



## ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
Tel: 01953 456194 - email: [enquiries@attleboroughtc.org.uk](mailto:enquiries@attleboroughtc.org.uk)

**You are hereby summoned to attend the meeting of  
Attleborough Town Council  
On Monday, 3 November 2014 at 7.00pm in the Town Hall**

*Gina Lopes*  
27 October 2014

**Clerk to Attleborough Town Council**

### AGENDA

**To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-**

#### **1) Apologies for absence**

To receive and accept apologies for absence

#### **2) Declarations of Interest**

**a) To receive and consider declarations of interest in items below.** *(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*

**b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

#### **3) Resignation of a Councillor** – for information

#### **4) Public Participation**

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration – NB: a second period of public participation will be allowed at the end of the meeting)

#### **5a) Minutes of the Town Council meeting held on 6 October 2014**

**5b) Minutes of the Planning Committee meeting held on 6 October 2014** – for acceptance - (all previously circulated – factual discrepancies only)

#### **6) Councillors Reports**

To receive verbal reports for any items not on the agenda

#### **7) Other Reports**

To receive reports from:

**a) The Chairman** (Refer to tabled diary list – for information only)

**b) County and District Councillors** (for information only)

c) **Other representatives** (for information only)

d) **Town Affairs** (for information only)

**8) Financial Matters**

a) **To authorise the payment of cheques** (see tabled list)

b) **To agree direct debits** (see tabled list)

c) **To receive Income** (see tabled list)

d) **Quote for replacement street light L0588 Buckenham Road** – for approval

e) **Request from Community Car Scheme re use of funds** – for consideration

f) **Request for £400 from Youth Fund towards defibrillator** – for consideration

g) **Request for grant Attleborough Day Centre** – for consideration

h) **Request for donation S137 Poppy Appeal** – for consideration

**9) Attleborough Neighbourhood Plan**

To receive an update on progress.

**10) Grade II Attleborough Railway Station & Signal Box**

Request from Attleborough Heritage Group – for consideration

**11) Participatory Budget Funding - Pride Board**

Cllr Ashby to report – for consideration

**12) Correspondence** (as previously circulated)

a) **Attleborough Town Football Club re use of Rec by Circus** – for consideration

b) **Invite to Gala Performance** – for consideration

c) **Recycling in Breckland** - for information

d) **Anti- social behaviour in Lomond Road** – for consideration

e) **NRCC/Momentum/West Norfolk VCA Sector Led Plan** – for consideration

f) **“Thank you” letter from Vintage Sports Car Club** – for information

g) **Bridge Farm particulars** – for consideration

**13) Accident Report**

For discussion

**14) Date of Next Meeting**

To note the date of the next meeting as Monday, 1 December 2014 at 7pm

**15) Exclusion of Press and Public -To pass a resolution excluding the press and public from the meeting under the Local Government Act 1972 (section 100 (A) (4) given the sensitive nature of the business to be discussed.**

**16) Staff Matters**

a) **Minutes of Personnel Meeting held 20 October 2014** – for acceptance and approval of recommendations therein (previously circulated)

b) **Contracts of Employment** – for acceptance and approval (previously circulated)

**Enclosures / Attachments** Items: 5, 8d&f, 10,12, 16 a&b