



**ATTLEBOROUGH TOWN COUNCIL**

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
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**ENVIRONMENT COMMITTEE**

**Minutes of the meeting of the Environment Committee  
Held on Monday, 18 July 2016 at 6.10pm in the Town Hall**

**Present:**

Cllr T Crouch – presiding  
Cllr G Ellis  
Cllr J Burton  
Cllr S Taylor  
Cllr V Dale  
Cllr T Taylor  
In attendance – Gina Lopes, Town Clerk  
Anne Willett, Clerk's Assistant  
5 x public

**17.16) Apologies for absence**

None

**18.16) Declarations of Interest in items below**

- a) To receive and consider declarations of interest - None
- b) To receive and consider any requests for dispensation of Disclosable Pecuniary Interest - None

**19.16) Public Participation**

**RESOLVED** that the meeting be adjourned to allow the public to speak – No comments received

**20.16) Minutes of the Environment Committee meeting held on 6 July 2016**

**RESOLVED** to approve and accept the minutes of the Environment Committee meeting held on 6 July 2016 as a true and accurate record of the meeting and the minutes were duly signed by the Chairman

**21.16) Request for New Storage Building at the Recreation Ground**

Cllr Crouch reported that the Head Groundsman had requested additional storage space and this was discussed. The Clerk advised that the grounds staff should be provided with a rest room and also shower and toilet facilities.

On the motion of Cllr Dale, seconded by Cllr S Taylor, it was

**RESOLVED** that the Clerk seek advice and a quote for the additional space

**22.16) Moving of plant tubs & to consider new purchases**

Cllr Crouch suggested new sites for the planters and felt that any purchases should be deferred.

**RESOLVED** to accept the list of sites presented and to clean and move the planters at the end of the season

**23.16) To discuss progress of Decoy Common**

Cllr Crouch and Cllr Dale advised there was no further progress and at the last meeting the trustees agreed to seek confirmation of the boundary. Cllr Ellis raised concern regarding water going under the motorway and not dispersing and has referred this to the Highways Officer

**24.16) Purchase of additional bins**

It was reported that there were bins that had been removed, one by M&Co and another in the Queen's Square car park – Clerk to contact Breckland Council  
**RESOLVED** to purchase three new steel bins from Bodo at £400 each

**25.16) Town sign repair**

The Clerk confirmed that the refurbished town sign had been reinstalled in Queen's Square by the grounds staff. The sign had been turned to face in the same direction as previously. Noted that the other town sign was leaning and needed attention and the Clerk advised that she had already discussed with the Head Groundsman

**26.16) Gaymers grass cutting and dog walking signs**

There was a brief discussion regarding the cutting at Gaymers and the Clerk to advise the grounds staff not to cut the grass short but to keep the swathes and natural areas to protect the bee orchids.

It was reported that dogs are roaming on all areas and owners are not clearing up dog waste. Noted this had been previously discussed and suggested to make a press release. The Clerk advised that one of the grounds staff had been verbally abused and threatened by a dog walker and this had been reported to the Police. Some members reported previous incidents when they had also been verbally abused by dog walkers.

**RESOLVED** that there should be a press release regarding the dog walkers and threats to staff and councillors

**27.16) Tree management strategy**

Cllr Crouch reported that he had met with Cllr Burton and Mr Thomas, the tree surgeon, to discuss tree work and Mr Thomas had not received written confirmation of his appointment. The Clerk expressed disappointment that she had no knowledge of the meeting and agreed to contact Mr Thomas and confirm the work previously approved. The Clerk raised concern regarding the proposal that Mr Thomas carry out a tree survey as she was unable to confirm that it met health and safety requirements following advice from the H&S consultants. It was noted that Mr Thomas was not insured to provide a tree survey but councillors stated he was qualified - this item to be further considered at the next meeting

**28.16) Allotments**

**a) Tenant's request for a polytunnel** – There was a brief discussion and it was confirmed that there were some polytunnels already on allotments.

**RESOLVED** to allow the polytunnel but request the length is shortened and will be monitored and, if complaints are received, may have to be removed

Meeting closed at 6.40pm