



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF

Tel: 01953 456194 - email:enquiries@attleboroughtc.org.uk

**You are hereby summoned to attend the Meeting of
Attleborough Town Council
On Monday, 7 August 2017 at 7.00pm in the Town Hall**

**Gina Lopes
3 August 2017
Clerk to Attleborough Town Council**

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary: -

1) Apologies for absence

To receive and accept apologies for absence.

2) Declarations of Interest

a) To receive and consider declarations of interest in items below

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

3) Public Participation

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration)

4a) Minutes of the Town Council meeting held on 3 July 2017 – for acceptance and approval

4b) Minutes of the Planning and Highways Committee meeting held on 3 July 2017 and 17 July 2017– for acceptance and approval.

4c) Minutes of the Environment Committee Meeting held on 17 July 2017 – for acceptance and approval.

5) Councillors Reports

To receive written reports of external meetings attended - for information.

6) Other Reports

To receive reports from:

a) County and District Councillors - for information.

b) Clerk's Report - for information.

7) Financial Matters

- a) **To authorise the payment of cheques** – for acceptance and approval.
- b) **To agree direct debits** – for acceptance and approval.
- c) **To receive Income** – for acceptance and approval.
- d) **Income & Expenditure Report to 30 June 2017** – for information.
- e) **Attleborough Health, Care and Well-Being Trust (ATTCARE)** – Request for grant funding – for consideration.

8) Attleborough Neighbourhood Plan

Update – for information

9) Town Events

- a) **Fun Fest Team** – request for a meeting.
- b) **Town Festival Working Group** – Events list/Update.
- c) **Summer Carnival Correspondence** – for information.

10) Proposed new cemetery, Warrens Lane

Update – for consideration.

11) Public Spaces Protection Order – Guidance for Councils – for information.

12) Correspondence

- a) **Bench in memory of the late Councillor Geoff Ellis** – for consideration.
- b) **Residents correspondence re: fallen tree** – for consideration.
- c) **Thetford & Attleborough Crime Updates** – for information.
- d) **'Thank you' letters** – for information
 - i. Norfolk Family Mediation Service
 - ii. Norfolk Accident Rescue Service
- e) **Residents email Re: Queens Square** – for information.
- f) **Residents request for a boxed parking area** – for consideration.

13) Public Participation

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration)

14) Date of next Meeting

4 September 2017, Full Council Meeting
21 August 2017, Planning & Highways Committee
21 August 2017, Environment Committee