



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

Tel: 01953 456194 - email:enquiries@attleboroughtc.org.uk

**You are hereby summoned to attend the Meeting of
Attleborough Town Council
On Monday, 16 October 2017 at 7.00pm in the Town Hall**

pp Anne Willett

11 October 2017

Clerk to Attleborough Town Council

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1) Apologies for absence

To receive and accept apologies for absence.

2) Declarations of Interest

a) To receive and consider declarations of interest in items below

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

3) Public Participation

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration)

4a) Minutes of the Town Council meeting held on 4 September 2017 – for acceptance and approval.

4b) Minutes of the Environment Committee held on 18 September 2017 – for acceptance and approval.

4c) Minutes of the Planning and Highways Committee meeting held on 4 September 2017 and the 18 September 2017 – for acceptance and approval.

4d) Minutes of the Personnel Committee held on 18 September 2017 – for acceptance and approval.

5) Councillors Reports

To receive written reports of external meetings attended - for information.

6) Other Reports

To receive reports from:

- a) **County and District Councillors** - for information.
- b) **Clerk's Report** - for information.

7) Financial Matters

- a) **To authorise the payment of cheques** – for acceptance and approval.
- b) **To agree direct debits** – for acceptance and approval.
- c) **To receive Income** – for acceptance and approval.
- d) **Income & Expenditure Report to 31 August 2017** – for information.
- e) **2017 Christmas Lights Update** – for information
- f) **Quotations** –
 - i. **Gaymers Meadow Fencing** – for further consideration.
 - ii. **Planning Specifications/Design of the Additional Storage and Welfare Area** – for consideration.
- g) **S137 Request for Donation** – for consideration
 - i. **Attleborough Town Football Club**

8) Current Vacancies on Committees and Outside Bodies – for resolution.

- a) **Planning, Lighting & Highways** – one vacancy
- b) **General Purpose & Finance** – one vacancy
- c) **Environment** – one vacancy
- d) **Personnel** – one vacancy
- e) **Banham Poultry** – one vacancy
- f) **East Harling Drainage Board** – one vacancy

9) Car Park Proposals – for consideration.

- a) **Station Car Park**
- b) **Queens Square Car Park**

10) Correspondence

- a) **Attleborough Neighbourhood Plan Draft Plan - Examination decision notice** – for information.
- b) **Breckland Council Delegated Decision Record; Discretionary Retail Rate Relief Scheme (Business Rates for the Dereham Pilot Scheme)** – for information
- c) **Queens Square Banners email** – for information.
- d) **Resident's email re: Gaymers Meadow**– for response.
- e) **Thank You Letter; East Anglia's Children's Hospices;** – for information.
- f) **Minutes of the Safer Neighbourhood Action Panel (SNAP) Meeting held on Tuesday 12 September 2017**– for information

11) Public Participation

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration)

12) Date of next Meeting

6 November 2017, Full Council Meeting
6 November 2017, Planning & Highways Committee
20 November 2017, Environment Committee

ALL COUNCIL MEETINGS ARE RECORDED FOR ACCURACY