



planting sites needed to be identified. This was discussed and the Groundsman, Mr Briggs was asked for suggestions

On the motion of Cllr Crouch, seconded by Cllr Perkins, it was

**RESOLVED** that the trees would be planted at Decoy Common by the grounds staff.

**c) Summer planting - Attleborough In Bloom** – Consideration was given to the competition entry and it was noted that there was a need for prompt action. The donation requests were discussed at some length. It was suggested there may be a need for a further meeting but members agreed that this could be informal at members' convenience to discuss planting duties. Cllr Perkins and Cllr T Taylor offered to assist as necessary. Cllr Crouch to organise the planting of the tubs and submit the entry and the grounds staff to water on a one year trial basis; the Clerk to send out the donation request letters.

On the motion of Cllr Burton, seconded by Cllr Perkins, it was

**RESOLVED** that there would be a minimum donation of £20 for companies to be listed on the roll of honour and £50 to sponsor a planted tub

**d) Machinery/Mower** – There was much discussion regarding the need for new machinery and it was noted that with extra staff additional equipment would be required. The Clerk confirmed that funds had been put into the budget for the new financial year to cover the necessary equipment as previously advised by the grounds staff. Cllr Perkins reported that he had been present at the recent demo of the Trimax snake mower and was very impressed and felt the item should be ordered without delay to ensure cutting requirements are met in the new season and also noted the 6 week delivery time. The Clerk advised that the money saved by choosing this type of mower could be used for the purchase of an additional tractor which would be more useful than a higher priced mower. Cllr Crouch offered to forward the Clerk an alternative supplier for a price comparison.

On the motion of Cllr Crouch, seconded by Cllr Burton, it was

**RESOLVED** to order the Trimax Snake without delay either from Ben Burgess or from Cllr Crouch's supplier if cheaper

**e) Plandescil quote** – The quote was briefly discussed and whether there was a need for an additional quote for the existing areas in the cemetery.

On the motion of Cllr Ellis, seconded by Cllr Burton, it was

**RESOLVED** to accept and approve the quote from Plandescil to a total sum of £450 +VAT and if any additional quote is required this would be considered at a future meeting

**f) Allotments –**

**Deposits** - There was a brief discussion regarding the disposal of waste left by some tenants when vacating their plots and also consideration of current skip prices. Cllr T Taylor advised deposit amounts required by other parish councils.

On the motion of Cllr Burton, seconded by Cllr Crouch, it was

**RESOLVED** to continue with the current deposit of £20 per plot

**Shed request** - the tenant's request to erect a shed was considered.

On the motion of Cllr Crouch, seconded by Cllr Perkins, it was

**RESOLVED** to approve the application for the erection of a shed on allotment plot 9

**ACTION: CLERK/TC/TP/TT**

#### **44.15) Other matters**

**a) Closed churchyard wall update**- The Clerk confirmed that the quote had been approved some time ago but the work had not yet been done. Cllr Ellis advised that he spoken to the contractor and the delay was due to the current weather

**b) Hedge cutting** - Cllr S Taylor to report - deferred

**c) Update on Gaymers Meadow white lining** – It was confirmed that the new line marker had been purchased and the necessary areas were being regularly marked

**d) Update New Bins** – Bins are being installed and currently five in stock

**e) Update on bench in the cemetery** - There was a discussion and consideration given to the style and cost of various benches available. The Groundsman advised that siting a bench in the cemetery may encourage youths to gather in this area.

On the motion of Cllr Burton, seconded by Cllr Crouch, it was

**RESOLVED** to match fund the £200 donation from the applicant and purchase a wooden bench for £400 to be installed in the cemetery

**f) Annual check on contractors policies used for open spaces work** - Cllr Crouch asked for confirmation that the necessary checks were being carried out on contractors. The Clerk advised that she was unaware of any council “policy” but always asked contractors for a copy of their insurance, a risk assessment and a method statement before they carried out any work and this was agreed to be satisfactory by the members present.

**ACTION: CLERK**

The meeting closed at 6.00pm

**Public Participation Notes**

The Chairman invited members of the public to speak and comments received included the following:-

- A resident thanked the Clerk for her letter and requested confirmation whether it was the funfair or the circus visiting the Recreation ground in May and if the hours would be the same as previous – confirmed as the funfair and with the same restrictions as before