



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
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ENVIRONMENT COMMITTEE

**Minutes of the meeting of the Environment Committee
Held on Monday 17 November 2014 at 7.00pm in the Town Hall**

Present:

Cllr S Taylor – presiding
Cllr N Thomas Cllr T Crouch Cllr G Ellis
 Cllr T Perkins
In attendance – Gina Lopes – Clerk to Attleborough Town Council
 2 x public

58.14) Apologies for absence

Apologies for absence were received and accepted as below:-

Cllr J Owen – personal
Cllr T Ashby - family
Cllr K Pettitt - unwell

59.14) Declarations of Interest in items below

a) To receive and consider declarations of interest – None received
b) To receive and consider any requests for dispensation of Disclosable Pecuniary Interest – None received

60.14) Public Participation

RESOLVED to suspend the meeting to allow members of the public to speak – see “Public Participation Notes” attached

61.14) Minutes of the meeting held on 15 September 2014

RESOLVED to accept the minutes of the Environment Committee meeting held on 15 September 2014 as a true and accurate record of the meeting and the Chairman duly signed the minutes

62.14) Town Hall

a) Risk Assessment & visit from Fire Officer – Deferred to full council meeting
b) Wifi for Chamber – Deferred to full council meeting
c) Parking area and reinstating path – Deferred to full council meeting

63.14) Queen’s Square

a) Replacement railings – One quote for replacement railings was discussed. The Clerk advised that another company were happy to provide a quote and had requested permission to temporarily remove one of the existing posts to enable them

to give an accurate price and this was agreed. It was suggested that the Highways Agency be contacted to confirm the supply of similar posts that were previously installed opposite those existing and Cllr S Taylor also suggested using Broxap products. It was agreed to seek further quotes for consideration at the next meeting.

b) Replacement tree – Cllr Thomas confirmed that he had spoken to the Tree Officer at Breckland District Council and received permission for a significantly smaller tree to be planted in the square. This would enable the tree to be planted without the use of a crane and be much simpler and less costly. The Chairman thanked Cllr Thomas for his efforts.

On the motion of Cllr S Taylor, seconded by Cllr Crouch, it was

RESOLVED that a replacement tree of 12-14cm girth and 9-12 foot high be ordered from Barcham's and delivery is arranged for a date after the Christmas Carnival.

64.14) Disabled spaces resurfacing

a) Quotes – Two quotes to resurface the disabled parking spaces adjacent to Queen's Square car park/public toilets, and an additional quote to repair the manhole cover, were considered by members.

On the motion of Cllr Ellis, seconded by Cllr S Taylor, it was

RESOLVED to approve and accept the quotation from Anglia Roadways to resurface the disabled parking spaces adjacent to Queen's Square car park/public toilets and to repair the manhole cover to a total cost of £2875.00 (+VAT)

65.14) Correspondence.

a) Report of damage from tree roots adjacent to cemetery – The Clerk advised that a resident had complained that damage had occurred to his drain by a tree located in the cemetery and that she had informed the insurers. Cllr Thomas confirmed he had visited the property and inspected the tree and believed the tree had only invaded the drain as it was in a poor state of repair. The resident had verbally agreed not to take any further action and repair his drain at his own cost.

b) Bulb planting – It had been reported that groups had attended to plant out bulbs on the agreed date but had been unable to complete the task due to a mix-up. Agreed that groups should be contacted and invited to plant identified areas as soon as possible – Norwich Road; London Road; junction of Maurice Gaymer Road; by traffic lights on Queen's Road; Foundry Corner; Hargham Road and the Sensory Garden

66.14) Next Meeting

19 January 2015 at 7pm

The meeting closed at 8.10pm

Public Participation Notes

The Chairman invited members of the public to speak and points raised included the following:-

- A resident queried if the council had notification on any rail works and it was confirmed none had been received. The resident had been assured she would receive notification of any work, however, work was regularly carried on, often at night, but she was not being informed – Cllr Ellis offered to investigate on her behalf