights or town signs. Planting suggestions to be sent to the Clerk and Cllr Crouch will liaise regarding the planting of the tubs and purchasing. Noted that verges by Cyprus Road/Queen's Road were in a bad state and to ask Highways to install either shrubs or bollards to deter parking here.

**ACTION: CLERK/ALL CLLRS**

### **75.16) Resignation of Tree Surgeon**

Members noted that Mr Thomas has resigned from undertaking any further work as Tree Surgeon for the Town Council due to his workload and not being able to commit to attending for a day a month. The Clerk confirmed the tree survey was due to be carried out at the end of the week and also work to the Oak trees. Queries were raised regarding whether the Oak trees on Decoy Common have any Tree Preservation Orders on them. The Clerk will check prior to any work being undertaken by the new Tree Surgeon, Andrew Coombes.

**ACTION: CLERK**

The meeting closed at 7.00pm