



ATTLEBOROUGH TOWN COUNCIL

Town Hall, Queens Square, Attleborough, Norfolk, NR17 2AF
Tel: 01953 456194 - email:enquiries@attleboroughtc.org.uk

**You are hereby summoned to attend the Meeting of
Attleborough Town Council
On Monday, 5 September 2016 at 7.00pm in the Town Hall**

Gina Lopes
31 August 2016
Clerk to Attleborough Town Council

AGENDA

To transact the undermentioned business; to receive the following reports and to make such orders or give such directions as necessary:-

1) Apologies for absence

To receive and accept apologies for absence

2) Co-option of Town Councillor

To consider applications for Town Councillor vacancy and co-opt new member
New councillor to sign Declaration of Acceptance of Office form

3) Declarations of Interest

a) To receive and consider declarations of interest in items below

(Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)

b) To receive and consider dispensations in respect of Disclosable Pecuniary Interests.

4) Public Participation

To agree a resolution that the meeting be adjourned to allow the public to speak
(This includes matters on the agenda. Maximum 10 minutes in duration)

5a) Minutes of the Town Council meeting held on 1 August 2016 – for acceptance and approval

5b) Minutes of the Planning Committee meetings held on 1 and 15 August 2016
– for acceptance and approval

5c) Minutes of the Environment Committee Meeting held on 15 August 2016 –
for acceptance and approval

6) Councillors Reports

To receive written reports of external meetings attended - for information

7) Other Reports

To receive reports from:

- a) **County and District Councillors** - for information
- b) **Clerk's Report** - for information
- c) **Meeting with district/county councillors** – Cllr Burton to report - for information

8) Financial Matters

- a) **To authorise the payment of cheques** – for acceptance and approval
- b) **To agree direct debits** – for acceptance and approval
- c) **To receive Income** – for acceptance and approval
- d) **Income & Expenditure Report to 30 June 2016** – for information
- e) **Request for donation S137 – Norfolk Citizens Advice** - for consideration

9) Floodlights at Gaymers

Cllr Burton to report – “Proposal - obtain 3 quotes for floodlights on Gaymers”- for consideration

10) Twitter and Facebook

Cllr Burton to report – “Proposal for Town Council to operate and have Twitter and Facebook” - for consideration

11) Queen's Square Car Park

Cllr Burton to report – “Proposal to request Breckland to lease Queens Square Car Park to Town Council” - for consideration

12) Attleborough Neighbourhood Plan

- a) **Update** – Cllr Perkins to report

13) Correspondence

- a) **Kuk Sool Won response letter** - for information
- b) **SNAP Minutes and date of next meeting, 7 September 2016** – for information

14) Report - 'State of Play in Attleborough and designing family friendly play spaces for all ages within the Town'

Mr Phil Doyle and Mr Steve Hall to present – for consideration

15) Public Participation

To agree a resolution that the meeting be adjourned to allow the public to speak (This includes matters on the agenda. Maximum 10 minutes in duration)

16) Date of next Meeting

Monday, 3 October 2016