



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
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Minutes of the Meeting of Attleborough Town Council Held on Monday, 3 April 2017 at 6.30pm in the Town Hall

Present:

		Cllr Burton - presiding	
Cllr Crouch	Cllr Montague	Cllr Bond	Cllr Ellis
Cllr Perkins	Cllr Dale	Cllr S Taylor	Cllr T Taylor
Cllr Tyrer	Cllr Cobb	Cllr Busk	Cllr Williams
Cllr Spiby			

In attendance – Gina Lopes – Clerk to Attleborough Town Council
Trisha Drewery – Admin Assistant (minute taker)
6 x Public
Dist. Cllr K Martin

151.16) Apologies for absence

None received.

Apologies for absence were received and accepted as below:

Further apologies noted from Gina Lopes, Clerk to Attleborough Town Council, County Cllr Byrne and Dist. Cllr Oliver.

152.16) Declarations of Interest

a) Declarations of interest were received as below –

Cllr S Taylor – Agenda Item 5f) - Professional conflict

Cllr T Taylor – Agenda Item 5f) - Professional conflict

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests – None received.

153.16 Public Participation

On the motion of Cllr Dale, seconded by Cllr Crouch, it was

RESOLVED that the meeting be adjourned to allow the Public to speak – see Public Participation notes attached.

154.16a) Minutes of the Town Council meeting held on 6 March 2017

RESOLVED to approve and accept the minutes of the meeting of the Town Council held on 6 March 2017 as a true and accurate record of the meeting; the Chairman duly signed the minutes.

154.16b) Minutes of the Planning Committee meeting held on 6 March 2017 and 20 March 2017

RESOLVED to approve and accept the minutes of the meeting of the Planning & Highways Committee held on 6 March 2017 and 20 March 2017 as a true and accurate record of the meeting; the Chairman duly signed the minutes.

154.16c) Minutes of the Environment Committee meeting held on 20 March 2017

RESOLVED to approve and accept the minutes of the meeting of the Environment Committee held on 20 March 2017 as a true and accurate record of the meeting and the recommendations therein; the Chairman duly signed the minutes.

155.16) Financial Matters

a) To authorise the payment of cheques

On the motion of Cllr Crouch, seconded by Cllr Williams, it was **RESOLVED** to approve and accept the payment of cheques as per cheque list dated 3 April 2017 - £31,346.15 and supplementary cheque list dated 3 April 2017 - £9,055.39 - Total £40,401.54.

b) To agree direct debits

On the motion of Cllr Crouch, seconded by Cllr Bond, it was **RESOLVED** to approve and accept the direct debits list dated 3 April 2017 – Total £20,856.39.

c) To receive Income

On the motion of Cllr S Taylor seconded by Cllr Montague, it was **RESOLVED** to approve and accept the income list for March 2017 – Total £7,271.65.

d) Income & Expenditure Report to 28 February 2017

On the motion of Cllr S Taylor seconded by Cllr Ellis, it was **RESOLVED** to approve and accept the Income & Expenditure Report to 28 February 2017.

e) Additional cost for mobile office – an additional cost of £2,442.55 is needed to cover the cladding of the mobile office.

On the motion of Cllr S Taylor, seconded by Cllr Crouch it was **RESOLVED** to approve the additional cost of £2,442.55.

f) Bar franchise –

- Mr Martin Crook will be handing over the day to day management of the Town Council 'Doric Bar' to Mr Adam Cossey (Bar 33) from May onwards whilst still holding the licence.
- There was a short discussion regarding the practicalities of a future changeover of licencing with regards to bar equipment owned by Mr Martin Crook (Mac Trading).
- The Bar Franchise Tenders are to be added to the next Full Council meeting for consideration.

Cllr S Taylor and Cllr T Taylor left the room for this item and did not return for the rest of the meeting.

On the motion of Cllr Bond, seconded by Cllr Tyrer it was **RESOLVED** to advertise the Bar Franchise on the Town Council website from the 4-30 April 2017.

g) Appointment of internal auditor –

A short discussion took place. On the motion of Cllr Ellis, seconded by Cllr Dale it was **RESOLVED** to appoint Pauline James as the Internal Auditor for 2016/2017.

ACTION: CLERK

156.16) Public Participation

On the motion of Cllr S Taylor and Cllr Dale it was **RESOLVED** that the meeting be adjourned to allow the Public to speak – see "Public Participation Notes" attached.

Addendum:

Cllr Burton informed members that the Norfolk and Suffolk Community Rehabilitation Company; have been approached for offenders doing 'Community Payback' to paint the railings in Queens Square; they will be under supervision from trained supervisors.

On the motion of Cllr Crouch, seconded by Cllr Ellis it was

RESOLVED that the Norfolk and Suffolk Community Rehabilitation; Community Payback will paint the railings.

157.16) Date of next Meeting

Annual Council Meeting - Monday, 8 May 2017

Meeting closed at 7.05 pm

Public Participation Notes

The Chairman invited members of the Public to speak and points raised included the following: -

- Resident complained that she spoke to a Highways representative in January at the Extraordinary Meeting regarding the pavement on London Road which was in a state of disrepair on the left-hand side. Despite this the pavements are still awaiting repair. The resident felt that no one was willing to take responsibility regarding the condition of the pavements and other pavements are also dangerous.

The resident was advised to email the Norfolk County Council Highways Department or to call them directly as they are responsible for the pavements.

- Dist. Cllr Martin queried the Minutes from the last Breckland District Planning Meeting; stating concern that the minutes were misleading in the statement "*Mr Reghetti, the Applicant pointed out that the road widening would be funded by the burial land being purchased by the Town Council*".

Cllr Burton stated that there is no understanding between the Mr Reghetti and the Town Council that there is any agreement to purchase the land.

Dist. Cllr Ashby strongly advised members to go back to Breckland District Council stating that there is no commitment from Attleborough Town Council that they are going to purchase the land and ask for this to be clarified in the minutes.