



## **ATTLEBOROUGH TOWN COUNCIL**

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF  
Tel: 01953 456194 - email: [enquiries@attleboroughtc.org.uk](mailto:enquiries@attleboroughtc.org.uk)

**You are hereby summoned to attend the Meeting of  
Attleborough Town Council  
On Monday, 6 February 2017 at 7.00pm in the Town Hall**

*Gina Lopes*  
**1 February 2017  
Clerk to Attleborough Town Council**

### **AGENDA**

**To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-**

#### **1) Apologies for absence**

To receive and accept apologies for absence

#### **2) Co-option of Town Councillor**

To consider applications for the vacancy of Town Councillor and co-opt a new member

New councillor to sign Declaration of Acceptance of Office form

#### **3) Declarations of Interest**

##### **a) To receive and consider declarations of interest in items below**

*(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)*

##### **b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.**

#### **4) Public Participation**

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration)

##### **5a) Minutes of the Town Council meeting held on 9 January 2017 – for acceptance and approval**

##### **5b) Minutes of the Planning Committee meeting held on 9 January 2017 – for acceptance and approval**

#### **6) Councillors Reports**

To receive written reports of external meetings attended - for information

## **7) Other Reports**

To receive reports from:

- a) **County and District Councillors** - for information
- b) **Clerk's Report** - for information

## **8) Financial Matters**

- a) **To authorise the payment of cheques** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Income & Expenditure Report to 31 December 2016** – for information
- e) **Request for Donation (£137) 1<sup>st</sup>/5<sup>th</sup> Attleborough Brownies**– for consideration
- f) **Appointment of Auditors for 2017/18**– for acceptance and approval
- g) **Local Government Finance Bill** – for information

## **9) Draft Play Policy**

Draft Policy document – for consideration

## **10) Proposed Car Parking time restriction**

Proposal to trial a time restriction on town car parks – Cllr Burton to report

## **11) Scout Lease**

Response from Attleborough Scouts re new lease - for consideration

## **12) Attleborough Neighbourhood Plan**

- a) **Update** – Cllr Perkins to report
- b) **Community Sub-group of Attleborough Development Partnership** – Cllr Perkins to report - for resolution

## **13) Correspondence**

- a) **Battle's Over – A Nation's Tribute** – for consideration
- b) **"Thank You" letters** – for information

## **14) Public Participation**

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration)

## **15) Date of next Meeting**

Monday, 6 March 2017