

# ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

**SUMMONS TO ATTEND** – Notice is hereby given that a meeting of the above-mentioned Council will be held at Attleborough Town Hall on Monday 7<sup>th</sup> April 2014 at 7.00 pm. Members of the public are welcome to attend.

The Mayor Cllr Karen Pettitt  
Attleborough Town Hall Tel: 01953 456194 Fax: 01953 452200  
e: [enquiries@attleboroughtc.org.uk](mailto:enquiries@attleboroughtc.org.uk)

1 April 2014

## AGENDA

**To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-**

### **1. Apologies**

To receive and accept apologies for absence

### **2. Declarations of Interest**

**2.1) To receive and consider declarations of interest in items below.** (Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

**2.2) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

### **3. Public Participation**

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration – NB: a second period of public participation will be allowed at the end of the meeting)

### **4. Minutes**

To confirm as a true record the minutes of the meeting of Full Council held on **10 MARCH 2014** (previously circulated – factual discrepancies only)

### **5. Matters Arising**

To receive a brief update on any items in the minutes not listed below (NB Information only – no resolutions may be passed)

## **6. Reports**

To receive reports from:

- 6.1) The Chairman (Refer to tabled diary list – for information only)
- 6.2) County and District Councillors (for information only)
- 6.3) Working Groups, Outside Bodies and Councillors (for information only)
- 6.4) Town affairs

## **7 Financial Matters**

To authorise the payment of cheques and note expenditures (to be tabled)

## **8. To discuss Charity Town Hall Booking**

To agree cost of charity Town Hall Booking.

## **9. License Agreement**

To agree and sign new lease for CAB for use of town hall offices due to their name change.

## **10. To agree recommendation from Committee**

To agree the recommendation from environment committee to erect a fence on the property adjoining the new cemetery extension as per planning conditions.

To agree that David Macrow Fencing contractors carry out the work for the agreed fee of £800.00

## **11. To discuss grant application**

To discuss grant application from Attleborough Boxing club for head guards.

## **12. Tree Works**

To discuss works and agree quotes on trees in Cemetery and Allotments

## **13. Cleaning Contract**

To discuss renewal of the cleaning contract as per quotes.

## **14. To provide a verbal update on the Attleborough Plan.**

## **15. Correspondence**

To receive correspondence received (see list below)

**15.1** Email from Ting Liu Mott from Mott MacDonald regarding footway maintenance in Attleborough.

## **16. Public Participation**

To agree a resolution that the meeting be adjourned to allow a period of public participation (NB: 10 minutes maximum)

**17. Date of Next Meeting**

To note the date of the next scheduled meeting as Monday 12<sup>th</sup> May 2014 at 7pm  
(Late due to Easter Bank Holiday).

**18. Exclusion of Press and Public**

To pass a resolution excluding the press and public from the meeting under the Local Government Act 1972 (section 100 (A) (4) given the sensitive nature of the business to be discussed.

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**19. To agree minutes of EGM 24<sup>th</sup> March 2014****20. To Discuss Staff Matters****Enclosures / Attachments**

1. Grant application Attleborough Amateur Boxing Club (agenda item 11)
2. Tree Quotes ( agenda item 12)
3. Cleaning Quotes (agenda item 13)

**Correspondence List**

1. Email from Ting Liu (re Connaught Plain damage) (agenda item 14.1)