

ATTLEBOROUGH TOWN COUNCIL

ENVIRONMENT COMMITTEE

Minutes of the meeting held on 16th June 2014 at 7.00pm in the Town Hall.

Membership

S Taylor (Chair)	A Marchant
T Perkins	J Owen
T Ashby	G Ellis
N Thomas	T Crouch

(Mayor and Deputy Mayor – as per Standing Order 15a vii)

Present: Cllrs S Taylor, Pettitt, Ellis, Perkins, J Taylor, Crouch and Thomas.

Also present: Cllr R Bond, Sally Bailey taking minutes and 2 members of the Public.

The meeting commenced at 7.00 p.m.

19.14 APOLOGIES (Agenda Item 1)

Cllrs Owen, Ashby – Due to work commitments

It was proposed by Cllr Perkins, seconded By Cllr J Taylor and RESOLVED by Council that apologies be accepted.

20.14 DECLARATIONS OF INTEREST (Agenda Item 2)

20.14.1 To consider declarations of interest in respect of items below.

Cllr N Thomas declared an interest in Agenda item 12
Cllr Pettitt declared an interest in Agenda item 12

20.14.2 To receive any requests for dispensation of Disclosable Pecuniary Interest.

No such declarations.

21.14 PUBLIC PARTICIPATION (Agenda Item 3)

To agree a resolution that the meeting be adjourned to allow the public to speak
(This includes matters on the agenda and a maximum period of 10 minutes in duration)
It was proposed by Cllr Ellis, seconded by Cllr Pettitt and RESOLVED by Council to adjourn the meeting for public participation at 7.05pm.

The matter raised from a member of the public was that the Fun Fair on the recreation ground had not adhered to set up times and take down and clear away times when leaving the site this year and this caused a nuisance to nearby residents.

Action – Office to write a letter regarding this to the Fair organiser.

Public participation closed 7.10pm

22.14 MINUTES (Agenda Item 4)

It was proposed by Cllr Pettitt, seconded by Cllr Perkins and RESOLVED by Committee that the Minutes of the meeting of 19th May 2014 were a correct record and duly signed by the Chair.

23.14 PROPOSED BENCH PURCHASE (Agenda Item 5)

An offer had been made for a Bench to be donated and placed at the junction of Hargham Rd and Fairfield's Estate entrance on a piece of grass, permission will need to be sought for this as Town Council do not own the land, but Council agreed if permission is given then this would be a good idea and our grounds man would maintain the bench.

Action - Office

24.14 WEED AND FEED OF LARGE PLAYING FIELDS. (Agenda Item 6)

This item was delayed in order to obtain further quotes.

Action – Cllr Ellis by 30th June.

25.14 CEMETERY EXTENSION. (Agenda Item 7)

Cllr Marchant joined the meeting 7.20pm

Discussion regarding the remedial work required at the cemetery only one quote supplied. This item was delayed in order to obtain further quotes.

Action – Cllr J Taylor by the 30th June.

Note – Cllrs S Taylor and K Pettitt will be doing a site visit to establish the number of plots still available at the Cemetery at present will report back to Council.

26.14 ELECTRICAL WORK ON FLOOD LIGHTS.(Agenda item 8)

Electrical work required on the Flood lights at Gaymers Meadow and the Recreation ground was discussed and after speaking with the Football club it is decided that the Gaymers Meadow lights do not need to be working but they would be very happy to get the Recreation lights up and running again.

Quotes received are:

GD Consult Ltd = approximately £2300.00 plus Vat for Recreation Ground.

MANElectrical = approximately £200.00 labour plus 8 lamps £650.00 plus vat. Plus equipment hire £300.00 to £400.00. This Item will be taken to Full council on the 7th July.

It was proposed by Cllr S Taylor, seconded by Cllr K Pettitt and RESOLVED by Council that we use MAN Electrical to carry out the work required.

27.14 STREET LIGHT SHEILD. (Agenda item 9)

To put a shield on one of our street lights, Queens Road – Attleborough L0845 that is causing a nuisance to a local resident was discussed. The shield would cost in the region of £37.00.

It was proposed by Cllr Perkins, seconded by Cllr Ellis and RESOLVED by Council to approve this request.

Action – Office

28.14 NOTICE BOARD UPDATE (Agenda item 10)

Cllr S Taylor reported that the Notice Board would be in place by Monday 23rd June.

29.14 BOWLS CLUB BROKEN FENCE PANELS (Agenda item 11)

It has been reported that some fence panels and Concrete posts and Gravel boards have been damaged that back onto the train station car park, it was discussed that maybe some of the responsibility should lie with Network Rail who own the car park and it seems it could be the people parking to commute that have hit the fence. It was decided that the Office would write an email to ask if they were prepared to help in any way, and also just bring it to their attention for the future.

Action – Office

30.14 TREE DONATION (Agenda item 12)

The Attleborough Civil Service have offered to donate a tree to the Town. The council agreed they would accept this offer on behalf of the town and that it would just be the siting of the tree and the type of tree to be decided. It was suggested siting the tree in the Sensory Garden. Cllr Thomas, in his capacity of Council Tree Consultant was happy to be contacted by the Civil Service for them to get advice on the above.

It was proposed by Cllr Perkins and seconded by, Cllr Pettitt and RESOLVED by Council.

Action- Office

31.14 UPDATE REGARDING AIB PLANTERS ETC (Agenda item 13)

All the Planters and Hanging baskets have been collected from PB plants and are now being stored in the Shed on the Recreation Ground and the three tier planter had been put in the hut next to the football club. Cllr Crouch was asked if he could source the Plants to get the planter into the Square. It was agreed to site the planter at the front of the Square, near the wide gate. The planter can then be kept all year round with seasonal plants.

Action - Cllr Crouch

32.14 HIGH SCHOOL WW1 MEMORIAL (Agenda item 14)

Students at the high School would like to set a Memorial into Queens Square, this would be in the form of painted Pebbles with the names of servicemen who were lost in WW1 being on Black Pebbles and those that returned being on Red Pebbles and these will be laid onto a bed of concrete to secure them. It was agreed to site on Queens Square and Cllrs S Taylor and Pettitt would meet with the school to confirm the exact positioning.

It was proposed by Cllr Pettitt that this should go ahead, seconded by Cllr Perkins and RESOLVED by Council.

33.14 CORRESPONDENCE (Agenda item 15)

An email from Jacqui Starling asking if the Council had any projects that a group of teenagers could help with in the Community, repairs or painting etc. Councillors were asked to give some thought to this and send suggestions into the office.

34.14 EXCLUSION OF THE PRESS AND PUBLIC (Agenda item 16)

To pass a resolution excluding the press and public from the meeting under the local Government Act 1972 (section 100 (A) (4) given the sensitive nature of the business to be discussed.

It was proposed by Cllr Ellis, seconded by Cllr Perkins and RESOLVED by Council that the Press and public should leave at 8pm

35.14 STAFF MATTERS (Agenda item 17)

Meeting restarted at 8.05pm.

As one of our grounds staff will be retiring in March 2015 and the options need to be discussed regarding covering his work load.

It has been suggested that Council could take on an apprentice to be trained as a Grounds man. This will need to be looked into further.

At present grass cutting of the newly acquired play areas are maintained by an outside contractor, and that contract ends 2015. Cllr Pettitt confirmed we were in talks with other Councils to re-negotiate a new contract when this one finishes, which may give us more negotiating powers. It was also agreed to seek costs for the other large grass areas that belong to the Council, so we can review all options.

Information regarding all of the above to be taken to next Environment meeting on 21st July 2014.

Action – Office

Chair:

Date: