



## **ATTLEBOROUGH TOWN COUNCIL**

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
Tel: 01953 456194 - email:[enquiries@attleboroughtc.org.uk](mailto:enquiries@attleboroughtc.org.uk)

**You are hereby summoned to attend the Meeting of  
Attleborough Town Council  
On Monday, 7 November 2016 at 7.00pm in the Town Hall**

*Gina Lopes*  
**1 November 2016  
Clerk to Attleborough Town Council**

### **AGENDA**

**To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-**

#### **1) Apologies for absence**

To receive and accept apologies for absence

#### **2) Co-option of Town Councillor**

To consider applications for the vacancy of Town Councillor and co-opt a new member

New councillor to sign Declaration of Acceptance of Office form

#### **3) Declarations of Interest**

##### **a) To receive and consider declarations of interest in items below**

*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*

##### **b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

#### **4) Public Participation**

To agree a resolution that the meeting be adjourned to allow the public to speak  
(This includes matters on the agenda. Maximum 10 minutes in duration)

**5a) Minutes of the Town Council meeting held on 3 October 2016** – for acceptance and approval

**5b) Minutes of the Planning Committee meetings held on 3 & 17 October 2016**  
– for acceptance and approval

**5c) Minutes of the Environment Committee Meeting held on 17 October 2016** –  
for acceptance and approval

#### **5) Councillors Reports**

To receive written reports of external meetings attended - for information

## **6) Other Reports**

To receive reports from:

- a) **County and District Councillors** - for information
- b) **Clerk's Report** - for information

## **7) Financial Matters**

- a) **To authorise the payment of cheques** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Income & Expenditure Report to 30 September 2016** – for information
- e) **Local Government Finance Settlement consultation response by NfIkALC/SALC** – for consideration
- f) **Request for Donations (S137)**– for consideration
  - British Red Cross**
  - Christmas Carnival – Reindeers**

## **8) Attleborough Neighbourhood Plan**

- a) **Update** – Cllr Perkins to report

## **9) Leasing of car parks**

Response from Breckland District Council re: initial fees – for response

## **10) Banham Poultry**

To consider concerns raised by Cllr Weaver

## **11) Sensory Garden**

To consider whether suitable to sell for potential development

## **12) Correspondence**

- a) **Resident's request to refurbish stone poppy memorial** - for response
- b) **Connaught Bowls Club response letter** – for information
- c) **Request for use of Town Hall from East Anglia Paranormal investigations** – for response
- d) **“Thank you” letter from Royal British Legion Poppy Appeal** – for information

## **13) Public Participation**

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration)

## **14) Date of next Meeting**

Monday, 5 December 2016