



## ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
Tel: 01953 456194 - email: [enquiries@attleboroughtc.org.uk](mailto:enquiries@attleboroughtc.org.uk)

**You are hereby summoned to attend the meeting of  
Attleborough Town Council  
On Monday, 6 October 2014 at 7.00pm in the Town Hall**

*Gina Lopes*  
29 September 2014  
Clerk to Attleborough Town Council

### AGENDA

**To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-**

#### **1. Apologies for absence**

To receive and accept apologies for absence

#### **2. Declarations of Interest**

**a) To receive and consider declarations of interest in items below.** *(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*

**b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

#### **3. Public Participation**

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration – NB: a second period of public participation will be allowed at the end of the meeting)

**4a) Minutes of the meeting held on 1 September 2014** – for acceptance

**4b) Minutes of the extraordinary meeting held on 12 September 2014** – for acceptance - (all previously circulated – factual discrepancies only)

#### **5. Councillors Reports**

To receive verbal reports for any items not on the agenda

#### **6. Other Reports**

To receive reports from:

**a) The Chairman** (Refer to tabled diary list – for information only)

**b) County and District Councillors** (for information only)

**c) Other representatives** (for information only)

**d) Town Affairs** (for information only)

## **7. Financial Matters**

- a) **Completion of audit 2013/14** – to receive the external auditor’s report
- b) **To authorise the payment of cheques** (see tabled list)
- c) **To agree direct debits** (see tabled list)
- d) **To receive Income** (see tabled list)
- e) **Quote to grass seed new area in cemetery** – for approval
- f) **To deliver and crane replacement tree for Queen’s Square** – for approval
- g) **Bulbs for Queen’s Square** – for approval

## **8. Attleborough Neighbourhood Plan**

To receive an update on progress.

## **9. Standing Orders**

To approve the amended Standing Orders

## **10. Correspondence** (as previously circulated)

- a) **Bridge Farm particulars** – for consideration
- b) **Vodafone Rural Open Sure Signal Programme** – for consideration
- c) **Minutes of SNAP meeting held 26 August 2014** – for information
- d) **NCC Budget & priorities for 2015/18** – for information
- e) **Norfolk Link** – for information
- f) **“Thank you” letter from Holly Court Social Club** – for information
- g) **“Thank you” letter from Artline re Archie** – for information

## **11. Public Participation**

To agree a resolution that the meeting be adjourned to allow a period of public participation (NB: 10 minutes maximum)

## **12. Date of Next Meeting**

To note the date of the next meeting as Monday, 3 November 2014 at 7pm

**13. Exclusion of Press and Public -To pass a resolution excluding the press and public from the meeting under the Local Government Act 1972 (section 100 (A) (4) given the sensitive nature of the business to be discussed.**

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## **14. Staff Matters**

- a) **Contracts of Employment** – for acceptance and approval (to be tabled)

## **Enclosures / Attachments**

Item 4a & b

Item 7a,e,f & g

Item 10a, b,d