

ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

SUMMONS TO ATTEND – Notice is hereby given that a meeting of the above-mentioned Council will be held at Attleborough Town Hall on Monday 2 June 2014 at 7.00 pm. Members of the public are welcome to attend.

Karen Pettitt town Mayor

26 May 2014

Attleborough Town Hall Tel: 01953 456194 e: enquiries@attleboroughtc.org.uk

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-

1. Apologies

To receive and accept apologies for absence

2. Declarations of Interest

2.1) To receive and consider declarations of interest in items below.

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

2.2) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

3. Public Participation

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration – NB: a second period of public participation will be allowed at the end of the meeting)

4. Minutes

To confirm as a true record, the minutes of the meeting of Full Council held on 12 May 2014 (previously circulated – factual discrepancies only)

5. Matters Arising

To receive a brief update on any items in the minutes not listed below (NB Information only – no resolutions may be passed)

6. Reports

To receive reports from:

- 6.1) The Chairman (Refer to tabled diary list – for information only)
- 6.2) County and District Councillors (for information only)
- 6.3) Other representatives (for information only)
- 6.4) Town Affairs (for information only)

7. Financial Matters

- 7.1) To appoint a scrutineer member in 2014/15
- 7.2) To authorise the payment of cheques (see tabled list)]



8. Local Grant Application

To consider a grant application from Attleborough Summer Play Scheme (as previously circulated)

9. Attleborough Neighbourhood Plan

To receive an update on progress and consider mandating a Steering Group

10. Tree in Queens Square

To inform Councillors about the current position of the London Plane in Queens Square and agree replacement. Papers previously circulated

11. To Agree Amendments to Standing Orders

See papers previously circulated.

12. To Agree Membership to Committees

See list previously circulated.

13. To Discuss Repairs to Skate Park

See papers previously circulated

14. To Discuss Insurance quotes.

Quotes from Zurich and WPS

15. To inform council regarding Electrical Work

See quote from MAN electrical previously circulated

16. To discuss Mayors Budget

To consider an increase to the present budget

17. To Discuss Cleaners contract re TUPE

To agree how to move forward regarding TUPE staff.

18. To Discuss quotes for a new lawn mower

Quotes to follow

19. Correspondence

20. Public Participation

To agree a resolution that the meeting be adjourned to allow a period of public participation (NB: 10 minutes maximum)

21. Date of Next Meeting

To note the date of the next meeting as Monday 7 July 2014 at 7pm

22. Exclusion of Press and Public -To pass a resolution excluding the press and public from the meeting under the Local Government Act 1972 (section 100 (A) (4) given the sensitive nature of the business to be discussed.



23. To Discuss Letter from Payroll Provider.

To discuss letter from Payroll provider as previously circulated.

Enclosures / Attachments

Correspondence

Item 8 - Grant Application

Item 10 -Tree Work Queens Square

Item 11 - Standing orders

Item 12 –List of Committee members

Item 13 – Repair to Skateboard Park

Item 15- Quote for Emergency Electrical work

Item 23 – Contract – Letter from Kerry Butcher Accountancy

A handwritten signature in black ink, consisting of a stylized, cursive letter 'R' with a vertical line extending downwards from its base.