



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
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ENVIRONMENT COMMITTEE

**Minutes of the meeting of the Environment Committee
Held on Monday 15 September 2014 at 8.00pm in the Town Hall**

Present:

	Cllr S Taylor – presiding	
Cllr N Thomas	Cllr T Crouch	Cllr G Ellis
Cllr T Perkins	Cllr T Ashby	Cllr K Pettitt
In attendance – Gina Lopes – Clerk to Attleborough Town Council		
3 x public		

49.14) Apologies for absence

Apologies for absence were received and accepted as below:-
Cllr J Owen – previous engagement

50.14) Declarations of Interest in items below

a) To receive and consider declarations of interest

Declarations of interest were received as follows:-
Cllr Thomas – Agenda item 6c (Replacement Tree)

b) To receive and consider any requests for dispensation of Disclosable Pecuniary Interest - None received

51.14) Public Participation

RESOLVED to suspend the meeting to allow members of the public to speak – see “Public Participation Notes” attached

52.14) Minutes of the meeting held on 18 August 2014

RESOLVED to accept the minutes of the Environment Committee meeting held on 18 August 2014 as a true and accurate record of the meeting and the Chairman duly signed the minutes

53.14) Grasscutting

a) Quotes – Two quotes were discussed and noted the growing season was ending. On the motion of Cllr Ellis, seconded by Cllr Thomas, it was

RESOLVED to defer any consideration of grasscutting quotes and revisit early next year and notify the companies that had quoted of council’s decision

b) Internal memos – Briefly discussed and noted

54.14) Queen’s Square

- a) Vintage Sports Car Club Rally application – RESOLVED** to approve
b) Replacement railings – The Clerk confirmed a site meeting with Groundscape on 26 September 2014 at 9.30am. Cllr S Taylor offered to supply details of other contractors
c) Replacement tree – The Clerk confirmed she had contacted Barcham Trees and they had honoured their previous quote for the purchase of the tree. The Clerk had asked the company to provide an additional quote for delivery and craning the tree into the planting space. Further quotes for digging the planting hole and refilling once the tree was in place would need to be sourced. Cllr Ellis advised the tree should not be planted until early next year once the Christmas tree and lights were removed.

On the motion of Cllr Pettitt, seconded by Cllr Ellis, it was **RESOLVED** that further quotes be obtained for the additional digging and planting of the tree.

55.14) Running Track

Members discussed correspondence received and noted that dogs were allowed off the lead at the bottom end of Gaymers Meadow and there was signage on the site. The resident could contact the Dog Warden at Breckland. The running track had been sprayed by the grounds staff to mark out the track but the lower area had not been mown this season as bee orchids had been identified. There had been some holes but this is likely to be damage caused by rabbits. The Clerk was asked to advise the resident.

56.14) Correspondence.

- a) Attleborough Academy** – Members were happy to accept the offer of students for community projects – Clerk to contact Laura Budds and confirm and suggest members are contacted nearer the placement date to agree suitable activities
b) Request to cut allotment hedge -The Clerk confirmed the grounds men were aware of the request and hedge should now be cut
c) Request to install a headstone – Members discussed the application for a diy installation of a headstone and confirmed that this would not be acceptable for health and safety reasons. Clerk to advise applicant that headstone was acceptable but must be installed by qualified stonemason
d) Application from Circus Tyrana – Members were happy for the circus to use the land on the condition a £500 deposit was provided in advance and that the area was left clean and tidy each day
e) Request for banner on the Town Hall – Members discussed the request for a banner on the Town Hall from the Crafters but felt this was not acceptable as decoration was underway and also as a listed building nothing could be put on the front of the building, however, they were happy for a banner to be placed on the railings opposite providing it was properly secured

57.14). Next Meeting

20 October at 8.00 pm

Agenda item – Sensory Garden

Meeting closed at 9.15pm

Chairman

Date

Public Participation Notes

The Chairman invited members of the public to speak and points raised included the following:-

- Query as to whether the minutes from the Safer Neighbourhood Team meetings were available – the Chairman confirmed the minutes are available to the public and members are attending the meetings regularly Request to allow members of the Girl Guides to plant daffodil bulbs in Queen’s Square – the members welcomed the idea and asked that a letter be sent nearer the planting time to confirm and Cllr Crouch offered to donate a 25kg sack of bulbs
- Resident raised concerns that there were regular incidents of anti-social behaviour by youths frequenting the Dell and in particular an apple tree had caused problems with youths throwing the apples and breaking windows. The language used is “terrible” and he cannot take his grandchildren into his garden because of this. He has reported to the Police. There is a large rock where youths congregate. There is an issue with dog waste – the Chairman advised that they would ask the Grounds staff to clear the fallen apples and has been reported at SNAP meetings and the area will receive particular attention in the next few months from the Police. They have investigated moving the rock in the past but this cannot be done. Suggestion to keep a diary and log all incidents