



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 - email: enquiries@attleboroughtc.org.uk

Minutes of the meeting of Attleborough Town Council Held on Monday, 5 January 2015 at 7.00pm in the Town Hall

Present:

	Cllr K Pettitt – presiding	
Cllr G Ellis	Cllr R Middleton	Cllr J Taylor
Cllr T Perkins	Cllr R Oliver	Cllr E Tyrer
Cllr N Thomas	Cllr T Crouch	Cllr S Taylor

In attendance – Anne Willett – Clerk Assistant to Attleborough Town Council
Sandra Dewsbury Office Assistant, due to Clerk being unwell, District Cllr K Martin, 1
x public

153.14) Apologies for absence

Apologies for absence were received and accepted as below:-

Cllr J Owen - work
Cllr Roger Bond - work
Cllr Julie Blyth - Holiday
Cllr Tristan Ashby - personal
Cllr Alec Byrne
Cllr Jenny North

(Further apologies noted from Gina Lopes, Town Clerk-unwell)

154.14) Declarations of Interest

None received

155.14) Public Participation

No comments at this time

156.14a) Minutes of the Town Council meeting held on 1 December 2014

RESOLVED to approve and accept the minutes of the meeting of Full Council held on 1 December 2014 as a true and accurate record of the meeting; upon a proposition of Cllr J Taylor seconded by Cllr Crouch the minutes were duly signed by the Chairman

156.14b) Minutes of the Planning Committee meetings held on 3 November

2014, 17 November 2014 & 1 December 2014 – RESOLVED to approve and accept the minutes of the Planning Committee meetings held on 3 November 2014, 17 November 2014 & 1 December 2014 as a true and accurate record of the meetings upon a proposition of Cllr J Taylor seconded by Cllr Crouch the minutes were duly signed by the Chairman

156.14c) Minutes of the Attleborough Recreation Ground Charity meeting held on 1 December 2014 – noted for accuracy only

157.14) Councillors Reports

Brief verbal reports received from councillors were as below:-

- Cllr Ellis raised the issue of damp in the Town Hall which may be due to a fireplace concealed behind the wood panelling in the committee room. Also raised was the absence of a fire alarm in the kitchen, it was agreed E Fire would need to come in to rectify. Cllr Ellis also informed the meeting the company who maintains the public toilets has gone into receivership.
- Cllr Oliver reported he had written to Fair Trade and would like to peruse Attleborough Town Council becoming a member. Council agreed that Cllr Oliver could pursue this
- Cllr Sam Taylor mentioned that the dog bin had not yet been placed on site at 6 Connaught Road she also asked if a second dog bin could be installed on Thieves Lane towards to the junction of Besthorpe Road. Cllr Taylor asked that the clerk write thank you letters to the boxing club for their help in planting the bulbs round Queens Square and also asked a letter to be written to the SNAP team expressing thanks for a quiet Christmas with regards to antisocial behaviour in the Town Centre. Cllr. Sam Taylor enquired about the progress of the railings in Queen Square and was told Andrew Gayton Historic buildings Consultant had emailed today confirming he has no objections.

158.14) Other Reports

To receive reports from:

a) The Chairman – Cllr Pettitt referred to the diary events and reported she had attended Town Charities meetings and informed Cllrs of her pending race night on 6th February as well as the community awards night on 30th January.

b) County and District Councillors

Dist Cllr Martin – Attended several meetings; regarding the LAB V and local plan working group.

c) Other representatives – Cllr Pettitt attended the Town Charities meeting and advised councillors that it is now being used quite a bit by local groups and clubs as well as individuals.

d) Town Affairs -

Cllr Sam Taylor raised the importance of local food bank and suggested ATC contributes to it.

Cllr J Taylor asked if the office had heard about cars being damaged at Edenside car Park.

Cllr Ellis asked Cllr S Taylor when the noticed board would be fixed in place. Cllr Taylor said hopefully very soon.

ACTION: CLERK/ALL CLLRS

159.14) Financial Matters

a) To authorise the payment of cheques

Upon the proposition of Cllr R Middleton, seconded by Cllr Crouch, it was

RESOLVED to approve and accept the payment of cheques as per tabled list -Total £14,946.66

b) To agree direct debits -

Upon the proposition of Cllr Crouch, seconded by Cllr J Taylor, it was

RESOLVED to approve and accept the direct debits as per tabled list -Total £12,153.40

c) To receive Income -

Upon the proposition of Cllr Crouch, seconded by Cllr J Taylor, it was

RESOLVED to approve and accept the income for November as per tabled list -Total £3,573.50

d) Replacement Street lights - L0557 Thieves Lane replacement column & L0649 Halford Close replacement were discussed and Upon the proposition by Cllr Perkins seconded by Cllr S Taylor it was agreed to opt for LED option B - Cllrs in favour Geoff Ellis abstained

e) Norfolk Constabulary Match funded PCSCOs Upon the proposition by Cllr S Taylor seconded by Cllr Ellis it was agreed not to support the funding of a PCSO

f) Donation request S137- Norfolk Age UK It was agreed the Clerk to write to Age UK to explain that we only give to local small groups.

ACTION: CLERK

160.14) Attleborough Neighbourhood Plan

a) To receive an update on progress – Cllr Middleton, gave a brief verbal update which included the following:-

- Sports & leisure study continues, should be complete in the next few weeks.
- Meeting held with a local architect on how best to market NP but could be very costly and funds would need to be raised for it.
- Website now up and running.
- The Neighbourhood Plan, unlike the Local Plan, will need to pass a referendum. Therefore, it will be important to engage the community and this has started with the communications and media consultant.

b) Local plan response

It was proposed to send a joint response to the Local Plan from ATC, the Neighbourhood Plan Steering group and the Attleborough and Snetterton Business Forum. The Local Plan seems driven from the top down and we need to try and change it so that there is more local input.

RESOLVED to accept and approve the draft joint response tabled and forward to Breckland Council before the deadline.

161.14) Correspondence

a) Quality Parish and new Local Council Award Scheme – Noted

b) Parish Polls Consultation – Needs to be reformed but would prefer to be 10% not 60 people as we believe it is too low a threshold for a Town of our size.

c) Thank You letters – noted for information

Attleborough Day Centre

The Royal British Legion Poppy Appeal

d) Breckland Council – Chairman's Christmas Message- noted

e) Norfolk Link – noted

162.14) Date of Next Meeting

Monday, 2 February 2015 at 7pm

The meeting closed at 8.21pm