



ATTLEBOROUGH TOWN COUNCIL

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ENVIRONMENT COMMITTEE

**Minutes of the meeting of the Environment Committee
held on Thursday, 28 May 2015 at 5.00pm in the Town Hall**

Present:

Cllr S Taylor – presiding
Cllr T Crouch Cllr G Ellis Cllr T Taylor
 Cllr T Perkins
In attendance – Gina Lopes – Clerk to Attleborough Town Council

01.15) Election of Committee Chairman & Vice-Chairman for the year 2015/16

- a) On the motion of Cllr Crouch, seconded by Cllr Perkins, it was
RESOLVED to elect Cllr S Taylor as Environment Committee Chairman for the year 2015/16
- b) On the motion of Cllr Crouch, seconded by Cllr S Taylor, it was
RESOLVED to elect Cllr Crouch as Environment Committee Vice-Chairman for the year 2015/16

02.15) Apologies for absence

Apologies for absence were received and accepted as follows:-

Cllr J Taylor - work
Cllr A Heginbotham - work

03.15) Declarations of Interest

a) To receive and consider declarations of interest

Declarations of Interest were received as follows:-

Cllr S Taylor - Attleborough in Bloom
Cllr T Perkins - Attleborough in Bloom

**b) To receive and consider any requests for dispensation of Disclosable
Pecuniary Interest – none received**

04.15) Public Participation

No Public present

05.15) Minutes of the meeting held on 19 March 2015

RESOLVED to accept the minutes of the Environment Committee meeting held on 19 March 2015 as a true and accurate record of the meeting and the Chairman duly signed the minutes

06.15) Cemetery

a) Regulations – The current cemetery regulations were reviewed. It was agreed that if items were placed on plots making grounds maintenance difficult the family would have to take responsibility for the plot or could be charged for the extra work incurred in regular maintenance and, if necessary, items may be removed.

On the motion of Cllr S Taylor, seconded by Cllr Crouch, it was

RESOLVED to amend the Cemetery regulations as follows:-

Regulation 6a – All caskets shall be of wood” – **add** “unless approved by Attleborough Town Council”

Additional regulation – “Any alterations made outside of the terms and conditions will incur a surcharge if extra work is necessary by the Grounds staff in general maintenance”

Additional clause – “I have read and agreed these regulations” **add** “Signature”

b) Alternative ash plots – the use of space within the cemetery was discussed.

On the motion of Cllr S Taylor, seconded by Cllr Ellis, it was

RESOLVED that cremation plots be offered to infill vacant spaces in the cemetery and that flush tablets only be used

07.15) Planting

a) Attleborough in Bloom –Discussed and agreed that the surplus from planting in the Square be used for planters around the town and Cllr Crouch will plant up the 3-tier planter in the Square during the forthcoming weekend

b) Tour of Britain – Cllr Perkins has been working with the NP Retail Group and to celebrate the Tour of Britain coming to Attleborough they will plant up bicycle planters and place along the cycle route.

On the motion of Cllr S Taylor, seconded by Cllr Crouch, it was

RESOLVED to allocate £400 from Attleborough in Bloom for planting of the bicycle planters

08.15) Allotments

a) Vacant plots and unworked plots – The Clerk confirmed that vacant plots were being allocated to those on the waiting list as they became available. Division of plots was discussed in an attempt to meet the demand for plots.

On the motion of Cllr S Taylor, seconded by Cllr Crouch, it was

RESOLVED to split all Chapel Road plots and also Queens Road plot 18 as each becomes available

(Cllr Perkins left the meeting)

09.15) Railings

a) Queen’s Square – Cllr S Taylor raised concern that the railings were scratched and questioned the finish used. The Clerk was asked to contact the contractor and ask him to visit to review the finish on the railings and standards. Cllr Ellis would seek advice from Mr Freeman on the best coating for the railings

b) Adjacent to Chip Shop– Cllr S Taylor felt these railings were in need of painting but members could not confirm if they belonged to the Council. The Clerk to suggest the Highways Rangers paint the railings on their next visit

10.15) Gaymers Meadow

a) Grass cutting – Cllr Crouch reported that the Grounds staff were not mowing to the edge but leaving a large strip and also missing areas around the trees and this was causing areas to become overgrown with nettles. The Clerk advised that previously the tree surgeon had instructed the Grounds staff not to trim around the trees in case they were damaged. Cllr Crouch requested that the Clerk confirm with the Grounds staff which trimming line they are using (nylon or steel-coated) and if nylon line they could trim around the trees. The Clerk to also discuss mowing to the edges with the Grounds staff

b) Feed and Weed – the need to carry out this work was discussed and it was agreed that both the Recreation Ground and Gaymers needed treatment asap. On the motion of Cllr S Taylor, seconded by Cllr T Taylor, it was

RESOLVED that the previous contractor be instructed to carry out the work

11.15) Updates

a) Van for Grounds staff – Quotations for both lease hire and purchase of a van were considered and which would be the better option discussed

On the motion of Cllr Ellis, seconded by Cllr S Taylor, it was

RESOLVED to proceed with the lease hire of a van for Grounds staff asap; make and model to be agreed after further review

b) Resurfacing by Football Club and Thieves Lane – it was confirmed that both areas had been resurfaced and the feedback had been positive. Cllr S Taylor suggested resurfacing of the entire parking area by the Football Club be considered at a future meeting

Meeting closed at 6.40pm