



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

ENVIRONMENT COMMITTEE

Minutes of the meeting of the Environment Committee Held on Wednesday, 6 July 2016 at 6.30pm in the Town Hall

Present:

Cllr T Crouch – presiding
Cllr G Ellis Cllr T Taylor Cllr J Burton Cllr V Dale
In attendance – Gina Lopes, Town Clerk
Anne Willett, Clerk's Assistant
Barry Smart - Groundsman
4 x public

07.16) Apologies for absence

Apologies for absence were received and accepted as below:
Cllr S Taylor

08.16) Declarations of Interest in items below

- a) To receive and consider declarations of interest – None received
- b) To receive and consider any requests for dispensation of Disclosable Pecuniary Interest – None received

09.16) Public Participation

RESOLVED that the meeting be adjourned to allow the public to speak – Please see “Public Participation Notes” attached

10.16) Minutes of the Environment Committee meeting held on 20 June 2016

The minutes of the Environment Committee meeting held on 20 June 2016 were noted

11.16) Design of new cemetery space

Members discussed the cemetery areas following their visit prior to the start of the meeting. The areas identified for additional grave space were considered and it was felt there could be two additional rows of plots available at the rear of the new area. The Clerk suggested “Plandecil” return to plot out the additional spaces but members felt the grounds staff should prepare to avoid further costs.

The requirement to accommodate ethnic burials and a suggestion to have an area of unconsecrated ground was discussed – the Clerk to seek advice from Revd Jackson
On the motion of Cllr Crouch, seconded by Cllr T Taylor, it was

RESOLVED that when the new area of cemetery is used plots must be allocated from the back coming forward and the grounds staff to mark out additional plots

12.16) Alternative Ash Plots

Potential areas identified in the cemetery visit were discussed.

On the motion of Cllr Crouch, seconded by Cllr Ellis, it was

RESOLVED that additional cremation plots be offered in the area identified within the old part of the cemetery under the trees. only flush tablets to be permitted

13.16) Request for Ash Interments on a Saturday

Cllr Crouch reported that he had been approached by three local undertakers requesting Saturday interments. There was a lengthy discussion and the Clerk advised caution as no staff would be available at the weekend if there were any incidents or to lock/unlock gates.

On the motion of Cllr Ellis, seconded by Cllr Dale, it was

RESOLVED that the Council would not offer interments on a Saturday and the Clerk to write to the local undertakers to inform them

14.16) Request for removal of Hedge around Ashes Garden

Cllr Crouch reported that he had received a request from one of the undertakers to remove the hedge around the Ashes Garden in the cemetery. The area had been inspected during the cemetery visit and it was suggested that by removing the hedge more spaces would be available and the area adjacent could also be used for interments. The Clerk advised that a public consultation should take place before any works went ahead because of the sensitive nature of the area.

On the motion of Cllr Dale, seconded by Cllr Crouch, it was

RESOLVED that a consultation be carried out regarding the proposals to remove the hedge from the Ashes Garden and extend the area – Clerk to action

15.16) Premises Licence

The Clerk confirmed that she had written to Mr John Taylor on 31 May 2016 regarding the licence but had not received any response. After liaison with the Breckland Licensing Officer, members of the Carnival Committee and Cllr Burton, the necessary form to remove Mr John Taylor and replace with Mr Adrian Thompson had been completed and sent to Breckland District Council. A further letter had been sent to Mr Taylor informing him of same.

There was some discussion around this item and a suggestion to vary the licence to remove the alcohol licence but some members disagreed.

On the motion of Cllr Dale, seconded by Cllr Crouch, it was

RESOLVED to hold a separate informal meeting with members of the Carnival Committee and with the Breckland Licensing Officer in attendance – the Clerk to arrange

16.16) Town sign repair

The Clerk advised that once the sign had been refurbished it was found that the central wooden post was rotten and this had been replaced with a metal post and Mr Smart (Groundsman) confirmed it would be reinstalled in Queen's Square the next day.

Meeting closed at 7.10pm

Public Participation Notes

The Chairman invited members of the public to speak and comments received included the following:-

Two members of the Attleborough Carnival Committee spoke regarding the recent queries over the Premises Licence at the Recreation Ground, it was stated –

- Previously the Carnival Committee held the licence but then it was handed over to Mr John Taylor – Cllr T Taylor confirmed that Mr John Taylor was originally the Chairman of the Carnival Committee
- The members had originally spoken to Mr Taylor and he was in agreement with the licensing of the event; they had a further conversation with Mr Taylor recently and he had advised that he had completed the forms with the Licensing Officer to remove his name
- The members had spoken directly to the Breckland District Council Licensing Officer and, whilst a TENS could be used, she had advised it would not cover such a large event as the Summer Carnival/Party in the Park

Residents living near the recreation ground were experiencing difficulties with anti-social behaviour in an area to the rear of their property by the medical centre:-

- The anti-social behaviour is especially bad on Friday and Saturday evenings and causing disturbance to the residents
- Pc Howard had sent an officer on Friday night, however, when reported to the Police on a previous occasion no officer was available to attend
- Suggested that the Clerk write to Inspector Walmsley and ask for assistance for the residents and Cllr Ellis will bring up with PCC Lorne Green